

# City of Independence 2011-12 Annual Budget

Adopted Budget



City of Independence  
Adopted Budget

FISCAL YEAR 2011 - 12  
May 17, 2011

Mayor John McArdle

Council President Jim Kirkendall

Councilors

Dianna Lindskog  
Marilyn Morton  
Tom Takacs  
Jerry Hoffman  
Nancy Lodge

Citizen Members of the Budget Committee:

Andy Anderson  
Bob Archer  
Steve Taray  
Carmen Pachuca  
Andy Scott  
Kathy Martin-Willis



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## City of Independence

2011-12 Budget

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## City of Independence

2011-12 Budget

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## **City of Independence - Budget Message for FY 2011-12**

Dear Budget Committee:

The 2011-12 Budget for the City of Independence attempts to meet all Oregon Revised Statutes, Oregon Administrative Rules and is developed in accordance with the best business practices recommended by GAAP (Generally Accepted Accounting Procedures), GASB (Government Accounting Standards Board), the GFOA (Government Finance Officers Association) and Oregon Department of Revenue.

This budget document outlines the resources needed during the 2010-11 fiscal year to continue with our authorized construction plans, operational commitments and future growth.

### **OVERVIEW**

In December 2010, we presented for the Council a summary of the City's financial condition and a broad-stroke forecast for the future. At the time, difficult steps were taken to reduce operating expenditures in an immediate effort to staunch the deficit flow. While the results allowed us to say that the overall picture was somewhat improved, we were not able to tell the Council that the problem was resolved over the long-term.

With this budget, we take the first big step towards financial health and recovery. In addition to further expenditure cuts and operational efficiencies, the budget also includes planned revenue increases in the form of rate hikes (more on this below).

Expenditure cuts include an overall reduction of roughly eight full-time equivalent (FTE's) from FYE 2010 or approximately 20% of the workforce. In addition, large segments of the workforce have seen their cost-of-living adjustments (COLA's) frozen for one and two years as well as merit increases for some frozen for the same period. Finally, the City has reworked its program for the provision of health care benefits in a way that protects the current benefit level while assuring the City will make a minimum 10% savings in out-of-pocket costs (more on this during oral presentation).

This is not a budget that takes on large new investments, but it is one that attempts to complete the commitments we have begun and allow for strategic investment when opportunity presents itself. In particular, the economic development activities of the City are a large focus of the planned expenditures (see below).

The budget has also been restructured in a way that provides a great deal of information about performance. One of the new tools in the budget is the identification of "profits/losses" by department. This information will allow managers and elected officials to get a better understanding of the cost-benefit of providing various services.

The new budget format also shows a greater focus on outcomes with the inclusion of narrative information for each department. These narratives focus on significant departmental performance measures; both past and future. The reader will also note that the financial information has been streamlined for ease of reading and comparison, while reducing the focus on smaller line items.

There are several major issues that are driving this budget; the continuing and severe impact of the recession, the timing of the onset of the recession relative to investment decisions made, and the overall weakness of revenues. It has become a near perfect storm. Like all storms, they come to an end. So too, this budget begins the process of emerging from this massive downturn.

**Urban Renewal:** The City like the rest of the country is feeling the effects of the significant downturn in the economy. In 2004, the City commissioned an analysis of the projected performance of the Urban Renewal District. By FYE 2012, the District was projected to produce \$666,000 and expected to grow at 10% in each of the following two years.

Based on those enticing projections, the Urban Renewal Agency undertook an aggressive investment campaign that included the issuance of \$3.2M in debt in 2007 and the construction of the new Civic Center, completed this year. The Civic Center was funded separately by the City with Full Faith and Credit Bonds, which were to be largely retired with District revenues.

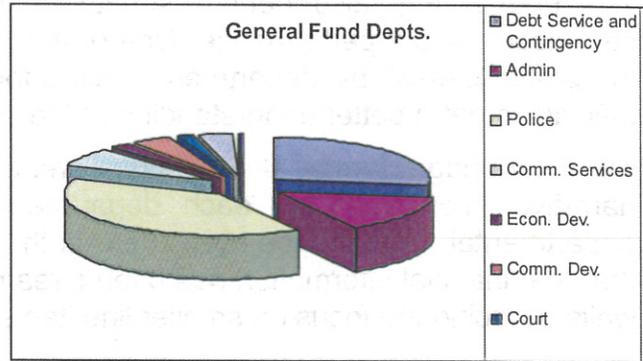
In 2010 when it became very clear that the economy had flattened, the City updated the District projections. The new projections showed an FYE 2012 income of \$377,000 with likely growth at about 3% a year for the foreseeable future. Compounding the problem in either the FYE 2012 budget is the need to borrow funds from the Water and Sewer SDC Funds to make up a significant projected negative FYE 2011 year-end fund balance.

While the District is still able to meet its current obligations under the bond issue with current revenues, it is very limited in its ability to fund its share of the Civic Center debt and will undertake no new projects in the foreseeable future. This is exacerbated by the need for the District to pay off its new debt to the Water and Sewer SDC Funds. Ultimately, we expect the District to return to good financial health with the economic recovery underway.

**General Fund:** As proposed, the General Fund has budgeted expenditures of \$5,509,617, inclusive of a 10% contingency, and a like amount in resources (revenues and beginning fund balance). The Fund is scheduled to make the full debt service payment of \$985,098, the bulk of which is attributable to the newly completed Independence Civic Center. The balance is the 2003 Refunding Bonds.

The major categories of expenditures in the General Fund are Personnel Services (51%), Materials and Services (20%), and Debt Service (18%). The remaining portion

(11%) is split between planned contingency, and capital outlay. From a Departmental perspective, the General Fund is primarily Police services (38%), Debt Service and Contingency (27%), Administration and Finance (15%, inclusive of legal expenditures), and all of the remaining services (20%).



Notable changes in the General Fund are the creation of a new Community Services Department consisting of both the Library and the Museum. The intent is to take similar missions and maximize the delivery of services in both. The Library in particular has been experiencing a record year in FYE 2011 and is likely to continue the hot pace into FYE 2012. The availability of volunteers and other resources from both areas offers an opportunity to meet the rising demands in the context of a very constrained budget.

Another significant change has been the splitting off of Economic Development services from the Community Development Department. A newly created Economic Development Department will have access to the Economic Development Loan Fund, which has been modified to set aside a small portion of its loan portfolio as investment opportunities. Additionally, under the Economic Development Director will be the HALO program as well as being the prime liaison to the Greater Independence Business Incubator. This broad umbrella of resources should allow the City to be well-poised to act quickly when opportunity arises to assist and promote new and existing businesses and industries. Job creation and revenue enhancement are critical to the successful emergence of the Independence financial condition.

On the other hand, the Police and Administration/Finance Departments have taken cutbacks to personnel challenging both to maintain existing services with fewer resources. In the case of the Police Department, this budget will see the unfortunate elimination of the Student Resource officer position, long a stable sight at Central School District. Not only will this cause the elimination of proactive policing and security at the schools, but the Department will also be forced to seek fee-reimbursements for what had previously been already paid for time at various School District events.

For Administration and Finance, this will largely mean a very new way of doing business. This Department has taken the largest proportionate hit of all City services with personnel reductions and changes. Part of the solution for the future will be the contracting of such services as payroll, customer service (shared with MINET) and broad oversight as necessary. Recruiting is underway for the new position of Account Manager.

The Pool, Court and Parks Departments remain largely unchanged from prior years. While the Pool and the Parks, like Community Services, are largely considered elective services typically subject to heightened scrutiny in tight budget times, there is very little opportunity with either to make a significant impact on the City's tight budgets. As such,

their budgets have been left intact and remain as part of the overall quality-of-life services that make Independence a special place.

Another significant change to how the General Fund has been structured is how overhead is captured for the other City funds. In the past, overhead was directly allocated to the various City funds (based primarily on the needs of the General Fund). For FYE 2012, all overhead is directly expensed in the General Fund and a portion of those costs are allocated to the various operating funds based upon a logical formula of distribution. This approach is more in keeping with best financial practices in other governmental organizations. These fees show up as "transfers in" in the General Fund and as "transfers to GF Admin Fee" in other funds.

**Governmental Funds:** The City maintains a number of additional funds that are typically referred to as special revenue funds; that is funds that are largely dependent upon a special revenue source to provide a particular service. These funds are typically self-sustaining and not funded by broad rate structures, but rather narrow fees and intergovernmental revenues.

The Building Fund houses the building inspection services. In FYE 2010, this fund received a significant cash inflow with the construction of the new Central High School. Since that time, it has been on a downward cycle typical of the economic times we are in. In an attempt to bridge the difficult economic times, staffing has been reduced by the elimination of both the part-time inspectors as well as reducing the full-time Chief Building Official to a 0.8 FTE.

Even with this reduction in personnel services, it is not clear that the Department can survive the times without further reductions. The proposed budget will be reviewed at mid-year to determine whether projected growth is occurring and whether it will be sustainable.

The Transportation Fund is in a particular difficult position. This fund finances road repairs and maintenance. Unfortunately, like the Building Fund, it is not currently sustainable and will end the year as it began it, with a significant deficit. To cure this deficit, two steps are contemplated.

First, the General Fund (which is not particularly flush either) will make a loan to cover the projected year-end negative fund balance. By itself, this is only a Band-Aid as the expenditures exceed the revenues each year.

Secondly, it is also contemplated that a new dedicated revenue source be established in FYE 2013 to bring the Fund into long-term health. Staff will ask Council during FYE 2012 to consider a number of options and a possible election referral on this matter.

The Transportation SDC Fund will be largely tapped in FYE 2012 for the construction of capital improvements on the North River Ball Field Project. This is being put to bid in June of this year with contracts scheduled to be awarded shortly.

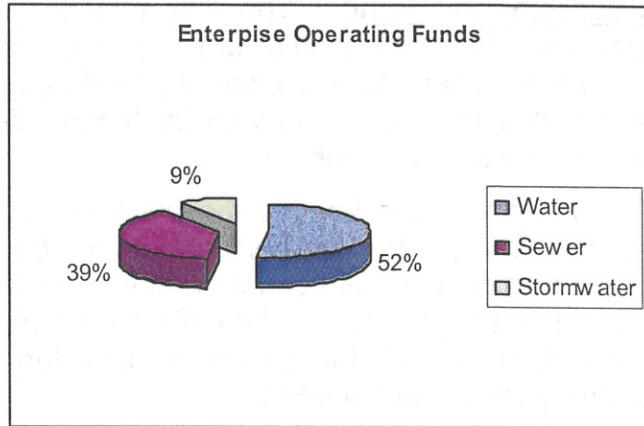
Like the Transportation SDC Fund, the Park SDC Fund is largely tapped. In fact, it will require a loan from the Water and Sewer SDC Funds in FYE 2012 to bring its negative fund balance back to zero. No new construction work is anticipated from the Fund given its financial condition.

Included in this grouping generally is the HALO Fund. The HALO Program offers a place for young adults to connect with friendly Career Advisors for one-on-one guidance to achieve their goals. The program will continue in FYE 2012 but with a reduced budget.

Finally, there is the Special Assessment Fund. This is a pass through fund that assesses benefiting properties for the Hoffman Road project and pays down the Special Public Works Fund loan that was made for the work.

**Business-like Funds:** The City has three enterprise activities; Water, Sewer and Stormwater. These enterprise activities are grouped into six different funds; an operating and SDC Fund for each utility.

The Water Fund will have planned expenditures of \$1,943,228; the Sewer Fund will have planned expenditures of \$1,431,350; and the Stormwater Fund will have planned expenditures of \$336,630. Respectively, the percentage of funds expended on enterprise activities breaks out as Water (52%), Sewer (39%) and Stormwater (9%).



Both the Water and Sewer operating funds are scheduled to receive significant rate increases in FYE 2012. With Council approval, these increases will be enacted with the budget and scheduled to take effect in July 2011. Thereafter, rates increases are planned for the next four years in declining amounts and to take effect in January of each year to mitigate their impact during the irrigation season. A rate analysis was performed by Economic & Financial Analysis and will be presented as part of the oral presentation.

New this year is the elimination from the three operating funds of direct expense of overhead. Rather, as described above, a transfer to the General Fund in the form of Administrative Fee is set up in each of these funds, plus the Building Fund to capture their fair share of overhead. Also, the franchise fee, which has been fluctuating in past budgets, is now set at a 7% of utility fees in each of the operating funds similar to that collected from other outside utility franchises. These funds will also have a new Building Fee to account for time spent by the Building Department in support of these activities.

While the cumulative effect of these increases will raise rates to users faster than typical, without such adjustments the City would be forced to search for even more expenditure cuts. Frankly, that could not be accomplished without cutting services that people in Independence appear to value highly (based on known utilization). Finding the right balance of expenditure cuts and revenue enhancements has been one of the most challenging and stressful efforts that many of us have experienced.

The Water and Sewer SDC Funds, while relatively healthy, are also tapped due to loans being made to the Urban Renewal District (see above). Specifically, the Water SDC Fund is budgeted to loan \$400,000 and the Sewer SDC Fund is scheduled to loan

\$800,000 to the URD. The two SDC funds will be left with a combined \$137,644 plus the receivables. The Stormwater and Park SDC Funds are also carrying deficits and will be the beneficiaries of loans to restore those to zero.

## **SUMMARY**

This is a challenging year before us. We have taken a number of steps to restore fiscal health with this budget. In part, we are relying on a return to national and global economic health to make this budget work long-term.

We didn't get into this difficult situation overnight and we are not going to emerge from it overnight either. I will conclude with the same observations and thoughts that I put in the PowerPoint presentation for the Budget Committee:

- Staff cuts in Police and Public Works **do** mean real reductions in service;
- Changes in how we do business **may** avoid negative impacts in how we support our operating departments and the face we show the public; and
- Independence **will** remain the "can do" City by providing a smart and lean approach to governance.

*Prepared and Submitted on this 17<sup>th</sup> day of May, 2011 by:*

*David Clyne, Budget Officer*



## City of Independence Adopted Budget FY 11/12

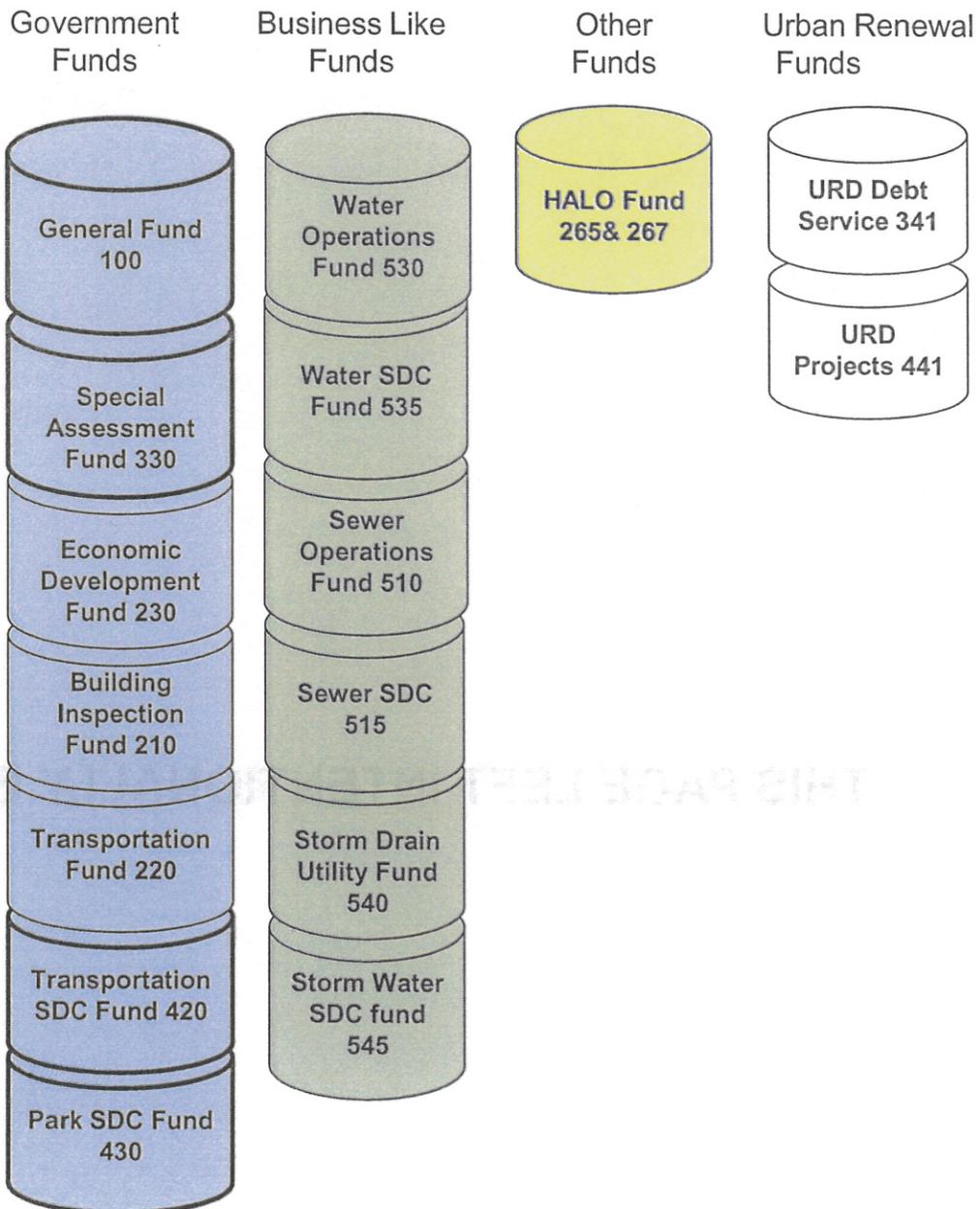
Below is the organization chart for FY 11/12. Human Resources, Economic Development and Community Services functions have been added, even though no new staff has been added. This recognizes the need in our community to identify these important parts of our mission.





## City of Independence Adopted Budget FY 11/12 Fund Structure

The Cylinders below depict the City's current fund structure. Funds that will be closed are the Agency Fund, Grant Programs Fund, Grant Fund New 09-10, Henkle Memorial Pool Fund, MINET, Halo 266, Halo 267, Halo 268, GO Bond Fund, MINET Debt, Grant Project Fund.



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## The City of Independence – 2011-12 Budget

**Mayer**  
John McArdle

**City Council**  
Diana Lindskog  
Marilyn Morton  
Jim Kirkendall  
Tom Takacs  
Jerry Hoffman  
Nancy Lodge

**Budget Committee**  
Andy Andersen  
Bob Archer  
Steve Taray  
Carmen Pachucca  
Andy Scott  
Kathy Martin-Willis

**City Manager**  
David Clune

## Financial Overview

### The Financial Overview

This section contains a recap of all of the City's Funds by Fund, a graphic of the Organizations Sources and Uses and a table that shows how Transfers are distributed throughout the organization.

City of Independence FY 2011/12 Annual Budget  
Recap by Fund

	General <u>Fund</u>	Economic <u>Dev. Loan</u>	Building <u>Inspection</u>	Trans. <u>Fund</u>	Trans. <u>SDC Fund</u>	Parks <u>SDC</u>	Spec. <u>Asses.</u>	Water <u>Fund</u>	Water <u>SDC</u>
<b>Sources</b>									
Beginning Balance	\$ 843,505	\$ 943,234	\$ 97,408	\$ (335,847)	\$ 742,103	\$ (92,973)	\$ 11,681	\$ 109,649	\$ 501,626
Property Taxes	1,672,800								
Intergovernmental	227,084			501,453					
Rates								1,820,000	
Franchise Fees	853,113								
Transfers	1,291,306		26,525	216,844		78,873			
Other Revenue	<u>632,024</u>	<u>143,934</u>	<u>63,950</u>	<u>10,200</u>	<u>68,100</u>	<u>14,100</u>	<u>60,500</u>	<u>13,580</u>	<u>40,000</u>
Total Sources	\$ 5,519,832	\$ 1,087,168	\$ 187,883	\$ 392,650	\$ 810,203	\$ -	\$ 72,181	\$ 1,943,229	\$ 541,626
<b>Uses</b>									
Personal Service	\$ 2,843,794		\$ 94,619	\$ 186,260				\$ 341,377	
Materials and Serv.	1,131,507	605,000	7,045	98,576	17,250	-	62,583	194,904	2,000
Capital	47,300			85,000				76,350	70,000
Debt. Svc	973,896			12,314				351,659	
XFERS	392,440	20,000	13,709	10,500				573,305	400,000
Contingency	130,895	462,168	72,510		792,953		9,598	93,634	69,626
Reserve for Debt	-	-	-	-	-	-	-	<u>312,000</u>	-
Total Uses	\$ 5,519,832	\$ 1,087,168	\$ 187,883	\$ 392,650	\$ 810,203	\$ -	\$ 72,181	\$ 1,943,229	\$ 541,626
Fund Out of Balan	(0)	-	-	-	-	-	-	-	-

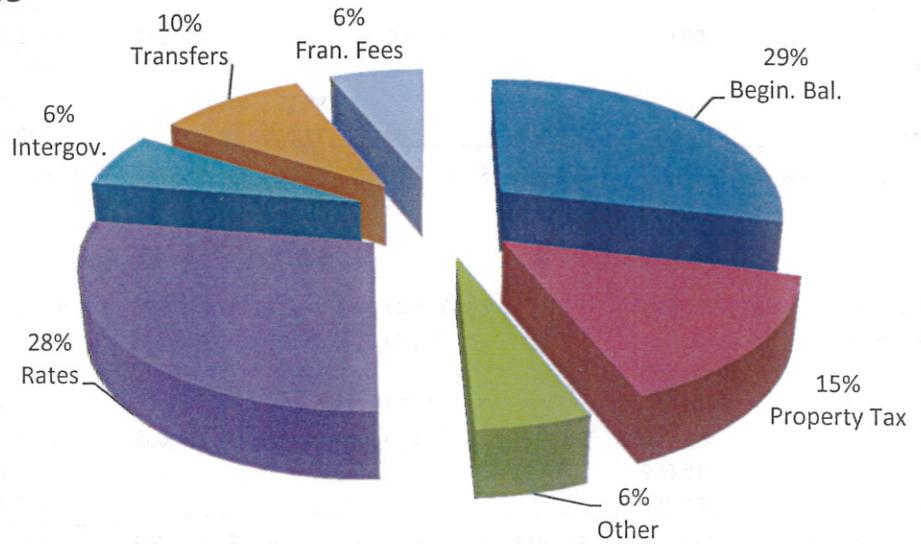
City of Independence FY 2011/12 Annual Budget  
Recap by Fund

	Sewer Fund	Sewer SDC	Strom Ops Fund	Storm SDC	Halo Fund	City Total	URD Projects	URD Debt	All Total
<b>Sources</b>									
Beginning Balance	\$ 270,760	\$ 820,018	\$ 26,130	\$ (97,723)	\$ (35,455)	\$ 3,804,116	\$ (1,262,472)	\$ 27,763	\$ 2,569,407
Property Taxes						1,672,800	-	389,459	2,062,259
Intergovernmental						728,537			728,537
Rates	1,155,860		310,000		478,224	3,763,884			3,763,884
Franchise Fees						853,113			853,113
Transfers				96,723		1,710,271	1,262,472	1,925	2,974,668
<u>Other Revenue</u>	<u>4,930</u>	<u>50,000</u>	<u>500</u>	<u>11,000</u>	<u>-</u>	<u>1,112,818</u>	<u>-</u>	<u>-</u>	<u>1,112,818</u>
Total Sources	\$ 1,431,350	\$ 870,018	\$ 336,630	\$ 10,000	\$ 442,769	\$ 13,645,539	\$ -	\$ 419,147	\$ 14,064,686
									-
									-
									-
<b>Uses</b>									
Personal Service	\$ 257,058		\$ 127,029		\$ 242,565	\$ 4,092,702			\$ 4,092,702
Materials and Serv.	128,811	2,500	41,775	-	163,204	2,455,155			2,455,155
Capital	14,350					293,000			293,000
Debt. Svc	301,457		14,072			1,653,398		311,525	1,964,923
XFERS	412,715	800,000	105,050	10,000	37,000	2,774,719		55,150	2,829,869
Contingency	115,502	67,518	48,704		-	1,863,108		52,472	1,915,580
<u>Reserve for Debt</u>	<u>201,457</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>513,457</u>	<u>-</u>	<u>-</u>	<u>513,457</u>
Total Uses	\$ 1,431,350	\$ 870,018	\$ 336,630	\$ 10,000	\$ 442,769	\$ 13,645,539	\$ -	\$ 419,147	\$ 14,064,686
									-
Fund Out of Balance	-	-	-	-	-	(0)	-	-	(0)

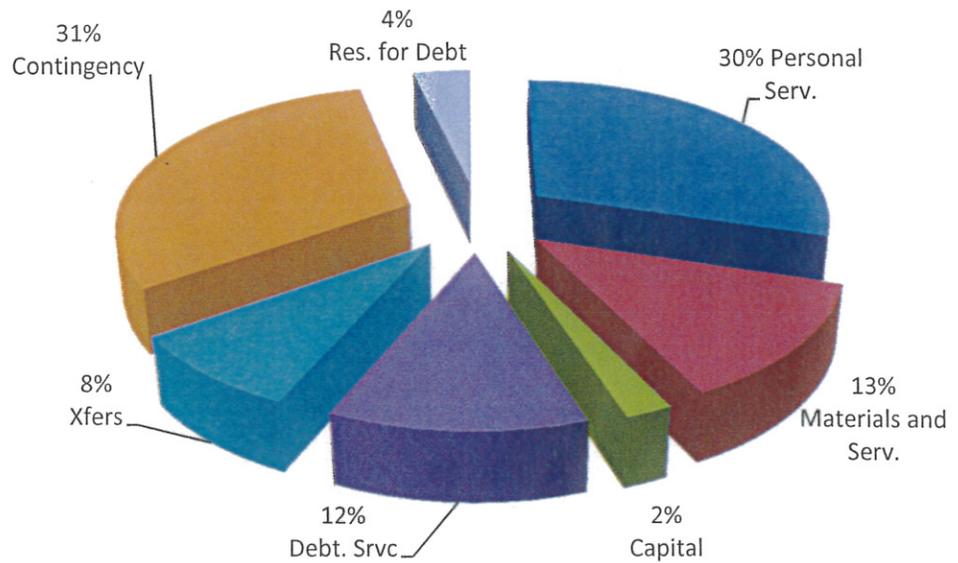


# City of Independence Adopted Budget FY 11/12 All Fund Recap

## Sources



## Uses



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City of Independence  
Table of Fund XFERS

TO	From								
	1 General Fund	4 Econ. Dev. Fund	2 Bldg Fnd Fund	3 Trans. Fund	9 Trans. SDC	6 Spec. Asses.	13 Water Ops	14 Water SDC	11 Sewer Ops
1 General Fund		20,000	13,709	-			691,862		585,673
2 Bldg Fund							8,842		8,842
3 Trans. Fund	216,844								
4 Econ. Dev. Fund									
5 Halo									
6 Spec. Asses.				10,500	15,000				
7 UR Debt									
8 URD Projects								400,000	
9 Trans. SDC									
10 Parks SDC	78,873								
11 Sewer Ops.									
12 Sewer SDC									
13 Water OPS									
14 Water SDC									
15 Storm Ops									
16 Storm SDC	96,723	-	-	-	-	-	-	-	-
Total	\$ 392,440	\$ 20,000	\$ 13,709	\$ 10,500	\$ 15,000	\$ -	\$ 700,704	\$ 400,000	\$ 594,515

	12	15	16	10	5	7	8	Across Total	Down Total
TO	Sewer SDC	Storm OPS	Storm SDC	Parks SDC	Halo Comb.	URD Debt.	URD Projects		
General Fund		96,208			37,000	55,150		1,499,602	
Bldg Fund		8,842						26,526	
Trans. Fund								216,844	
Econ. Dev. Fund								-	
Halo								-	
Spec. Asses.		5,000	10,000					40,500	
UR Debt								-	
URD Projects	800,000					52,472	-	1,252,472	
Trans. SDC								-	
Parks SDC								78,873	
Sewer Ops.								-	
Sewer SDC								-	
Water OPS								-	
Water SDC								-	
Storm Ops								-	
Storm SDC	-	-	-	-	-	-	-	96,723	-
Total	\$ 800,000	\$ 110,050	\$ 10,000	\$ -	\$ 37,000	\$ 107,622	\$ -	\$ 3,211,540	\$ 3,211,540



## The City of Independence – 2011-12 Budget

### Governmental Funds Overview

**Mayer**

John McArdle

**City Council**

Diana Lindskog

Marilyn Morton

Jim Kirkendall

Tom Tabacs

Jerry Hoffman

Nancy Lodge

**Budget Committee**

Andy Andersen

Bob Archer

Steve Taray

Carmen Pachuca

Andy Scott

Kathy Martin-Willis

**City Manager**

David Clune

This section of the budget contains those funds classified as “Governmental Funds” these funds are used to account for those activities described in the City’s annual financial statement as Government Wide Activities.

## **GENERAL FUND**



## General Fund Combined Narrative

**Mayor**

John McArdle

**City Council**

Diana Lindskog

Marilyn Morton

Jim Kirhendall

Tom Takacs

Jerry Hoffman

Nancy Lodge

**Budget Committee**

Andy Andersen

Bob Archer

Steve Taray

Camren Pachucca

Andy Scott

Kathy Martin-Willis

**City Manager**

David Clvne

### Authorized Positions

- Police 15 and 4 part time
- Library 2 full time and 6 part time
- Admin 5
- Community Development 1
- Econ Dev 1
- Court  $\frac{3}{4}$
- Parks 0

### The General Fund Combined

This section contains a recap of the General fund Departments and detail on each of those department. The General Fund supports Administration, which manages all City Services, The Police Department, The Library and our Parks.

The major sources of Revenue for the General Fund are based on property taxes and collection of Franchise Fees. Property Taxes Account for nearly 30% of total General fund sources. Property taxes are anticipated to increase 2% from FY 10/11. Another large source of Revenue is collection of transfers from operating funds for Admin Services at nearly 23%.

This year all Admin wages are accounted for with in the General Fund and distributed via an Admin Services Fee.

The biggest expenditure within the General Fund is Personal Services. Staff accounts for over 51% of the General Fund Budget. However, Admin staff has been reduced this year. In an apples to apples comparison Personal Services will be down slightly due to Admin and PD losing nearly 5 FTE's during FY 2010/11.

### Status of Last Year's Goals

- Finished construction of the new Independence Civic Center and moved in.

### This Year's Goals

- Focus on keeping service levels consistent with reduced staffing levels.

### Other Budget Issues

- Debt Service in the General fund will increase due to anticipated payment for the new Civic Center.
- Economic times are still not expected to recover in FY 11/12.

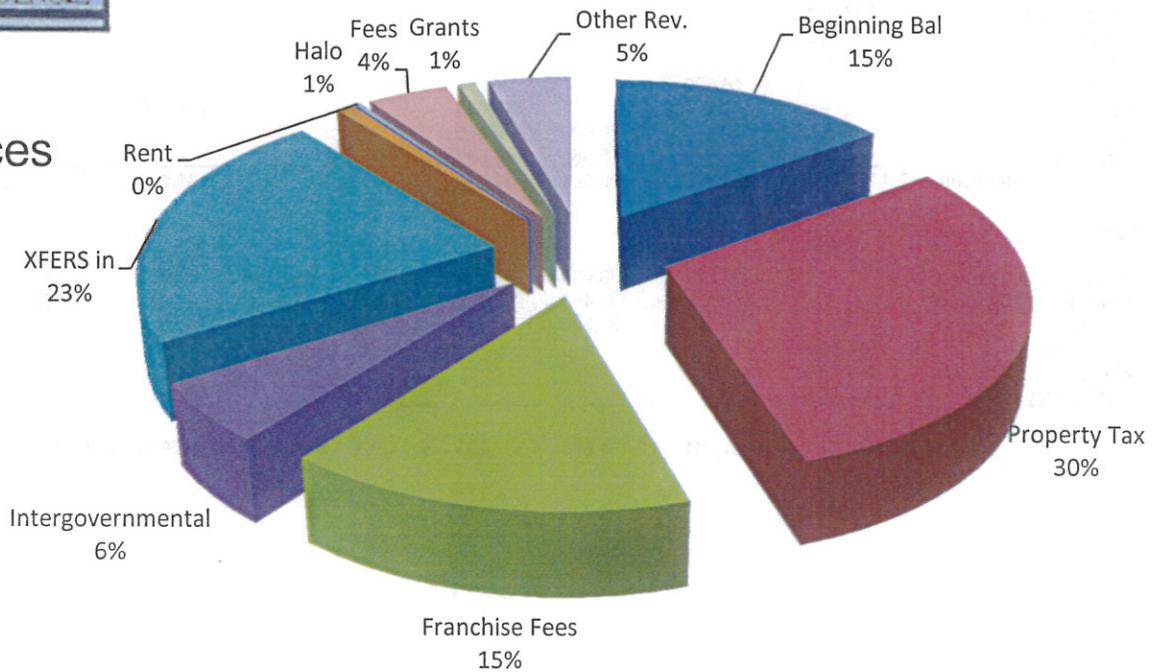
City of Independence FY 2011/12 Annual Budget  
General Fund Recap by Department

<u>Sources</u>	<u>Non Depart.</u>	<u>Admin</u>	<u>Police</u>	<u>Comm. Serv.</u>	<u>Econ. Dev</u>	<u>Comm. Dev.</u>	<u>Court</u>	<u>Parks</u>	<u>Pool</u>	<u>Total</u>
Beginning Bal	843,505									843,505
Property Tax	1,672,800									1,672,800
Franchise Fees	853,113									853,113
Intergovernmental	227,084		32,574					40,000		299,658
XFERS in	1,291,306									1,291,306
Halo	-									-
Rent		16,680								16,680
Fees				48,000			191,500			239,500
Grants			50,620	3,500						54,120
Other Rev.	53,000	163,700	12,850	19,600	-	-	-	-	-	249,150
<b>Total Source</b>	<b>\$ 4,940,808</b>	<b>\$ 180,380</b>	<b>\$ 96,044</b>	<b>\$ 71,100</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 191,500</b>	<b>\$ 40,000</b>	<b>\$ -</b>	<b>\$ 5,519,832</b>
<u>Uses</u>										
Personal Services		484,324	1,689,099	292,209	87,474	192,398	56,280	42,010		2,843,794
Materials and Services		307,177	435,496	95,600	32,500	39,000	29,325	159,109	33,300	1,131,507
Capital		10,000	37,300							47,300
Debt Service	973,896	-								973,896
XFERS	392,440	-								392,440
Contingency	130,895	-								130,895
<b>Total Uses</b>	<b>\$ 1,497,231</b>	<b>\$ 801,501</b>	<b>\$ 2,161,895</b>	<b>\$ 387,809</b>	<b>\$ 119,974</b>	<b>\$ 231,398</b>	<b>\$ 85,605</b>	<b>\$ 201,119</b>	<b>\$ 33,300</b>	<b>\$ 5,519,832</b>

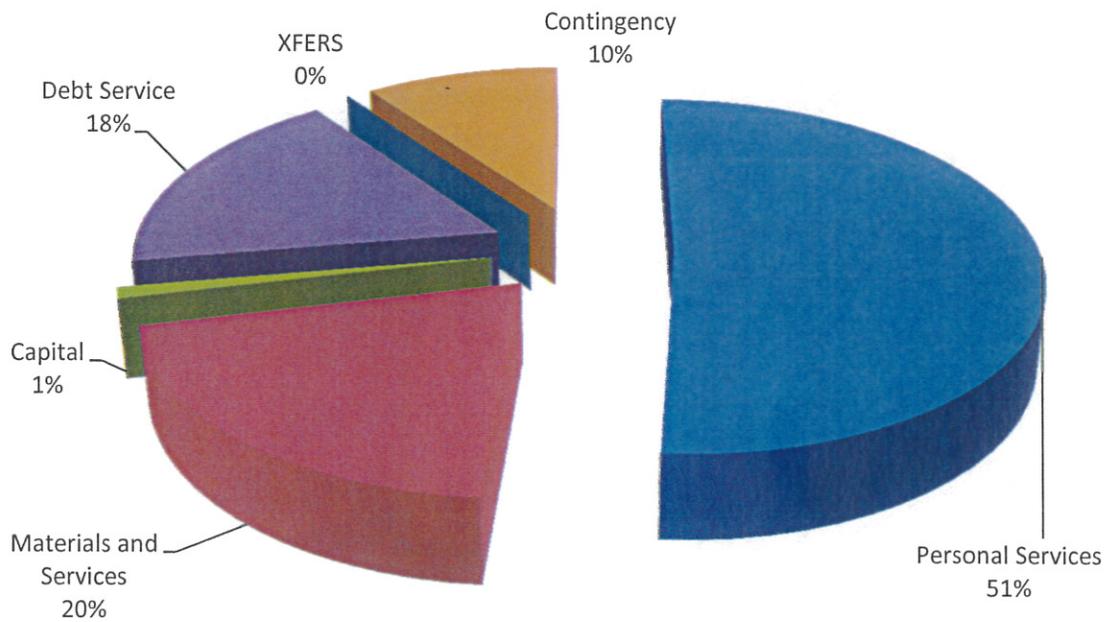


# City of Independence Adopted Budget FY 11/12 General Fund

## Sources



## Uses



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The City of Independence – 2011-12 Budget

## General Fund Non- Departmental

### Authorized Positions

- None

### General Fund Non Departmental

This department records Misc. Revenues for the General Fund. It also records Debt Service and transfers both in and out of the General Fund. For a recap of these transfers, please see page 11 Table of XFERS.

**Mayor**

John McArdle

**City Council**

Diana Lindskog

Marilyn Morton

Jim Kirkendall

Tom Takacs

Jerry Hoffman

Nancy Lodge

**Budget Committee**

Andy Andersen

Bob Archer

Steve Taray

Carman Pachuca

Andy Scott

Kathy Martin-Willis

**City Manager**

David Clune

**Non Departmental GF**

	Actual		Mar TD	FY 10/11		Budget 11/12		
	08/09	09/10		Annu. Bud	Prj 10/11	Proposed	Approved	Adopted
<b>Sources</b>								
Beginning Balance						\$ 843,505	\$ 843,505	\$ 843,505
Real Property Tax	1,308,090	1,333,197	1,282,125	1,412,264	1,600,000	1,632,000	1,632,000	1,632,000
Real Property Tax- Prior	39,379	52,603	58,874	40,000	40,000	40,800	40,800	40,800
Lodging Tax	-	1,762	1,653	1,500	2,000	2,000	2,000	2,000
Lic. And Permit	1,270	1,060	915	25,000	2,000	2,000	2,000	2,000
Bus. Lic.	2,504	3,755	200	-	-	-	-	-
Dog Lic.	14,257	15,708	9,789	-	10,000	10,000	10,000	10,000
Development Fees	62,489	8,061	14,766	-	14,000	14,000	14,000	14,000
Admin Fee for Halo	41,870	71,838	31,682	-	40,000	-	37,000	37,000
Intergovernmental	10,488	55,600	10,000	63,246	25,000	25,000	25,000	25,000
Intergov/ Central SD	22,377	238,842						
State Liquor	94,523	84,114	72,200	115,360	100,000	115,360	115,360	115,360
State Cigs	13,535	10,837	7,652	11,040	11,040	11,040	11,040	11,040
State Rev. Sharing	66,449	68,867	55,954	75,684	75,684	75,684	75,684	75,684
Payment in Lluve	18,030	18,416	18,225	-	27,338	-	-	-
Block Grant	92,597							
COG Grant	7,000							
Franchise Fees - Other			-	644,817	644,817	644,817	644,817	644,817
Elec. Franchise Fee	228,305	195,441	167,838	-	-	-	-	-
Nat. Gas	90,745	81,717	71,221	-	-	-	-	-
Tele Franchise Fee	44,498	71,355	33,201	-	-	-	-	-
Solid Waste Fran.	52,468	59,859	41,848	-	-	-	-	-
Interest	21,044	11,237	23,855	7,000	25,000	25,000	25,000	25,000
ODOT Grant		226,506	118,106					
Loan Proceeds		15,700,752						
Marine Board Grant	34,446	2,150	2,150					
XFER in From Debt Srvc Fund								
Xfer In Admin fee Sewer						403,844	404,777	404,777
Xfer In Admin Fee Water						564,462	564,462	564,462
Xfer In Admin Fee Bldg						13,709	13,709	13,709
Xfer In Admin Fee Storm						96,208	96,208	96,208
Xfer Admin Fee Streets						-	-	-
Xfer In - Sewer Fund Loan					100,000	100,000	100,000	100,000
Xfers In - Admin Service	1,056,630	342,044	95,246	126,550	142,869	-	-	-
Xfer Admin Fee Econ. Dev.						20,000	20,000	20,000
Xfer In - From URD for Debt Ser	-	-	-	-	130,000	55,150	55,150	55,150
Franchise Fee Sewer						80,896	80,896	80,896
Franchise Fee Water						127,400	127,400	127,400
<b>Total Sources</b>	<b>\$ 3,322,994</b>	<b>\$ 18,655,721</b>	<b>\$ 2,117,500</b>	<b>\$ 2,522,461</b>	<b>\$ 2,989,748</b>	<b>\$ 4,902,875</b>	<b>\$ 4,940,808</b>	<b>\$ 4,940,808</b>
<b>Uses</b>								
Personal Service								
Total Materials and Svcs								
<b>Debt Service</b>								
2003 Refunding							314,496	314,496
Library							37,000	37,000
Civic Center							622,400	622,400
<b>Total Debt Service</b>							973,896	973,896
Xfer to Balance storm SDC							96,723	96,723
Xfer to Balance Parks SDC							78,873	78,873
Xfer to Balance Street Fund							216,844	216,844
Contingency							130,896	130,896
Total Xfers and Contingency							523,336	523,336
<b>Total Uses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,497,232</b>	<b>\$ 1,497,232</b>
<b>Total Cont. or (Draw)</b>	<b>\$ 3,322,994</b>	<b>\$ 18,655,721</b>	<b>\$ 2,117,500</b>	<b>\$ 2,522,461</b>	<b>\$ 2,989,748</b>	<b>\$ 4,902,875</b>	<b>\$ 3,443,576</b>	<b>\$ 3,443,576</b>

392,440



## The City of Independence – 2011-12 Budget

### Administrative Department

**Mayor**

John McArdle

**City Council**

Diana Lindskog

Marilyn Morton

Jim Kirkendall

Tom Takacs

Jerry Hoffman

Nancy Lodge

**Budget Committee**

Andy Andersen

Bob Archer

Steve Taray

Carren Pachucca

Andy Scott

Kathy Martin-Willis

**City Manager**

David Clune

#### Authorized Positions

- City Manager (1 FTE)
- City Recorder (1 FTE)
- 2 Accounting Techs (2 FTE's)
- Accounting Manager (1 FTE)
- Court Clerk (1 FTE)

*Down 2.8 FTE's from last year*

#### Administrative Mission

Provide all administrative services to support City services.

#### Status of Last Year's Goals

- Improve Accounting Systems
  - Answered all Audit Notes from 2010 Audit.
  - Re-Organized Staff
- Develop an Economical Improvement Program to stimulate business development.
  - Established new position of Economic Development Manager without adding staff.
  - Brought OWRB to the City.
  - Added Conference Center
- Completed the refinance of MINET
  - Completed Sept. 10

#### This Year's Goals

- Maintain current level of service
- Maintain current hours of service
- Improve public computer access
- Improve Financial Management
- On time Audit

#### Other Budget Issues

- The Administration Department is running extremely lean for a city of nearly 10,000 people. Finding support for City Events such as Summer Series and Western Days has become difficult to fit into core duties

Admin	Actual		Mar TD	FY 10/11		Budget 11/12		
	08/09	09/10		Ann. Bud	Proj 10/11	Proposed	Approved	Adopted
Xfer in from close of Fund 310								
Charges for service			25	76,800	-	-	-	-
Lien Search	3,350	2,650	2,350	-	1,700	1,700	1,700	1,700
rent - Parking lot	1,020	360	-	360	-	-	-	-
Rent - Parks Use	663	685	610	500	1,000	1,000	1,000	1,000
Rent - Stage Rental	317	1,029	200	1,000	500	500	500	500
Rent - Water Tower	16,560	15,180	12,420	15,180	15,180	15,180	15,180	15,180
Rent-City Vehical	-	28,237	-	-	-	-	-	-
Misc. Rev.	4,150	25,174	8,920	10,000	10,000	10,000	10,000	10,000
Cash Over/Under	24	(13)	354	-	-	-	-	-
Old City Hall Rev		740	1,990	400,000	-	100,000	100,000	100,000
Amphitheater Gifts	40,488	11,767	6,870	-	-	-	-	-
Pfaff Park Gifts		1,136	250	-	-	-	-	-
Reimbursement Rev. Halo	15,237	28,687	36,525	-	-	52,000	52,000	52,000
Undesignated Donations			-	45,000	-	-	-	-
JG Grant	16,701							
Great Strides Grants	12,406							
Returned Revenues		(31,000)	904	-	-	-	-	-
Senior Center Rev	-	2,727	-	-	-	-	-	-
<b>Total Sources</b>	<b>\$ 110,916</b>	<b>\$ 87,359</b>	<b>\$ 69,043</b>	<b>\$ 471,680</b>	<b>\$ 28,380</b>	<b>\$ 180,380</b>	<b>\$ 180,380</b>	<b>\$ 180,380</b>
<b>Uses</b>								
<b>Personal Service</b>								
Salary	52,893	90,158	62,223	56,511	80,000	308,487	308,487	308,487
Benefits and taxes	62,455	33,341	22,479	28,868	28,000	175,837	175,837	175,837
<b>Total Personal Svcs</b>	<b>\$ 115,348</b>	<b>\$ 123,499</b>	<b>\$ 84,702</b>	<b>\$ 85,379</b>	<b>\$ 108,000</b>	<b>\$ 484,324</b>	<b>\$ 484,324</b>	<b>\$ 484,324</b>
<b>Materials and Service</b>								
Misc. Expenses	893,946	213,786	82,701	60,200	88,177	59,177	59,177	59,177
Contract Services	285,203	161,654	193,498	115,000	215,500	195,000	195,000	195,000
Repairs	2,899	1,754	5,688	11,000	7,500	5,000	5,000	5,000
Utilities	17,228	18,288	28,961	18,500	43,500	28,500	28,500	28,500
Supplies	36,576	20,529	17,434	20,500	20,500	11,500	11,500	11,500
Mayor Council	5,642	5,618	5,439	5,500	5,500	5,500	5,500	5,500
CM	2,814	3,208	3,872	1,500	2,500	2,500	2,500	2,500
City Recorder	-	-	-	-	-	-	-	-
<b>Total Materials and Svcs</b>	<b>\$ 1,207,732</b>	<b>\$ 404,308</b>	<b>\$ 320,159</b>	<b>\$ 232,200</b>	<b>\$ 383,177</b>	<b>\$ 307,177</b>	<b>\$ 307,177</b>	<b>\$ 307,177</b>
<b>Capital</b>								
Buildings								
Computers								
Bond Anticipation		2,500,000				5,000	5,000	5,000
BAN Int.		5,625						
Equipment						5,000	5,000	5,000
<b>Total Capital</b>	<b>\$0</b>	<b>\$2,505,625</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
<b>Debt Service and Contingency</b>								
Debt Service From Debt Fund 310					351,584	362,698	-	-
Debt Service City Hall			428,621		741,693	622,400	-	-
Transfer to Balance Storm SDC						86,723	-	-
Transfer to Balance Parks SDC						78,873	-	-
Transfer to Balance Transportation						206,343	-	-
Contingency								
<b>Total Debt Service and Contingency</b>					<b>\$1,093,277</b>	<b>1,357,037</b>	<b>-</b>	<b>-</b>
<b>Total Uses</b>	<b>\$1,323,080</b>	<b>\$3,033,432</b>	<b>\$833,482</b>	<b>\$317,579</b>	<b>\$1,584,454</b>	<b>\$2,158,538</b>	<b>\$801,501</b>	<b>\$801,501</b>



## The City of Independence – 2011-12 Budget

### **Mayor** John McArdle

**City Council**  
Diana Lindskog  
Marilyn Morton  
Jim Kirkendall  
Tom Tahacs  
Jerry Hoffman  
Nancy Lodge

**Budget Committee**  
Andy Andersen  
Bob Archer  
Steve Taray  
Carmen Pachuca  
Andy Scott  
Kathy Martin-Willis

**City Manager**  
David Cline

## Police Department Narrative

### Authorized Positions

- 1 Police Chief
- 3 Police Sergeants
- 8 Police Officers
- 1 Community Service Officer (non-certified)
- 1 Office Manager
- 1 Records Technician
- Part-time - officers, mechanic/maintenance, and grants (.5 FTE)

### Police Mission

To enhance community livability by protecting the safety, health and welfare of all people by providing professional, efficient, and fair law enforcement enhanced through problem solving partnerships with the community.

### Status of Last Year's Goals

- Maintain current level of service - Failed
  - Staffing of 13 has been reduced. (12 sworn returns us to 1999-2003 staffing levels)
  - Community Policing programs have been reduced.
- Help manage ICC building project to assure an efficient police depart. - Done
  - Sgt. Mason worked as our project leader and was successful in helping open the new ICC on time and under budget. The new Police Department is ready for the future.
- Negotiate with the police staff to lower Insurance costs. - Done
  - Even after accepting no COLA increase for the 2010-2011 budget year the police staff accepted a change to their health insurance plan that saved the City money.

### This Year's Goals

- Reduce service levels to align with our lower staffing levels.
  - No School Resource Officer, but try to stay affiliated with the POINT (drug) team.
- Maintain minimum staffing of 1 or more certified officers on patrol 24/7
- Work with the budget committee to assure purchase of a new patrol car in 2012-13.

### Other Budget Issues

- The PD recognized budget constraints early and reduced 2.25 certified and 1 non-certified over the last three years (equivalent of 18% of our staff). With the assumption that sworn officers don't have prolonged illness or injury and we don't encounter multiple resignations we can still function as a PD.
- We will need to experiment with shift scheduling plans to deal with issues before and after school that our SRO once dealt with.
- Finding staffing for City events such as the Summer Series, Western Days, Hop Festival and other events is difficult to add to our primary mission.
- If budget reductions continue we will need to look at combining services with others.
- CM, Finance and Chief agree \$25k to be moved from GF contingency 11/12 to Capital for Communications equipment committed to in 10/11. This carryover will be completed in January as part of supplemental.

Police	Actual		FY 10/11			Budget 11/12		
	08/09	09/10	Mar TD	Annu. Bud	Proj 10/11	Proposed	Approved	Adopted
	\$0	\$0						
<b>Sources</b>								
Grants	102,902	12,506	56,450	-	51,391	50,620	50,620	50,620
Intergovernmental	141,941	337	29,695	-	24,449	8,200	8,200	8,200
Misc. Police Rev.	32,767	19,582	12,005	-	8,460	12,850	12,850	12,850
911 Tax	24,802	12,938	22,261	24,670	24,670	24,374	24,374	24,374
Reserve for Police Car	-	-	-	-	-	-	-	-
<b>Total Sources</b>	<b>\$ 302,412</b>	<b>\$ 45,363</b>	<b>\$ 120,411</b>	<b>\$ 24,670</b>	<b>\$ 108,970</b>	<b>\$ 96,044</b>	<b>\$ 96,044</b>	<b>\$ 96,044</b>
<b>Personal Service</b> ( All PD)								
Salary	1,024,202	1,056,797	831,631	891,961	891,961	967,185	967,185	967,185
Special Pay			3,918	110,541	110,541	109,786	109,786	109,786
<b>Benefits and taxes</b>	<b>528,929</b>	<b>520,656</b>	<b>399,204</b>	<b>612,335</b>	<b>612,335</b>	<b>612,128</b>	<b>612,128</b>	<b>612,128</b>
<b>Total Personal Services</b>	<b>\$ 1,553,131</b>	<b>\$ 1,577,453</b>	<b>\$ 1,234,753</b>	<b>\$ 1,614,837</b>	<b>\$ 1,614,837</b>	<b>\$ 1,689,099</b>	<b>\$ 1,689,099</b>	<b>\$ 1,689,099</b>
<b>Materials and Services</b>								
Misc. Police Expense	183,991	180,738	137,948	213,760	213,760	227,259	227,259	227,259
Contract Services	31,080	20,663	17,397	38,960	38,960	44,325	44,325	44,325
Operating Supplies	52,471	52,210	34,450	65,834	65,834	69,354	73,354	73,354
Repairs	35,607	24,146	13,532	31,008	31,008	33,258	33,258	33,258
Utilities	26,850	28,993	30,726	33,516	33,516	39,300	39,300	39,300
Grant Expense	36,091	39,026	15,106	-	28,000	18,000	18,000	18,000
<b>Total Materials and Svcs</b>	<b>\$ 366,090</b>	<b>\$ 345,776</b>	<b>\$ 249,159</b>	<b>\$ 383,078</b>	<b>\$ 411,078</b>	<b>\$ 431,496</b>	<b>\$ 435,496</b>	<b>\$ 435,496</b>
<b>Capital</b>								
Buildings				4,600	4,600	4,000	-	-
Computers				11,400	11,400	6,000	6,000	6,000
Vehicals		37,746				23,500	23,500	23,500
<b>Equipment</b>	<b>-</b>	<b>19,785</b>	<b>-</b>	<b>9,220</b>	<b>9,220</b>	<b>7,800</b>	<b>7,800</b>	<b>7,800</b>
<b>Total Capital</b>	<b>\$0</b>	<b>\$57,531</b>	<b>\$0</b>	<b>\$25,220</b>	<b>\$25,220</b>	<b>\$41,300</b>	<b>\$37,300</b>	<b>\$37,300</b>
<b>Total Uses</b>	<b>\$1,919,221</b>	<b>\$1,980,760</b>	<b>\$1,483,912</b>	<b>\$2,023,135</b>	<b>\$2,025,915</b>	<b>\$2,161,895</b>	<b>\$2,161,895</b>	<b>\$2,161,895</b>
<b>Total Cont. or (Draw)</b>	<b>(\$1,616,809)</b>	<b>(\$1,935,397)</b>	<b>(\$1,363,501)</b>	<b>(\$1,998,465)</b>	<b>(\$1,916,945)</b>	<b>(\$2,065,851)</b>	<b>(\$2,065,851)</b>	<b>(\$2,065,851)</b>



## Community Service - Narrative

<b>Mayer</b> John McArdle
<b>City Council</b> Diana Lindskog Marilyn Morton Jim Kirtland Tom Tobias Jerry Hoffman Nancy Lodge
<b>Budget Committee</b> Andy Andersen Bob Archer Steve Taray Carmen Pachuca Andy Scott Kathy Martin-Willis
<b>City Manager</b> David Clune

### Authorized Positions

- Library Director  
Librarian I (1 FTE)
- 2 Library Assistants (1.10 FTE)
- Library Aide (.45 FTE)
- Museum Manager ( part time)
- Grant Staff – Bilingual Lib. Assist. During summer reading. (.08 FTE)  
*(Library is flat with last year's budget)*

### Community Services Mission

To meet the literary, educational and social needs and desires of the citizens of Independence, the Independence Public Library provides current information, materials and services reflecting the multigenerational, multicultural and multilingual diversity of our community.

### Status of Last Year's Goals

- Develop services and collections that meet the needs of all segments of the library's service population.
- ✓ Ensure that library staff is adequately trained to assist library users. **Partially met.**
- ✓ Increase scope of large print & Spanish collections to include additional non-fiction titles.  
Large Print - **Complete and ongoing.** Spanish – **Not met**
- Increase community access to library services and programs.
- ✓ Increase circulation to youth (0-17) by 20% -Continue library's focus on family literacy.  
**Exceeded** - Circulation of children's materials has increased 70%+ in two years.
- ✓ Develop and strengthen informational audiovisual collections in a variety of formats. **Met.**
- ✓ Library hours will meet or exceed the OLA standards for "adequate" service. **No progress.**  
Currently open 43 hours/week. Adequate = 45 hours/week.
- ✓ Use of online resources will increase by 25%; Use of tech. center to increase 20%. **Met**
- Increase community awareness of library services and programs.
- ✓ **Met** – Circulation increases over 20% each of the past two years. 10% increase expected this year.

### This Year's Goals

- Maintain current level of service
- Maintain current hours of service
- Improve public computer access
- Consolidate Library and Museum into Community Services

### Other Budget Issues

- Maintenance. As the facility ages, the need for maintenance and equipment replacement increases. We have seen significant expenditures in electrical and HVAC this year, and expect the trend to continue. We are due to clean and re-coat the brick on the building. Areas of the interior would also benefit from a new coat of paint. We are working with the Friends of the Library to mitigate issues with our South (stucco) wall.

Comm. Svcs	Actual		FY 10/11			Budget 11/12		
	08/09	09/10	Mar TD	Ann. Bud	Proj 10/11	Proposed	Approved	Adopted
<b>Sources</b>								
Charges for service			-	76,600		2,500	2,500	2,500
Reg. Fees - CCRLS	45,864	43,010	23,087	-	45,000	48,000	48,000	48,000
Misc. Lib. Rev.	13,507	14,661	12,208	-	16,000	16,000	16,000	16,000
Lib. Ready to read Grant	1,259		1,000	-	1,000	1,000	1,000	1,000
LSTA Grant	4,694					-	-	-
Lib. Together Grant	350					-	-	-
Lib. MIF Grant	2,600							
Desig. Lib. Donations	300	50	1,287	-	787	1,000	1,000	1,000
Und Desig Lib Donations			50	-	50	100	100	100
Other Grants						2,500	2,500	2,500
<b>Total Sources</b>	<b>\$ 68,574</b>	<b>\$ 57,721</b>	<b>\$ 37,632</b>	<b>\$ 76,600</b>	<b>\$ 62,837</b>	<b>\$ 71,100</b>	<b>\$ 71,100</b>	<b>\$ 71,100</b>
<b>Personal Service</b>								
Salary	146,962	160,257	117,088	159,234	158,000	158,919	189,419	189,419
All Lib								
Benefits and taxes	82,454	85,204	63,119	91,475	91,000	95,000	102,790	102,790
<b>Total Personal Svcs</b>	<b>\$ 229,416</b>	<b>\$ 245,461</b>	<b>\$ 180,207</b>	<b>\$ 250,709</b>	<b>\$ 249,000</b>	<b>\$ 253,919</b>	<b>\$ 292,209</b>	<b>\$ 292,209</b>
<b>Materials and Services</b>								
Misc. Expense	43,157	32,897	21,456	32,620	35,447	36,250	36,250	36,250
Professional Services	8,234	7,725	6,467	11,200	10,800	10,900	10,900	10,900
Operating Supplies	10,489	8,508	5,179	10,050	9,850	9,550	9,550	9,550
Repairs	5,404	6,491	6,420	7,800	7,800	8,800	8,800	8,800
Utilities	14,093	13,343	10,414	16,500	16,100	16,100	16,100	16,100
Museum Expense							14,000	14,000
<b>Total Materials and Svcs</b>	<b>\$ 81,377</b>	<b>\$ 68,964</b>	<b>\$ 49,936</b>	<b>\$ 78,170</b>	<b>\$ 79,997</b>	<b>\$ 81,600</b>	<b>\$ 95,600</b>	<b>\$ 95,600</b>
<b>Capital</b>								
Equipment								
<b>Total Capital</b>								
<b>Total Uses</b>	<b>\$310,793</b>	<b>\$314,425</b>	<b>\$230,143</b>	<b>\$328,879</b>	<b>\$328,997</b>	<b>\$335,519</b>	<b>\$387,809</b>	<b>\$387,809</b>
<b>Total Cont. or (Draw)</b>	<b>(\$242,219)</b>	<b>(\$256,704)</b>	<b>(\$192,511)</b>	<b>(\$252,279)</b>	<b>(\$266,160)</b>	<b>(\$264,419)</b>	<b>(\$316,709)</b>	<b>(\$316,709)</b>

Museum	Actual		FY 10/11			Budget 11/12		
	08/09	09/10	Mar TD	Annu. Bud	Proj 10/11	Proposed	Approved	Adopted
	\$0	\$0						
<b>Sources</b>								
Museum Imp. Grant			10,000	-	-	-		
Museum Grants			9,500	-	-	-		
<u>Museum Donation</u>	-	-	-	-	-	-	-	-
Total Sources	\$0	\$0	\$ 19,500	\$ -	\$ -	\$ -		
<b>Uses</b>								
<b>Personal Service</b>								
Salary	35930	36,374	22,697	30,500	30,500	30,500		
Special Pay			-	-	-	-		
<u>Benefits and taxes</u>	<u>8,642</u>	<u>8,349</u>	<u>1,694</u>	<u>7,790</u>	<u>7,790</u>	<u>7,790</u>	Combined w Lib.	
Total Personal Svcs	\$ 44,572	\$ 44,723	\$ 24,391	\$ 38,290	\$ 38,290	\$ 38,290		
<b>Materials and Service</b>								
Advertising	188		344	-	-	-		
Contract Svcs	456	146						
Janitorial			-	350	350	350		
Security	950	542	950	1,200	500	1,100		
Dues and Memberships	345	420	345	300	150	350		
Insurance Property	197	179	1,109	1,000	1,200	1,500		
Insurance General	516	517	317	-	-	-		
Misc.	80	49	99	300	100	300		
Office Supplies	1,090	1,082	21	750	880	750		
events		2,033						
Postage	453	118	214	600	220	450		
Prof. Svcs	133							
Programs	153	160	42	400	1,700	400		
Repairs Building	5,245	316	146	4,500	750	4,500		
Repairs Equip	437	344	-	500	460	500		
Training/Travel	509	416	175	1,000	400	500		
Utilities Elect.	709	686	535	600	803	800		
Utilities Garbage			-	-	-	-		
Gas	2,326	1,513	1,055	1,600	1,583	1,300		
Tele	929	975	730	900	1,095	900		
<u>Water</u>	-	-	-	<u>400</u>	<u>300</u>	<u>300</u>		
Total Materials and Svcs	\$ 14,716	\$ 9,496	\$ 6,082	\$ 14,400	\$ 10,490	\$ 14,000		
<b>Capital</b>								
Buildings			18,019	-	-	-		
Computers				-	-	-		
<u>Equipment</u>	-	-	-	-	-	-		
Total Capital	-	-	\$18,019	\$0	\$0	\$0		
<b>Total Uses</b>	\$59,288	\$54,219	\$48,492	\$52,690	\$48,780	\$52,290		
Total Cont. or (Draw)	(\$59,288)	(\$54,219)	(\$28,992)	(\$52,690)	(\$48,780)	(\$52,290)		

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## The City of Independence – 2011-12 Budget

**Mayer**

John McArdle

**City Council**

Diana Lindskog

Marilyn Morton

Jim Kirshendall

Tom Takacs

Jerry Hoffman

Nancy Lodge

**Budget Committee**

Andy Andersen

Bob Archer

Steve Taray

Carmen Pachucca

Andy Scott

Kathy Martin-Willis

**City Manager**

David Clune

## GF- Economic Development Department

### Authorized Positions

- Department Management (1 FTE's)  
*Economic Development Director Position was created through a reorganization of existing staff*

### Economic Development Fund Mission

Strengthen existing businesses, help recruit new business, and establish the community as a destination for entrepreneurship and tourism.

### Status of Last Year's Goals

- Newly created department

### This Year's Goals

- Develop an Economic Development Website for Independence
- Develop and distribute tourism, commercial and industrial promotional materials
- Work with Incubator to bring at least two new businesses to downtown.
- Help at least two local industrial businesses expand their market
- Recruit at least one new industrial business to Independence
- Provide at least two low-interest loans for local businesses

### Other Budget Issues

- Need to review and revise the Loan Fund guidelines
- \$5,000 has been allotted for the Winn Peg to be released with Council Approval.

Econ. Dev. GF	Actual		FY 10/11			Budget 11/12		
	08/09	09/10	Mar TD	v: Annu. Bud	Proj 10/11	Proposed	Approved	Adopted
1								
Building Permits								
Demo Permits								
Structural Permits								
Misc.	-	-	-	-	-	-	-	-
<b>Sources</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
<b>Personal Service</b>								
Admin Salary						55,716	55,716	55,716
Benefits and taxes						31,758	31,758	31,758
<b>Total Personal Svcs</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 87,474	\$ 87,474	\$ 87,474
<b>Materials and Services</b>								
Janitorial						1,000	1,000	1,000
Dues and Memberships						1,000	1,000	1,000
Ins. Prop								
Misc.						2,000	2,000	2,000
Office Supplies						2,500	2,500	2,500
Postage						500	500	500
Professional Svcs						11,000	11,000	11,000
Repairs Bldg								
Training/Travel						1,000	1,000	1,000
Elect.						8,500	8,500	8,500
Telep								
Winpeg Donation							5,000	5,000
Water								
<b>Total Materials and Svcs</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,500	\$ 32,500	\$ 32,500
<b>Capital</b>								
Equipment								
<b>Total Capital</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Transfer and Reserve</b>								
Contingency								
<b>Total</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Uses Before</b>	\$0	\$0	\$0	\$0	\$0	\$114,974	\$119,974	\$119,974
<b>Total Cont. or Draw</b>						(\$114,974)	(\$119,974)	(\$119,974)



## The City of Independence – 2011-12 Budget

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John McArdle

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Nancy Lodge

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Andy Andersen

Bob Archer

Steve Taray

Carmen Pachuca

Andy Scott

Kathy Martin-Willis

**City Manager**

David Clvne

## GF - Community Development

### Authorized Positions

- Department Manager 1

In conjunction with responsibilities for Development within the City of Independence, this position also functions as the Public Works Director.

### Community Development Mission

The Community Development Department is organized to support Council Goals for orderly development and expansion of the City of Independence.

Responsibilities include but are not limited to management of; Planning, Engineering, Public Works and Building Department.

### Status of Last Year's Goals

- This is a new department without formal goals from last year.

### This Year's Goals

- Under development

### Other Budget Issues

Comm. Dev. GF

	Actual		FY 10/11			Budget 11/12		
	08/09	09/10	Mar TD	Annu. Bud	Proj 10/11	Proposed	Approved	Adopted
1								
<b>Sources</b>	\$-	\$-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Personal Service</b>								
Admin Salary						122,546	122,546	122,546
Benefits and taxes	-	-	-	-	-	69,851	69,851	69,851
Total Personal Svcs	\$-	\$-	\$ -	\$ -	\$ -	\$ 192,398	\$ 192,398	\$ 192,398
<b>Materials and Services</b>								
Janitorial						1,000	1,000	1,000
Dues and Memberships						1,000	1,000	1,000
Ins. Prop								
Misc.						2,000	2,000	2,000
Office Supplies						2,500	2,500	2,500
Postage						500	500	500
Professional Svcs						20,000	20,000	20,000
Repairs Bldg								
Training/Travel						1,000	1,000	1,000
Utilities						8,500	8,500	8,500
Elect.								
Telep						2,500	2,500	2,500
Water	-	-	-	-	-	-	-	-
Total Materials and Svcs	\$-	\$-	\$ -	\$ -	\$ -	\$ 39,000	\$ 39,000	\$ 39,000
<b>Capital</b>								
Equipment	-	-	-	-	-	-	-	-
Total Capital	\$-	\$-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Transfer and Reserve</b>								
Contingency	-	-	-	-	-	-	-	-
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Uses Before</b>	\$0	\$0	\$0	\$0	\$0	\$231,398	\$231,398	\$231,398
Total Cont. or Draw						(\$231,398)	(\$231,398)	(\$231,398)



## The City of Independence – 2011-12 Budget

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Andy Scott

Kathy Martin-Willis

**City Manager**

David Clvne

## GF Court

### Authorized Positions

- ¾ Court Clerk

### Court Mission

The Court Department manages all activities associated with running the City's Judgment of and collection for payments for any misdemeanors that are committed within City Limits

### Status of Last Year's Goals

- Court per say did not have any formal goals last year.

### This Year's Goals

- The current Court Software is well passed its life expectancy and is now in efficient to operate and in need of replacement. Although money is not budgeted for new software this year, staff will be prepared with a recommendation for next year or in the case the system brakes beyond repair this year.

### Other Budget Issues

None

Court	Actual		FY 10/11			Budget 11/12		
	08/09	09/10	Mar TD	Annu. Bud	Proj 10/11	Proposed	Approved	Adopted
<b>Sources</b>								
Fines Fees and Forfit	71	1,285	2,993	-	-	-	-	-
Traffic Fines	132,890	133,361	109,456	169,000	170,000	170,000	170,000	170,000
Traffic Fines Surcharge	-	12,115	15,901	-	-	-	-	-
Parking Fines	690	1,720	1,375	1,000	1,500	1,500	1,500	1,500
Misc. & Court Billing Fees	19,604	21,930	17,612	10,000	20,000	20,000	20,000	20,000
<b>Total Sources</b>	<b>153,255</b>	<b>\$ 170,411</b>	<b>\$ 147,337</b>	<b>\$ 180,000</b>	<b>\$ 191,500</b>	<b>\$ 191,500</b>	<b>\$ 191,500</b>	<b>\$ 191,500</b>
<b>Uses</b>								
<b>Personal Service</b>								
Salary	39,836	42,819	33,216	41,063	41,063	42,000	42,000	42,000
Court Clerk (1)	-	-	-	-	-	-	-	-
Benefits and taxes	22,615	23,053	18,391	25,899	25,899	14,280	14,280	14,280
<b>Total Personal Svcs</b>	<b>\$ 62,451</b>	<b>\$ 65,872</b>	<b>\$ 51,607</b>	<b>\$ 66,962</b>	<b>\$ 66,962</b>	<b>\$ 56,280</b>	<b>\$ 56,280</b>	<b>\$ 56,280</b>
<b>Materials and Services</b>								
Contract Svcs Judge	9,525	8,775	7,800	10,875	12,000	12,000	12,000	12,000
Janitorial	840	440	344	625	625	625	625	625
Dues and Memberships	100	100	-	100	100	100	100	100
Insurance Property	104	98	-	275	275	275	275	275
Insurance General	282	282	15	275	275	275	275	275
Misc.	71	12	379	75	75	75	75	75
Office Supplies	1,156	941	1,412	1,275	1,275	1,275	1,275	1,275
Postage	618	704	239	600	600	600	600	600
Professional Services - Other D	2,339	4,258	1,943	2,600	2,600	2,600	2,600	2,600
Professional Srv Acct.	-	-	-	-	-	-	-	-
Professional Svcs Eng.	-	-	-	-	-	-	-	-
Professional Services - Igl	12,788	5,180	8,105	9,400	9,400	9,400	9,400	9,400
Repairs Other	-	178	-	250	250	250	250	250
Repairs Equip	697	-	717	-	-	-	-	-
Training/Travel	1,032	872	102	500	500	500	500	500
Utilities Elect.	534	515	579	500	500	500	500	500
Utilities Garbage	41	38	31	40	40	40	40	40
Gas	211	159	298	250	250	250	250	250
Tele	458	373	280	500	500	500	500	500
Water	40	38	32	60	60	60	60	60
<b>Total Materials and Svcs</b>	<b>\$ 30,836</b>	<b>\$ 22,963</b>	<b>\$ 22,276</b>	<b>\$ 28,200</b>	<b>\$ 29,325</b>	<b>\$ 29,325</b>	<b>\$ 29,325</b>	<b>\$ 29,325</b>
<b>Capital</b>								
Buildings	-	-	-	-	-	-	-	-
Computers	-	-	-	-	-	-	-	-
Equipment	-	-	-	-	-	-	-	-
<b>Total Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Uses</b>	<b>\$93,287</b>	<b>\$88,835</b>	<b>\$73,883</b>	<b>\$95,162</b>	<b>\$96,287</b>	<b>\$85,605</b>	<b>\$85,605</b>	<b>\$85,605</b>
Total Cont. or (Draw)	\$59,968	\$81,576	\$73,454	\$84,838	\$95,213	\$105,895	\$105,895	\$105,895



## The City of Independence – 2011-12 Budget

**Mayer**

John McArdle

**City Council**

Diana Lindskog

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Nancy Lodge

**Budget Committee**

Andy Andersen

Bob Archer

Steve Tarcy

Carmen Pachuca

Andy Scott

Kathy Martin-Willis

**City Manager**

David Clyne

## Parks Department

### Authorized Positions

- None operated with mainly contract services  
*Flat from last year*

### Parks Department Mission

Provide for operations and maintenance of the City's Parks and recreation resources which includes all City Parks and Swimming Pool. .

### Status of Last Year's Goals

- Continue to develop the North Riverside Ball field Complex
- Apply for Oregon Marine Board Grant to construct the boat ramp at the North Riverside Ball field Complex

### This Year's Goals

- Maintain current level of service
- Maintain current hours of service
- Construct Roadway to lower ball fields area and new Boat Ramp

### Other Budget Issues

- At this time there is no stable funding source for the maintenance of the City's park infrastructure. Funding comes directly from the General Fund, and with other pressures on that fund Park Funding is unavailable.

Parks	Actual		FY 10/11			Budget 11/12		
	08/09	09/10	Mar TD	Annu. Bud	Proj 10/11	Proposed	Approved	Adopted
<b>Sources</b>								
Western Days	53,858	47,682	34,930	40,000	40,000	40,000	40,000	40,000
Marine Board Grant			2,150	2,150				
Master Gardner Grant	200	200						
Ash Creek Trail Grnt	87,484	-	-	-	-	-	-	-
Total Sources	\$200	\$200	\$ 37,080	\$ 42,150	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
<b>Uses</b>								
<b>Personal Service</b>								
Salary			-	-	-	24,685	24,685	24,685
Special Pay			-	-	-	-	-	-
Benefits and taxes			-	-	-	17,324	17,324	17,324
Total Personal Svcs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42,009	\$ 42,009	\$ 42,009
<b>Materials and Services</b>								
Misc. Parks Expense		70,211	37,608	43,100	67,016	67,016	67,016	67,016
Professional Services		36,913	31,931	84,060	40,350	40,350	40,350	40,350
Operating Supplies		42,533	1,104	24,100	14,800	14,800	14,800	14,800
Repairs		9,979	6,254	7,850	11,033	11,033	15,033	19,033
Utilities		15,953	13,313	7,400	10,761	10,761	10,761	10,761
Amitheater	22,341	18,654	13,449	-	11,149	11,149	11,149	11,149
Parks Grant	89,034	15,955	-	-	-	-	-	-
Total Materials and Svcs	\$ 111,375	\$ 210,198	\$ 103,659	\$ 166,510	\$ 155,109	\$ 155,109	\$ 159,109	\$ 163,109
<b>Capital</b>								
Capital Exp. - Parks		138,192	4,793	-	3,374	4,000	-	-
parks Grants Capital			127,721	-	127,721	-	-	-
Equipment			-	-	-	-	-	-
Total Capital	\$0	\$138,192	\$132,514	\$0	\$131,095	\$4,000	\$0	\$0
<b>Total Uses</b>	\$111,375	\$348,390	\$236,173	\$166,510	\$286,204	\$201,118	\$201,118	\$205,118
Total Cont. or (Draw)	(\$111,175)	(\$348,190)	(\$199,093)	(\$124,360)	(\$246,204)	(\$161,118)	(\$161,118)	(\$165,118)

Pool	Actual		FY 10/11			Budget 11/12		
	08/09	09/10	Mar TD	Annu. Bud	Proj '10/11	Proposed	Approved	Adopted
	\$0	\$0						
<b>Sources</b>								
Total Sources	\$0	\$0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Uses</b>								
<b>Personal Service</b>								
Salary			-	-	-	-	-	-
Special Pay			-	-	-	-	-	-
<u>Benefits and taxes</u>			-	-	-	-	-	-
Total Personal Svcs			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Materials and Services</b>								
Contract Svc	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Insurance Property	294	277	663	750	750	750	750	750
Insurance General	798	799	170	750	750	750	750	750
Lic. Permits	290	215	338	300	300	300	300	300
Misc.	2042	924	42	-	-	-	-	-
Pool Supplies	3166	2,326	992	1,500	1,500	3,000	3,000	3,000
Postage	7	7	5	-	-	-	-	-
Repairs Other			-	-	-	-	-	-
Repairs Building	90	789	54	1,250	1,250	1,250	1,250	1,250
Repairs Equip	3,250	4,610	-	1,250	1,250	1,250	1,250	1,250
Utilites - Gas	19,585	18,734	10,759	14,300	14,300	14,300	14,300	14,300
Utilites - Tele	239	161	80	200	200	200	200	200
<u>Water</u>	-	-	-	1,500	1,500	1,500	1,500	1,500
Total Materials and Svcs	39,761	38,842	\$ 23,103	\$ 31,800	\$ 31,800	\$ 33,300	\$ 33,300	\$ 33,300
<b>Total Uses</b>	39,761	38,842	\$ 23,103	\$ 31,800	\$ 31,800	\$ 33,300	\$ 33,300	\$ 33,300
Total Cont. or (Draw)	\$ (39,761)	\$ (38,842)	\$ (23,103)	\$ (31,800)	\$ (31,800)	\$ (33,300)		

## **OTHER GOVERNMENT FUNDS**



## Economic Development Fund

**Mayor**

John McArdle

**City Council**

Diana Lindskog

Marilyn Morton

Jim Kirshendall

Tom Takacs

Jerry Hoffman

Nancy Lodge

**Budget Committee**

Andy Andersen

Bob Archer

Steve Taray

Carmen Pachucca

Andy Scott

Kathy Martin-Willis

**City Manager**

David Clune

### Authorized Positions

- Department Manager (.3 FTE's)
- Public Works Support (2 FTE's)

*Flat from last year*

### Economic Development Fund Mission

Maintain the structural integrity of City Streets, curbs, parking, hazard. paint areas and city signage.

### Status of Last Year's Goals

- Streets repaired;
  - RR/Street repair from "B" to "C" street
  - "G" street major repair work
  - "T": street major repair work
  - Stryker Road grinding and repair; 700 ft.
- 

### This Year's Goals

- Maintain current level of service
- Maintain current hours of service

### Other Budget Issues

- This fund is under capitalized and will likely face service reductions. Asphalt overlay using pass through funding from ODOT will still be available for selected projects.

Economic Dev. Loan 230

	Actual		FY 10/11			Budget 11/12		
	08/09	09/10	Mar TD	Annu. Bud	Proj 10/11	Proposed	Approved	Adopted
<b>Sources</b>								
Beginning Balance	\$256,335	\$0		\$31,067	\$21,503	\$943,234	\$943,234	\$943,234
Interest	31,217	32,279	6,870	-	6,871	6,872	6,872	6,872
Loan Proceeds	70,394	76,054	939,860	400,962	939,860	137,062	137,062	137,062
Misc.	-	-	-	-	-	-	-	-
<b>Total Sources</b>	<b>\$ 357,946</b>	<b>\$ 108,333</b>	<b>\$ 946,730</b>	<b>\$ 432,029</b>	<b>\$ 968,234</b>	<b>\$ 1,087,168</b>	<b>\$ 1,087,168</b>	<b>\$ 1,087,168</b>
<b>Uses</b>								
<b>Materials and Services</b>								
Admin Fees- Loan?		1,392	515	5,000	5,000	5,000	5,000	5,000
ED Loan	143,750	294,134	76,000			500,000	500,000	500,000
Investment Opportunities					102,260	100,000	100,000	100,000
Facadde Grant Baker	-	-	21,260	-	-	-	-	-
<b>Total Materials and Svcs</b>	<b>\$ 143,750</b>	<b>\$ 295,526</b>	<b>\$ 97,775</b>	<b>\$ 5,000</b>	<b>\$ 107,260</b>	<b>\$ 605,000</b>	<b>\$ 605,000</b>	<b>\$ 605,000</b>
<b>Transfer and Reserve</b>								
Xfer GF		5,500	-	-	-	20,000	20,000	20,000
Contingency	-	-	-	427,029	860,974	462,168	462,168	462,168
<b>Total Transfers and Reserves</b>	<b>\$0</b>	<b>\$5,500</b>	<b>\$0</b>	<b>\$427,029</b>	<b>\$860,974</b>	<b>\$482,168</b>	<b>\$482,168</b>	<b>\$482,168</b>
<b>Total Uses</b>	<b>\$143,750</b>	<b>\$301,026</b>	<b>\$97,775</b>	<b>\$432,029</b>	<b>\$968,234</b>	<b>\$1,087,168</b>	<b>\$1,087,168</b>	<b>\$1,087,168</b>



## The City of Independence – 2011-12 Budget

**Mayer**

John McArdle

**City Council**

Diana Lindskog  
Marilyn Morton  
Jim Kirkendall  
Tom Tabacs  
Jerry Hoffman  
Nancy Lodge

**Budget Committee**

Andy Andersen  
Bob Archer  
Steve Torrey  
Carmen Pachuca  
Andy Scott  
Kathy Martin-Willis

**City Manager**

David Clune

## Building Department

### Authorized Positions

- Building Official  
*Flat from last year*

### Building Department Mission

- Provide building inspection services for new construction and remodel.
- Provide plan review for all plans submitted.
- Provide key support for Community Development.
- Provide key support for economic development department.

### Status of Last Year's Goals

- Find other funding sources
- Provide code-enforcement support.

### This Year's Goals

- Maintain current level of service
- Maintain current hours of service

### Other Budget Issues

- With the economic conditions brought on by the recession in 08 the building fund is now nearly exhausted. It will be difficult to fund this service for the City without resurgence in the building industry. The Building Official will likely have to work a reduced schedule until the building industry begins to rebound.

Bldg Official  
Com. Dev. 210

	Actual		FY 10/11			Budget 11/12		
	08/09	09/10	Mar TD	Annu. Bud	Proj 10/11	Proposed	Adopted	Approved
<b>Sources</b>								
Beginning Balance	\$101,652	-		\$240,000	\$ 248,607	\$ 97,408	\$ 97,408	\$ 97,408
Building Permits	200				7,200	27,000	27,000	27,000
Demo Permits		100	100	50	50	50	50	50
Fence Permits	140	35	-	50	50	50	50	50
Mech. Permits	8,582	1,340	1,661	800	2,000	2,000	2,000	2,000
Mobile Dwelling		297	743	50	800	800	800	800
Plan Check	244,252	11,706	9,924	10,544	10,544	10,544	10,544	10,544
Plumbing Permit Fees	56,954	3,784	2,723	3,793	3,793	3,793	3,793	3,793
Sign Permit Fees	45	200	83	50	50	50	50	50
Structural Permits	238,613	16,578	12,793	19,663	19,663	19,663	19,663	19,663
XFER From Op Funds						26,613	26,525	26,525
Misc.	767	-	-	-	-	-	-	-
<b>Total Sources</b>	<b>\$ 651,205</b>	<b>\$ 34,040</b>	<b>\$ 28,027</b>	<b>\$ 275,000</b>	<b>\$ 44,150</b>	<b>\$ 187,971</b>	<b>\$ 187,883</b>	<b>\$ 187,883</b>
<b>Uses</b>								
				515,000				
<b>Personal Service</b>								
Admin Salary	29358	35,115	24,640	31,543	31,543	-	-	-
Utility Salary	129866	82,054	61,868	82,200	82,200	58,619	58,619	58,619
Benefits and taxes	83,877	53,853	39,868	62,890	62,890	36,000	36,000	36,000
<b>Total Personal Svcs</b>	<b>\$ 243,101</b>	<b>\$ 171,022</b>	<b>\$ 126,376</b>	<b>\$ 176,633</b>	<b>\$ 176,633</b>	<b>\$ 94,619</b>	<b>\$ 94,619</b>	<b>\$ 94,619</b>
<b>Materials and Services</b>								
Janitorial	710	440	320	1,000	320	320	320	320
Dues and Memberships	713	488	225	500	225	225	225	225
Ins. Prop	588	554	-	1,500	550	550	550	550
Ins. Liability	1,596	1,597	602	1,500	1,500	1,500	1,500	1,500
Misc.	-609	12	38	250	21	-	-	-
Bldg Official Exp.				100	-	-	-	-
Office Supplies	392	1,135	1,202	3,000	1,000	2,000	2,000	2,000
Postage	21	10	7	150	50	150	150	150
Professional Svcs	5,979	476	-	2,500	-	-	-	-
Repairs Bldg				750	-	-	-	-
Repairs Equip.	16	-	-	750	-	-	-	-
Training/Travel	7,846	6,012	4,781	6,000	4,400	1,800	1,800	1,800
Elect.				1,500	-	-	-	-
Telep	503	797	679	500	600	500	500	500
Water	-	-	-	-	-	-	-	-
<b>Total Materials and Svcs</b>	<b>\$ 17,755</b>	<b>\$ 11,521</b>	<b>\$ 7,854</b>	<b>\$ 20,000</b>	<b>\$ 8,666</b>	<b>\$ 7,045</b>	<b>\$ 7,045</b>	<b>\$ 7,045</b>
<b>Capital</b>								
Equipment	-	-	-	-	-	-	-	-
<b>Total Capital</b>	<b>\$ -</b>							
<b>Transfer and Reserve</b>								
Xfer to GF Admin Fee	-	-	-	10,050	10,050	13,709	13,709	13,709
Contingency	-	-	-	68,317	-	72,510	72,510	72,510
<b>Total Transfer and Reserve</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 78,367</b>	<b>\$ 10,050</b>	<b>\$ 86,219</b>	<b>\$ 86,219</b>	<b>\$ 86,219</b>
<b>Total Uses</b>	<b>\$260,856</b>	<b>\$182,543</b>	<b>\$134,230</b>	<b>\$275,000</b>	<b>\$195,349</b>	<b>\$187,883</b>	<b>\$187,883</b>	<b>\$187,883</b>



**Mayor**  
John McArdle

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Marilyn Morton  
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Tom Takacs  
Jerry Hoffman  
Nancy Lodge

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Steve Taray  
Carmen Pachuca  
Andy Scott  
Kathy Martin-Willis

**City Manager**  
David Cline

## Transportation Fund

### Authorized Positions

- Department Manager (.3 FTE's)
- Public Works Support (2 FTE's)  
*Flat from last year*

### Transportation Fund Mission

Maintain the structural integrity of City Streets, curbs, parking, hazard paint areas and city signage.

### Status of Last Year's Goals

- Streets repaired;
  - RR/Street repair from "B" to "C" street
  - "G" street major repair work
  - Stryker Road grinding and repair; 700 ft.
- 

### This Year's Goals

- Maintain current level of service
- Maintain current hours of service

### Other Budget Issues

- This fund is undercapitalized and will likely face service reductions. Asphalt overlay using pass through funding from ODOT will still be available for selected projects.

(Streets)  
Transportation 220

Sources	Actual		FY 10/11			Budget 11/12		
	08/09	09/10	Mar TD	Annu. Bud	Proj 10/11	Proposed	Approved	Adopted
Beginning Balance	(\$104,243)	(\$292,089)		\$0	(\$348,202)	(\$335,847)	(\$335,847)	(\$335,847)
Work by City			-	10,000	10,000	10,000	10,000	10,000
Gas Tax	307,053	310,587	282,178	412,330	412,330	416,453	416,453	416,453
State Exchange	-	76,127	82,414	79,400	76,692	85,000	85,000	85,000
Rent			-	-	-	-	-	-
Xfer In from GF						206,343	216,844	216,844
Misc.	3,403	12,460	1,550	200	200	200	200	200
<b>Total Sources</b>	<b>\$206,213</b>	<b>\$107,085</b>	<b>\$366,142</b>	<b>\$501,930</b>	<b>\$151,020</b>	<b>\$382,149</b>	<b>\$392,650</b>	<b>\$392,650</b>
<b>Personal Service</b>								
Admin Salary	146,319	126,735	90,636	124,939	124,939	-	-	-
Utility Salary	69,972	47,463	35,255	55,144	55,144	148,112	148,112	148,112
Overtime	3,942	3,002	2,528	3,500	3,500	3,500	3,500	3,500
Benefits and taxes	124,402	87,132	64,061	100,258	100,258	34,649	34,649	34,649
<b>Total Personal Svcs</b>	<b>\$ 344,635</b>	<b>\$ 264,332</b>	<b>\$ 192,480</b>	<b>\$ 283,841</b>	<b>\$ 283,841</b>	<b>\$ 186,261</b>	<b>\$ 186,261</b>	<b>\$ 186,261</b>
<b>Materials and Services</b>								
Misc. Street Expense	14,282	12,583	11,647	22,550	23,444	16,144	16,144	16,144
Professional Services	6,394	2,388	987	2,000	2,000	2,000	2,000	2,000
Operating Supplies	31,032	21,812	11,049	15,175	15,975	13,475	13,475	13,475
Repairs and Renewals	36,177	24,404	36,126	79,400	40,743	15,743	15,743	15,743
Utilities	55,282	57,671	45,784	52,500	51,100	51,214	51,214	51,214
<b>Total Materials and Svcs</b>	<b>\$ 286,334</b>	<b>\$ 237,716</b>	<b>\$ 211,186</b>	<b>\$ 171,625</b>	<b>\$ 133,262</b>	<b>\$ 98,576</b>	<b>\$ 98,576</b>	<b>\$ 98,576</b>
<b>Capital</b>								
Capital Equipment			-	21,321	-	-	-	-
Vehicals		4,762	-	4,762	-	-	-	-
Capital Roads		37,486	76,692	-	76,692	85,000	85,000	85,000
Equipment	-	-	-	-	-	-	-	-
<b>Total Capital</b>		<b>\$42,248</b>	<b>\$76,692</b>	<b>\$26,083</b>	<b>\$76,692</b>	<b>\$85,000</b>	<b>\$85,000</b>	<b>\$85,000</b>
<b>Debt Srvc</b>								
Sweeper Princ.	-	15,791	\$ 14,273	\$ -	\$ 12,514	\$ 10,755	\$ 10,755	\$ 10,755
Sweeper Int.	-	3,558	\$ 1,558	\$ -	\$ 1,558	\$ 1,558	\$ 1,558	\$ 1,558
<b>Total Debt Srvc</b>		<b>\$19,349</b>	<b>\$15,831</b>		<b>\$14,072</b>	<b>\$12,313</b>	<b>\$12,313</b>	<b>\$12,313</b>
<b>Transfer and Reserve</b>								
Contingency	-	-	-	20,381	-	-	-	-
XFER Special Assesment							10,500	10,500
Admin Fee	-	-	-	-	-	-	-	-
<b>Total Transfer and Reserve</b>				<b>\$ 20,381</b>		<b>\$ -</b>	<b>\$ 10,500</b>	<b>\$ 10,500</b>
<b>Total Uses</b>	<b>\$630,969</b>	<b>\$563,645</b>	<b>\$496,189</b>	<b>\$501,930</b>	<b>\$507,867</b>	<b>\$382,150</b>	<b>\$392,650</b>	<b>\$392,650</b>
Ending						(0)		



## The City of Independence – 2011-12 Budget

**Mayer**

John McArdle

**City Council**

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Jim Kirkendall

Tom Takacs

Jerry Hoffman

Nancy Lodge

**Budget Committee**

Andy Andersen

Bob Archer

Steve Taray

Carmen Pachuca

Andy Scott

Kathy Martiny-Willis

**City Manager**

David Clune

## Transportation System Development Charge (SDC) Fund

### Authorized Positions

- None

### The Transportation SDC Fund Mission

This fund contains those monies set aside to support growth and development within the City of Independence. Sources for this fund are generated as a fee added on to building permits as they are issued. Major expenditure for this fund takes the form of capital projects that are used to add transportation capacity to the city in accordance with the TSP (Transportation System Plan).

### Status of Last Year's Goals

#### This Year's Goals

- Work will continue on the ball field road and access to the new proposed boat ramp.

#### Other Budget Issues

Trans SDC 421	Act.	Act	FY 10/11			Budget 11/12		
	08/09	09/10	Mar TD	Annu. Bud	Proj. 10/11	Proposed	Approved	Adopted
Beginning Balance	\$ 29,560	\$ 330,936		\$ -	\$ 721,469	\$ 742,103	\$ 742,103	\$ 742,103
SDC Charges	973,578	15,083	17,374	25,000	25,000	25,000	25,000	25,000
SDC Installment-Principal	43,961	7,717	3,855	-	-	-	-	-
Investment Income	307	184	-	100	100	100	100	100
Loan Repayments			-	43,000	43,000	43,000	43,000	43,000
<u>XFERS In</u>	-	<u>788,988</u>	-	-	-	-	-	-
Total Sources	\$ 1,047,406	\$ 1,142,908	\$ 21,229	\$ 68,100	\$ 789,569	\$ 810,203	\$ 810,203	\$ 810,203
<b>Materials and Services</b>								
Admin Fees		69	-	1,250	1,250	1,250	-	-
Assesments			1,901	16,000	16,000	16,000	-	-
Depr.	2,508							
<u>Prof. Service - Eng.</u>	<u>360</u>	<u>798</u>	<u>34,255</u>	-	-	-	-	-
Total Materials and Srvcs	\$ 2,868	\$ 867	\$ 36,156	\$ 17,250	\$ 17,250	\$ 17,250	\$ -	\$ -
<b>Capital</b>								
Cap. Exp. Roads		272,546	29,431	-	29,431	-	725,203	725,203
<u>Cap. Exp. Gun Club Rd. Prj.</u>		<u>33,569</u>	<u>785</u>	-	<u>785</u>	-	-	-
Total Capital	\$ -	\$ 306,115	\$ 30,216	\$ -	\$ 30,216	\$ -	\$ 725,203	\$ 725,203
<b>Transfer and Reserve</b>								
Xfer GF	713,602	16,642	-	-	-	-		
Xfer Special Assesment							15,000	15,000
Contingency						792,953		
<u>Unappropriated Ending</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>70,000</u>	<u>70,000</u>
Total Trasfers	\$ 713,602	\$ 16,642	\$ -	\$ -	\$ -	\$ 792,953	85,000	85,000
<b>Total Uses</b>	\$ 718,978	\$ 323,624	\$ 66,372	\$ 17,250	\$ 47,466	\$ 810,203	\$ 810,203	\$ 810,203



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Bob Archer

Steve Tarcy

Carmen Pachuca

Andy Scott

Katiny Martin-Willis

**City Manager**

David Clune

## Parks System Development Charge (SDC) Fund

### Authorized Positions

- None

### The Parks SDC Fund Mission

This fund contains those monies set aside to support growth and development of parks and recreation facilities within the City of Independence. Sources for this fund are generated as a fee added on to building permits as they are issued. Major expenditure for this fund takes the form of capital projects that are used to add parks and recreation infrastructure to the city in accordance with the Parks Master Plan.

### Status of Last Year's Goals

#### Other Budget Issues

- This fund will start 2012 with a negative balance and will be required to borrow money from the General fund to comply with state budget law. A loan will be created that must be paid back in 5 years. This loan will use nearly all of the money the fund will see over the next 5 years unless build rebounds to pre-08 levels.

Parks SDC	Act. 08/09	Act 09/10	FY 10/11			Budget 11/12		
			Mar TD	Annu. Bud	Proj 10/11	Proposed	Approved	Adopted
<b>Sources</b>								
Beginning Balance	\$ 16,709	\$ 279,402		\$ -	\$ (92,973)	\$ (92,973)	\$ (92,973)	\$ (92,973)
SDC Charges	302,200	8,126	6,448	10,000	10,000	10,000	10,000	10,000
SDC Installment-Principal	3,312	2,022	441	-	-	-	-	-
Investment Income	230	184	-	100	100	100	100	100
Loan Repayments	-	-	-	4,000	4,000	4,000	4,000	4,000
X Fers In	-	-	-	16,400	16,400	78,873	78,873	78,873
<b>Total Sources</b>	<b>\$ 322,451</b>	<b>\$ 289,734</b>	<b>\$ 6,889</b>	<b>\$ 30,500</b>	<b>\$ (62,473)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Uses</b>								
<b>Materials and Services</b>								
Admin Fees	-	69	-	500	500	-	-	-
Depr.	7,814							
Misc.		541						
Prof. Service - Eng.	19,825	7,225						
<b>Total Materials and Svcs</b>	<b>\$ 27,639</b>	<b>\$ 7,835</b>	<b>\$ -</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital</b>								
Cap. Exp. Parks		24,110	(2,000)	30,000	30,000			
Cap. Ballfield		45,635	13,126					
<b>Total Capital</b>	<b>\$ -</b>	<b>\$ 69,745</b>	<b>\$ 11,126</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Transfer and Reserve</b>								
Xfer GF	15,410	406						
Unappropriated Ending								
<b>Total Transfers and Reserve</b>	<b>\$ 15,410</b>	<b>\$ 406</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Uses</b>	<b>\$ 43,049</b>	<b>\$ 77,986</b>	<b>\$ 11,126</b>	<b>\$ 30,500</b>	<b>\$ 30,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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## Business Like Funds Overview

**Mayer**

John McArdle

**City Council**

Diana Lindskog

Marilyn Morton

Jim Kirkendall

Tom Takacs

Jerry Hoffman

Nancy Lodge

**Budget Committee**

Andy Andersen

Bob Archer

Steve Taroy

Carmen Pachuca

Andy Scott

Kathy Martin-Willis

**City Manager**

David Clvne

### Business Like Funds

The funds represented in this section are those funds operated by the City that run much like a business. They collect fees for services and deliver a product for our citizen's consumption.



**Mayor**

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**City Manager**

David Clone

## Water Fund

### Authorized Positions

- Department Management (.3 FTE's)
- Public Works Support (2 FTE's)  
*Flat from last year*

### Water Fund Mission

Provide quality water treatment and distribution of water for the City of Independence.

### Status of Last Year's Goals

- Upgrade water source and treatment
  - Treated for distribution 350 MG of water during the year.
  - Completed the addition of a new 200 Gal. per minute well.
  - Completed grant for 750,000 gallon reservoir.
- Upgrade and improve water distribution
  - Completed 2<sup>nd</sup> street crossing.
  - Fixed over 60 failed water services

### This Year's Goals

- Maintain current level of service
- Maintain current hours of service
- Complete installation of the New 750,000 Gallon Reservoir
- Complete Master Plan Update

### Other Budget Issues

- New Federal Guidelines may significantly impact treatment requirements which may increase treatment costs.
- This year's budget includes a 30% increase in rates. 3.5% will cover the new water storage reservoir and over 25% will cover additional costs to operate the water district and to fund reserves for water loans.
- At this time the water system is in a great shape to handle renewed growth and development.

Water Fund	Act. 08/09	Act 09/10	FY 10/11			Budget 11/12		
			Mar TD	Annu. Bud	Proj 10/11	Proposed	Approved	Adopted
<b>Sources</b>								
Beginning Balance	\$267,457	\$0		\$381,000	\$223,716	\$109,648	\$109,649	\$109,649
Billing	1,295,232	1,250,507	945,530	1,256,706	1,400,000	1,820,000	1,820,000	1,820,000
Connection Fees	6,329	2,772	2,746	3,080	3,080	3,080	3,080	3,080
Write Off	(3,471)	(2,353)	(1,483)	(400)	(400)	0	0	0
Rent	645	300	200	500	500	500	500	500
xfer in	0	102,908						
Misc.	<u>11,071</u>	<u>11,522</u>	<u>8,390</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
Total Sources	\$1,577,263	\$1,365,656	\$955,383	\$1,650,886	\$1,636,896	\$1,943,228	\$1,943,229	\$1,943,229
<b>Uses</b>								
<b>Personal Service</b>								
Admin Salary	146,619	209,711	151,266	218,645	218,645	-	-	-
Utility Salary	163,511	194,599	144,546	169,739	169,739	197,483	197,483	197,483
Overtime	7,834	11,905	9,910	5,000	5,000	5,300	5,300	5,300
Special Pay			0	0	-	-	-	-
Benefits and taxes	<u>174,179</u>	<u>197,049</u>	<u>146,067</u>	<u>224,115</u>	<u>224,115</u>	<u>138,595</u>	<u>138,595</u>	<u>138,595</u>
Total Personal Svcs	\$ 492,143	\$ 613,264	\$ 451,789	\$ 617,499	\$ 617,499	\$ 341,377	\$ 341,378	\$ 341,378
<b>Materials and Services</b>								
Misc. Operations	143,169	18,197	9,974	17,675	17,175	18,675	18,675	18,675
Contract Services	17,925	7,355	23,417	17,535	17,935	18,735	18,735	18,735
Operating Supplies	63,723	50,934	29,751	55,080	54,380	52,380	52,380	52,380
Repairs	45,108	25,072	14,244	84,000	83,000	44,500	44,500	44,500
Utilities	<u>71,500</u>	<u>81,943</u>	<u>74,258</u>	<u>94,000</u>	<u>97,000</u>	<u>60,614</u>	<u>60,614</u>	<u>60,614</u>
Total Material and Services	\$ 341,425	\$ 183,501	\$ 151,644	\$ 268,290	\$ 269,490	\$ 194,904	\$ 194,904	\$ 194,904
<b>Total Mat. &amp; PS</b>	<b>\$ 611,350</b>	<b>\$ 285,059</b>	<b>\$ 229,030</b>	<b>\$ 885,789</b>	<b>\$ 886,989</b>	<b>\$ 536,281</b>	<b>\$ 536,282</b>	<b>\$ 536,282</b>
<b>Capital</b>								
Vehicals		4,762		6,350	6,350	6,350	6,350	6,350
Water System		110,943	10,670	52,000	52,000	70,000	70,000	70,000
Distribution				0	0	0	0	0
Equipment							1	1
Total Capital	\$ -	\$ 115,705	\$ 10,670	\$ 58,350	\$ 58,350	\$ 76,350	\$ 76,351	\$ 76,351
<b>Debt Svcs</b>								
Bond Amortization	9,058							
98 Prin		140,000	0	140,000	140,000	140,000	140,000	140,000
04 Princ		60,000	65,000	65,000	65,000	65,000	65,000	65,000
98 Interest	55,825	49,615	21,518	43,035	43,035	43,035	43,035	43,035
Water Tower						40,000	40,000	40,000
04 Interest	<u>68,263</u>	<u>66,208</u>	<u>32,571</u>	<u>63,624</u>	<u>63,624</u>	<u>63,624</u>	<u>63,624</u>	<u>63,624</u>
Total Debt Svcs	\$133,146	\$315,823	\$119,089	\$311,659	\$311,659	\$351,659	\$351,659	\$351,659
<b>Transfer and Reserve</b>								
Xfer GF	123,056	122,534	51,918	38,250	38,250	-	-	-
Admin Fee						564,462	564,462	564,462
Bldg Official Fee						8,842	8,842	8,842
Contingency				36,838		93,634	93,632	93,632
Reserve for Debt Svcs				320,000	312,000	312,000	312,001	312,001
Tot. Xfer & Reserv.	\$ 123,056	\$ 122,534	\$ 51,918	\$ 395,088	\$ 350,250	\$ 978,938	\$ 978,937	\$ 978,937
<b>Total Use</b>	<b>\$1,359,695</b>	<b>\$1,452,385</b>	<b>\$862,496</b>	<b>\$1,650,886</b>	<b>\$1,607,248</b>	<b>\$1,943,228</b>	<b>\$1,943,229</b>	<b>\$1,943,229</b>



The City of Independence – 2011-12 Budget

**Mayor**  
John McArdle

**City Council**  
Diana Lindskog  
Marilyn Morton  
Jim Kirkendall  
Tom Takacs  
Jerry Hoffman  
Nancy Lodge

**Budget Committee**  
Andy Andersen  
Bob Archer  
Steve Taray  
Carmen Pachuca  
Andy Scott  
Kathy Martin-Willis

**City Manager**  
David Clyne

## Water System Development Charge (SDC) Fund

### Water - SDC Fund Mission

This fund collects fees for the development and construction of those water related projects that provide additional capacity for the City to support growth. Expenditure of these funds is limited.

### Status of Last Year's Goals

### This Year's Goals

Water SDC 536

	Act. 08/09	Act 09/10	FY 10/11			Budget 11/12		
			Mar TD	Annu. Bud	Proj. 10/11	Proposed	Approved	Adopted
<b>Sources</b>								
Beginning Balance	\$ 142,462	\$ -		\$ 302,000	\$ 533,626	\$ 501,626	\$ 501,626	\$ 501,626
Development Fees			3,973	-	-	-	-	-
Inv. Earnings	614	920						
Xfers In	-	1,706						
System Dev. Charges	652,018	11,413	13,948	40,000	40,000	40,000	40,000	40,000
<u>SDC Installments</u>	<u>21,708</u>	<u>1,255</u>	<u>1,793</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Sources	\$ 816,802	\$ 15,294	\$ 19,714	\$ 342,000	\$ 573,626	\$ 541,626	\$ 541,626	\$ 541,626
<b>Uses</b>								
<b>Materials and Services</b>								
Admin Fees		346	-	2,000	2,000	-	-	-
Prof. Svcs			3,606	-	-	-	-	-
Depr.	34,847							
Prof. Serv.	4,186	2,035						
Prof. Service - Eng.	-	4,933	2,954	-	-	-	-	-
Total Materials and Svcs	\$ 39,033	\$ 7,314	\$ 6,560	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ -
<b>Capital</b>								
Capital - Water System		146,030	260,504	-	-	-	-	-
Well Site Development			-	35,000	35,000	35,000	35,000	35,000
Water Master Plan Update	-	-	-	-	35,000	35,000	35,000	35,000
Total Capital	\$ -	\$ 146,030	\$ 260,504	\$ 35,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
<b>Transfer and Reserve</b>								
Xfer GF	35,000	571	-	-	-	-	-	-
Xfer to URD Project fund Loan						400,000	400,000	400,000
Contingency				305,000	501,626	71,626	71,626	71,626
Unappropriated Ending	-	-	-	-	-	-	-	-
Total	\$ 35,000	\$ 571	\$ -	\$ 305,000	\$ 501,626	\$ 471,626	\$ 471,626	\$ 471,626
<b>Total Uses</b>	<b>\$ 74,033</b>	<b>\$ 153,915</b>	<b>\$ 267,064</b>	<b>\$ 342,000</b>	<b>\$ 573,626</b>	<b>\$ 541,626</b>	<b>\$ 541,626</b>	<b>\$ 541,626</b>



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**City Manager**  
David Clive

## Sewer Fund

### Authorized Positions

- Department Manager (.3 FTE's)
- Public Works Support (2 FTE's)

### Sewer Fund Mission

Provide collection and treatment of the sewage for the City of Independence within the current N.P.D.E.S. permit.

### Status of Last Year's Goals

- Upgrade sewer facilities plan
- Upgrade Treatment facilities

### This Year's Goals

- Complete Sewer Facilities Plan
- Complete Rate study for long term requirements

### Other Budget Issues

- New Federal Guidelines are unpredictable and may require significant upgrades.
- At this time sewer collection system is well positioned to handle future growth with little investment. However, lagoons need further review if more capacity is required.
- Complete Sewer Facilities update project; Report has been presented, expect Council Action in June or July of 11.

SEWER 510	Act. 08/09	Act 09/10	FY 10/11			Budget 11/12		
			Mar TD	Annu. Bud	Proj 10/11	Proposed	Approved	Adopted
<b>Sources</b>								
Beginning Balance	165,421	-	201,242	59,935	201,242	270,760	270,760	270,760
Billing	801,683	874,753	678,482	1,050,600	1,050,600	1,155,660	1,155,660	1,155,660
Connection Fees	45,200	2,000	2,000	2,700	2,700	2,700	2,700	2,700
XFER In	0	102,908	-	-	-	-	-	-
Rent	-	-	-	-	-	-	-	-
Misc.	2,910	5,785	9,431	2,230	9,000	2,230	2,230	2,230
<b>Total Sources</b>	<b>\$ 1,015,214</b>	<b>\$ 985,446</b>	<b>\$ 891,155</b>	<b>\$ 1,115,465</b>	<b>\$ 1,263,542</b>	<b>\$ 1,431,350</b>	<b>\$ 1,431,350</b>	<b>\$ 1,431,350</b>
<b>Uses</b>								
<b>Personal Service</b>								
Admin Salary	146,619	166,593	119,996	292,499	292,499	-	-	-
Utility Salary	147,777	161,375	119,868	49,235	49,235	148,112	148,112	148,112
Overtime	6,439	9,847	8,189	5,000	5,000	5,000	5,000	5,000
Special Pay	-	-	-	-	-	-	-	-
Benefits and taxes	162,283	161,953	117,187	140,961	140,961	103,946	103,946	103,946
<b>Total Personal Svcs</b>	<b>\$ 463,118</b>	<b>\$ 499,768</b>	<b>\$ 365,240</b>	<b>\$ 487,695</b>	<b>\$ 487,695</b>	<b>\$ 257,058</b>	<b>\$ 257,058</b>	<b>\$ 257,058</b>
<b>Materials and Services</b>								
Misc. Operations	173,709	21,738	18,005	21,726	19,176	19,876	19,876	19,876
Contract Services	23,097	6,898	10,845	6,000	7,000	7,400	7,400	7,400
Operating Supplies	36,179	32,433	20,338	31,600	28,900	32,500	32,500	32,500
Repairs	27,795	40,503	27,936	79,930	67,739	40,000	40,000	40,000
Utilities	41,344	38,778	39,294	33,000	28,000	29,035	29,036	29,036
<b>Total Operations</b>	<b>\$ 302,124</b>	<b>\$ 140,350</b>	<b>\$ 116,418</b>	<b>\$ 172,256</b>	<b>\$ 150,815</b>	<b>\$ 128,811</b>	<b>\$ 128,811</b>	<b>\$ 128,811</b>
<b>Total Materials &amp; Personal Service</b>	<b>\$ 765,242</b>	<b>\$ 640,118</b>	<b>\$ 481,658</b>	<b>\$ 659,951</b>	<b>\$ 638,510</b>	<b>\$ 385,869</b>	<b>\$ 385,869</b>	<b>\$ 385,869</b>
<b>Capital</b>								
Vehicals	-	4,762	-	6,350	6,350	6,350	6,350	6,350
Lagoon	-	-	-	8,000	8,000	8,000	8,000	8,000
Distribution	-	102,908	-	-	-	-	-	-
Equipment	-	25,170	-	-	-	-	-	-
<b>Total Capital</b>	<b>\$ -</b>	<b>\$ 132,840</b>	<b>\$ -</b>	<b>\$ 14,350</b>				
<b>Debt Svc</b>								
Repay GF Debt 2010	-	-	-	-	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
USDA RUS	-	38,363	35,015	41,756	41,756	41,756	41,756	41,756
04 Rinc	-	36,623	37,890	37,890	37,890	37,890	37,890	37,890
98 Interest	112,526	111,198	114,546	107,805	107,805	107,805	107,805	107,805
04 Interest	16,497	15,273	14,006	14,006	14,006	14,006	14,006	14,006
<b>Total Debt Svc</b>	<b>\$ 129,023</b>	<b>\$ 201,457</b>	<b>\$ 201,457</b>	<b>\$ 201,457</b>	<b>\$ 301,457</b>	<b>\$ 301,457</b>	<b>\$ 301,457</b>	<b>\$ 301,457</b>
<b>Transfer and Reserve</b>								
Xfer GF	95,869	96,233	35,849	38,250	38,250	-	-	-
Contingency	-	-	-	-	-	115,502	114,597	113,628
Reserve for Debt Svc	-	-	-	201,457	201,457	201,457	201,458	201,458
Admin Fee	-	-	-	-	-	403,844	404,777	405,746
Bldg Official Fee	-	-	-	-	-	8,871	8,842	8,842
<b>Total Transfers and Reserves</b>	<b>\$ 95,869</b>	<b>\$ 96,233</b>	<b>\$ 35,849</b>	<b>\$ 239,707</b>	<b>\$ 239,707</b>	<b>\$ 729,674</b>	<b>\$ 729,674</b>	<b>\$ 729,674</b>
<b>Total Uses</b>	<b>\$ 990,134</b>	<b>\$ 1,070,648</b>	<b>\$ 718,964</b>	<b>\$ 1,115,465</b>	<b>\$ 1,194,024</b>	<b>\$ 1,431,350</b>	<b>\$ 1,431,350</b>	<b>\$ 1,431,350</b>



The City of Independence – 2011-12 Budget

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**City Manager**

David Clune

## Sewer System Development Charge (SDC) Fund

### Sewer SDC Fund Mission

This fund collects fee to support construction of projects that add capacity to the City of Independence for sewer collection and treatment.

### Other Budget Issues

The Sewer SDC Fund will be loaning the URD Project fund \$800k to make sure that fund meets budgetary guidelines.

**Sewer SDC 516**

	Act. 08/09	Act 09/10	FY 10/11			Budget 11/12		
			Mar TD	Annu. Bud	Proj. 10/11	Proposed	Approved	Adopted
<b>Sources</b>								
Beginning Balance				\$700,375	\$772,518	\$ 820,018	\$ 820,018	\$ 820,018
SDC Charges	869,693	16,681	20,603	50,000	50,000	50,000	50,000	50,000
SDC Installment-Principal	25,496	770	2,106	-	-	-	-	-
Interest	844	920	-	-	-	-	-	-
X Fers In	-	1,426	-	-	-	-	-	-
<b>Total Sources</b>	<b>\$ 896,033</b>	<b>\$ 19,797</b>	<b>\$ 22,709</b>	<b>\$ 750,375</b>	<b>\$ 822,518</b>	<b>\$ 870,018</b>	<b>\$ 870,018</b>	<b>\$ 870,018</b>
<b>Uses</b>								
<b>Materials and Services</b>								
Admin Fees	-	346	-	2,500	2,500	2,500	-	-
Depr.	55,061	-	-	-	-	-	-	-
Prof. Svcs	-	6,766	2,091	-	-	-	-	-
Prof. Service - Eng.	38,294	51,862	70,893	-	-	-	-	-
<b>Total Materials and Svcs</b>	<b>93,355</b>	<b>58,974</b>	<b>72,984</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>-</b>	<b>-</b>
<b>Capital</b>								
Capital-Sewer	-	1,426	-	-	-	-	-	-
<b>Total Capital</b>	<b>-</b>	<b>1,426</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Transfer and Reserve</b>								
Xfer GF	46,304	834	-	-	-	-	-	-
Xfer to URD Project Fund Loan	-	-	-	-	-	800,000	800,000	800,000
Contingency	-	-	-	747,875	-	70,018	70,018	70,018
Unappropriated Ending	-	-	-	-	-	-	-	-
<b>Total</b>	<b>46,304</b>	<b>834</b>	<b>-</b>	<b>747,875</b>	<b>-</b>	<b>870,018</b>	<b>870,018</b>	<b>870,018</b>
<b>Total Uses</b>	<b>\$ 139,659</b>	<b>\$ 61,234</b>	<b>\$ 72,984</b>	<b>\$ 750,375</b>	<b>\$ 2,500</b>	<b>\$ 872,518</b>	<b>\$ 870,018</b>	<b>\$ 870,018</b>



## The City of Independence – 2011-12 Budget

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David Clyne

### Storm Water Fund

#### Authorized Positions

- Department Management (.3 FTE's)
- Public Works Support (2 FTE's)

*Flat from last year*

#### Storm Water Fund Mission

- Provide collection and flood control of Storm Water for the City of Independence.
- Provide storm water pollution control measure.

#### Status of Last Year's Goals

#### This Year's Goals

- Maintain current level of service
- Maintain current hours of service
- Complete Master Plan Update

#### Other Budget Issues

- New State Guidelines will require compliance with the City's adopted T.M.D.L. Plan.
- This fund is preparing for future treatment requirements.

Storm 540	Act. 08/09	Act 09/10	FY 10/11			Budget 11/12		
			Mar TD	Annu. Bud	Proj 10/11	Proposed	Approved	Adopted
<b>Sources</b>								
<b>Beginning Balance</b>	\$36,748	\$ -		\$20,246	\$5,477	\$26,130	\$26,130	\$26,130
Billing	199,090	212,596	142,247	215,000	230,000	310,000	310,000	310,000
<b>XFERS In</b>		102,908						
<u>Misc.</u>	433	659	322	500	500	500	500	500
<b>Total Sources</b>	<b>\$236,271</b>	<b>\$316,163</b>	<b>\$142,569</b>	<b>\$235,746</b>	<b>\$235,977</b>	<b>\$336,630</b>	<b>\$336,630</b>	<b>\$336,630</b>
<b>Uses</b>								
<b>Personal Service</b>								
Admin Salary	22,319	23,490	16,800	24,988	24,988	-	-	-
Utility Salary	64,322	71,195	52,883	73,627	73,627	74,056	74,056	74,056
Overtime	2,209	4,280	3,541	1,000	1,000	1,000	1,000	1,000
Special Pay								
<u>Benefits and taxes</u>	45,678	47,902	33,980	54,642	54,642	51,973	51,973	51,973
<b>Total Personal Svcs</b>	<b>\$ 134,528</b>	<b>\$ 146,867</b>	<b>\$ 107,204</b>	<b>\$ 154,257</b>	<b>\$ 154,257</b>	<b>\$ 127,029</b>	<b>\$ 127,029</b>	<b>\$ 127,029</b>
<b>Materials and Services</b>								
Assesments			-	5,000	5,000	5,000	-	-
Chemicals		28	40	-	40	800	800	800
Contract Svcs			-	2,000	2,000	2,000	2,000	2,000
Janitorial		1,031	844	-	-	-	-	-
Dues and Memberships	80		-	100	100	100	100	100
Operating Equip Supplies	3,508	6,269	2,154	7,500	5,000	5,000	5,000	5,000
Fuel		4,932	4,350	5,300	5,300	5,300	5,300	5,300
			1,227					
Ins. Prop			720	-	-	-	-	-
Lic. Permits		63	1,566	50	1,227	250	250	250
Misc.	4,069	917	139	500	778	500	500	500
Office Supplies	(2)	527	370	500	500	500	500	500
Professional Svcs	1,110	1,412	325	-	-	-	-	-
Prof. Svcs - eng storm	379		-	7,500	100	2,500	2,500	2,500
Rent	-	168	268	135	135	135	135	135
Dep. Exp.	837							
Repairs Bldg		454	330	-	-	-	-	-
Repairs Equip.		1,056	2,005	-	-	-	-	-
Repairs Roads		1,088		-	-	-	-	-
Repairs Utilities	4,915	8,602	376	20,246	10,000	15,000	15,000	15,000
Repairs Vehicals		283	1,542	-	-	-	-	-
Training/Travel		494	15	750	750	750	750	750
Uniforms		1,011	684	500	500	1,000	1,000	1,000
utilities		876	-	2,800	2,800	2,940	2,940	2,940
Garbage		629	574	-	-	-	-	-
Telep		890	1,495	-	-	-	-	-
<u>Water</u>		289	249	-	-	-	-	-
<b>Total Materials and Svcs</b>	<b>\$ 14,896</b>	<b>\$ 31,019</b>	<b>\$ 19,273</b>	<b>\$ 52,881</b>	<b>\$ 34,230</b>	<b>\$ 41,775</b>	<b>\$ 36,775</b>	<b>\$ 36,775</b>
<b>Capital</b>								
Vehicals								
Lagoon		106,408						
<u>Equipment</u>				21,320				
<b>Total Capital</b>	<b>\$ -</b>	<b>\$ 106,408</b>	<b>\$ -</b>	<b>\$ 21,320</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Debt Svcs</b>								
Sweeper Lease - Princ		15,791	14,273	-	12,514	12,514	12,514	12,514
Sweeper Lease - Exp.		3,558	1,558	-	1,558	1,558	1,558	1,558
<b>Total Debt Svcs</b>		<b>\$19,349</b>	<b>\$15,831</b>	<b>\$0</b>	<b>\$14,072</b>	<b>\$14,072</b>	<b>\$14,072</b>	<b>\$14,072</b>
<b>Transfer and Reserve</b>								
Admin. Fee	38,964	19,882	7,478	0	0	96,208	96,208	96,208
Xfer Bldg Fund						8,842	8,842	8,842
XFER Special Assesment Fund							5,000	5,000
<u>Contingency</u>				7,288	7,288	48,704	48,704	48,704
<b>Total</b>	<b>\$38,964</b>	<b>\$19,882</b>	<b>\$7,478</b>	<b>\$7,288</b>	<b>\$7,288</b>	<b>\$153,754</b>	<b>\$158,754</b>	<b>\$158,754</b>
<b>Total Uses</b>	<b>188,388</b>	<b>323,525</b>	<b>149,786</b>	<b>235,746</b>	<b>209,847</b>	<b>336,630</b>	<b>336,630</b>	<b>336,630</b>



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David Clune

## Storm Water System Development Charge (SDC) Fund

### Storm - SDC Fund Mission

This fund collects fees to support the construction projects that support adding capacity for the City's Storm Water Treatment. Keeping Storm Water out of our Sewer system is important to save Sewer treatment resource.

### Status of Last Year's Goals

### This Year's Goals

Storm SDC 545	Act. 08/09	Act 09/10	FY 10/11			Budget 11/12		
			Mar TD	Annu. Bud	Proj 11/12	Proposed	Approved	Adopted
<b>Sources</b>								
Beginning Balance				\$ -	\$ (73,173)	\$ (97,723)	\$ (97,723)	\$ (97,723)
System Dev. Charges	192,353	6,601	9,507	11,000	11,000	11,000	11,000	11,000
Investment Income	460	184						
XFERS In		2,718				86,723	96,723	96,723
<u>SDC Installments</u>	<u>2,178</u>	<u>345</u>	<u>285</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Sources	\$ 194,991	\$ 9,848	\$ 9,792	\$ 11,000	\$ (62,173)	\$ -	10,000	10,000
<b>Uses</b>								
<b>Materials and Services</b>								
Admin Fees		69						
Assesments			-	550	550			
Deprec.	16,209							
Prof. Svcs		175	1,902					
<u>Prof. Service - Eng.</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Materials and Service	\$ 16,209	\$ 175	\$ 1,902	\$ 550	\$ 550	\$ -	\$ -	\$ -
<b>Capital</b>								
Storm Master Plan					35,000			
Total Capital	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -
<b>Transfer and Reserve</b>								
XFER Spec. Assesment							10,000	10,000
Unappropriated Ending								
Total							10,000	10,000
<b>Total Uses</b>	\$ 16,209	\$ 175	\$ 1,902	\$ 550	\$ 35,550	\$ -	\$ 10,000	\$ 10,000



The City of Independence – 2011-12 Budget

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David Clune

## HALO Funds Combined

### Authorized Positions

- Executive Director, Katherine Bartlett
- Associate Director, Jennifer Aker
- Career Coach, Chris Haeg
- Career Coach, Quinn Maukonen

### HALO Fund Mission

The Polk HALO Program utilizes Federal Workforce Investment Act resources to provide work readiness, vocational education, specialized training, career guidance, secondary school completion, and access to industry-recognized credentials for economically disadvantaged youth who are between the ages of 16-21.

### Status of Last Year's Goals

- As of April 30, 2011, the Polk HALO Program has met or exceeded mandated Federal and local performance measures.
- \*Required totals contain target variances. Totals shown here meet or exceed the minimum percentage requirement for obtaining performance.

Performance	Planned	Actual
Enrolled Youth	145	170
Newly Enrolled Youth	54	56
*GED Attainment	50	39
Secondary Education Remediation	92	92
*Employed, Work Experience, or Post Secondary Education	145	98
*Credentials	145	108

### This Year's Goals

- The Polk HALO Program is currently in the process of attaining Non-Profit, 501(c)(3) status.
- Planned Federal and local performance measures will remain the same as above for PY 2011-2011.

### Other Budget Issues

- New Federal and State Workforce Investment Act budget restraints will require that the City of Independence release HALO staff from their employee roster. The City will remain as fiscal agent until HALO attains permanent Non-Profit status. The HALO Program will be required to retain their own payroll, human resource, and benefit services during this transition.

Halo /HALO OYEI Combined

	Actual		FY 10/11			Bud. 11/12		
	08/09	09/10	Mar TD	Annu. Bud	Proj 10/11	Proposed	Approved	Adopted
Beginning Balance	\$0	\$ (112,818)		\$ -	\$ (87,455)	\$ (35,455)	\$ (35,455)	\$ (35,455)
Chemekata/Halo Reimb	316,059	278,242	201,013	327,000	468,204	457,769	478,224	478,224
Work Force Inv. Act	45,811	598,493						
WIA Funds		45,966	16,918	-	-			
Billed for Admin	41,870	71,838	-	-	52,000	-	-	-
<b>Total Sources</b>	<b>\$ 403,740</b>	<b>\$ 881,721</b>	<b>\$ 217,931</b>	<b>\$ 327,000</b>	<b>\$ 432,749</b>	<b>\$ 422,314</b>	<b>\$ 442,769</b>	<b>\$ 442,769</b>
<b>Uses</b>								
<b>Personal Service</b>								
Admin Salary	152,079	163,991	118,001	154,500	154,500	154,500	154,500	154,500
Benefits and taxes	73,560	93,288	59,738	98,500	98,500	88,065	88,065	88,065
Contract SVCS	10,372	-	-	-	-	-	-	-
<b>Total Personal Svcs</b>	<b>\$ 236,011</b>	<b>\$ 257,279</b>	<b>\$ 177,739</b>	<b>\$ 253,000</b>	<b>\$ 253,000</b>	<b>\$ 242,565</b>	<b>\$ 242,565</b>	<b>\$ 242,565</b>
<b>Materials and Services</b>								
Misc. Halo Expenses	42,725	95,274	37,883	13,820	14,070	14,070	14,070	14,070
Contract Services	1,392	-	-	2,000	2,000	2,000	2,000	2,000
Operating Supplies	72,891	652,416	37,155	34,000	53,442	53,442	53,442	53,442
Repairs	220	272	987	-	-	-	-	-
Utilities	4,221	4,914	4,791	24,180	24,180	24,180	24,180	24,180
<b>Total Materials and Svcs</b>	<b>\$238,677</b>	<b>\$1,500,838</b>	<b>\$156,841</b>	<b>74,000</b>	<b>\$163,204</b>	<b>\$163,204</b>	<b>\$163,204</b>	<b>\$163,204</b>
<b>Transfer and Reserve</b>								
Xfer GF	41,870	71,838	-	-	52,000	-	37,000	37,000
Contingency	-	-	-	-	-	16,545	-	-
<b>Total</b>	<b>\$41,870</b>	<b>\$71,838</b>	<b>\$0</b>	<b>\$0</b>	<b>\$52,000</b>	<b>\$16,545</b>	<b>\$37,000</b>	<b>\$37,000</b>
<b>Total Uses</b>	<b>\$516,558</b>	<b>\$1,829,955</b>	<b>\$334,580</b>	<b>\$327,000</b>	<b>\$468,204</b>	<b>\$422,314</b>	<b>\$442,769</b>	<b>\$442,769</b>



The City of Independence – 2011-12 Budget

<b>Mayer</b> John McArdle
<b>City Council</b> Diana Lindskog Marilyn Morton Jim Kirkendall Tom Takacs Jerry Hoffman Nancy Lodge
<b>Budget Committee</b> Andy Andersen Bob Archer Steve Taray Carmen Pachuca Andy Scott Kathy Martin-Willis
<b>City Manager</b> David Clyne

## Special Assessment Fund

### Authorized Positions

- None

### The Special Assessment Fund

This fund collects and pays money for the Hoffman road project. Assessments are collected from the Storm Fund, Storm SDC Fund, the Streets Fund and the Street SDC Fund as well as some private money.

Spec. Assesment 330

	Actual		FY 10/11			Budget 11/12		
	08/09	09/10	Mar TD	Annu. Bud	Proi 10/11	Proposed	Approved	Adopted
<b>Sources</b>								
Beginning Balance	\$0	\$30,138		\$0	\$11,681	\$ 11,681	\$ 11,681	\$ 11,681
Special Assesment	23,458	24,620	15,654	63,645	63,645	62,583	20,000	20,000
Xfer In Storm SDC							10,000	10,000
Xfer in Storm							5,000	5,000
Xfer in Streets							10,500	10,500
Xfer in Street SDC							15,000	15,000
<u>XFERS In</u>	<u>41,945</u>	<u>41,388</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Sources	\$ 65,403	\$ 96,146	\$ 15,654	\$ 63,645	\$ 75,326	\$ 74,264	\$ 72,181	\$ 72,181
<b>Uses</b>								
<b>Materials and Services</b>								
Int. Exp	-580							
OECDD SPWF Hoffman	0	24,597	29,785	29,785	29,785	29,989	29,989	29,989
<u>OECDD SPWF Hoffman Int.</u>	<u>35,845</u>	<u>34,868</u>	<u>33,860</u>	<u>33,860</u>	<u>33,860</u>	<u>32,594</u>	<u>32,594</u>	<u>32,594</u>
Total Materials and Srvcs	\$ 35,265	\$ 59,465	\$ 63,645	\$ 63,645	\$ 63,645	\$ 62,583	\$ 62,583	\$ 62,583
<b>Transfer and Reserve</b>								
Xfer GF			-	-	-	-	-	-
Contingency					11,681	11,681	9,598	9,598
Total			\$ -	\$ -	\$ 11,681	\$ 11,681	\$ 9,598	\$ 9,598
<b>Total Uses</b>	\$ 35,265	\$ 59,465	\$ 63,645	\$ 63,645	\$ 75,326	\$ 74,264	\$ 72,181	\$ 72,181

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## **URBAN RENEWAL DISTRICT**



<b>Mayer</b> John McArdle
<b>City Council</b> Diana Lindskog Marilyn Morton Jim Kirkendall Tom Tabacs Jerry Hoffman Nancy Lodge
<b>Budget Committee</b> Andy Andersen Bob Archer Steve Taray Carmen Pachuca Andy Scott Kathy Martin-Willis
<b>City Manager</b> David Clive

## Urban Renewal District (URD) Debt Service Fund

### Authorized Positions

- none

### URD Fund Mission

This fund has been created to collect Urban renewal tax dollars and pay debt service for those projects that are approved by the Urban Renewal District.

### Status of Last Year's Goals

### This Year's Goals

### Other Budget Issues

- With the depressed economy this fund is not bringing in the anticipated revenue. This will lengthen the time originally estimated to accomplish Urban Renewal goals.

**Debt Service 341 UR**

	Actual		FY 10/11			Bud. 11/12		
	08/09	09/10	Mar TD	Annu. Bud	Proj 10/11	Proposed	Approved	Adopted
<b>Sources</b>								
Beginning Balance	\$62,064	\$161,277		\$1,523,678	\$73,493	27,763	27,763	27,763
Real Property Tax Current	385,837	345,066	303,230	383,070	383,070	377,459	377,459	377,459
Real Property Tax Prior	12,444	12,993	10,250	6,000	12,000	12,000	12,000	12,000
Misc.	149	1,916	1,671	1,925	1,925	1,925	1,925	1,925
Total Sources	\$460,494	\$521,252	\$315,151	\$1,914,673	\$470,488	\$419,147	\$419,147	\$419,147
<b>Uses</b>								
<b>Materials and Services</b>								
Interest Exp	(3,019)			-	-			
Lic. Permits		150	750	-	-			
EDD Loan Princ	85,000							
2007Bond UR Princ.		140,000	190,000	190,000	190,000	190,000	190,000	190,000
Comm. Incentive Fund Int.	1,200	1,200	1,200	-	-			
ED Dev. Loan Fund Int.			-	1,200	1,200			
2007 Bond UR Int.	132,491	128,090	62,663	121,525	121,525	121,525	121,525	121,525
Bond Antic Loan Int.	-	1,782	-	-	-	-	-	-
Total Materials and Svcs	\$215,672	\$271,222	\$254,613	\$312,725	\$312,725	\$311,525	\$311,525	\$311,525
<b>Transfer and Reserve</b>								
Xfer to GF for ICC Debt	83,545		-	20,000	130,000	55,150	55,150	55,150
Xfer to URD Projects fund						52,472	52,472	52,472
Unappropriated Ending	-	100,000	-	-	-	-	-	-
Total	\$83,545	\$100,000	\$0	\$20,000	\$130,000	\$107,622	\$107,622	\$107,622
<b>Total Uses</b>	<b>\$299,217</b>	<b>\$371,222</b>	<b>\$254,613</b>	<b>\$332,725</b>	<b>\$442,725</b>	<b>\$419,147</b>	<b>\$419,147</b>	<b>\$419,147</b>



## The City of Independence – 2011-12 Budget

### Urban Renewal Project (URD) Fund

**Mayer**

John McArdle

**City Council**

Diana Lindskog

Marilyn Morton

Jim Kirkendall

Torn Tokacs

Jerry Hoffman

Nancy Lodge

**Budget Committee**

Andy Andersen

Bob Archer

Steve Taray

Carmen Pachuca

Andy Scott

Kathy Martin-Willis

**City Manager**

David Cline

#### Authorized Positions

- None

#### URD Project Fund Mission

This fund is used to collect costs and pay for construction of Urban Renewal projects.

#### Status of Last Year's Goals

- The only project being constructed by the URD last year was the new Civic Center. This project was completed and is in operation. Also, as an addition to the build, a small convention center was added in the facility.

#### This Year's Goals

- There are no anticipated projects for the district this year.

#### Other Budget Issues

- Due to accounting errors over the last 3 years, this fund is over spent by nearly \$1.2 million dollars. Loans from the Sewer SDC Fund and the Water SDC Fund will provide money to start the coming year with a zero balance. These loans will be repaid with anticipated growth in the district.

URD 441

	Actual	Better/ (Worse)	FY 10/11			Budget 11/12		
			Mar TD	Ann. Bud	Proj 10/11	Proposed	Approved	Adopted
<b>Sources</b>								
Beginning Balance	\$ (258,652)	\$ -		\$ 7,188,599	\$ 5,101,413	\$ (1,262,472)	\$ (1,262,472)	
Xfer In Loan Water Fund SDC	83,545	10,226,710				400,000	400,000	
Xfer In Loan from Sewer SDC						800,000	800,000	
Xfer in from URD Debt Fund						52,472	52,472	
Lind Loan Pmt			10,000	0	0	10,000	10,000	
Grants Civic Center	-	-	16,094	-	-	-	-	
<b>Total Sources</b>	<b>\$ 83,545</b>	<b>\$ 10,226,710</b>	<b>\$ 26,094</b>	<b>\$ 7,188,599</b>	<b>\$ 5,101,413</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Materials and Services</b>								
Admin Fees	450	1,035			0	0		
Bond Issue Cost		7,620	800	0	0			
Prof. Svcs - Eng.	12,291		605	0	0			
Contract Svcs		605						
Facad Grant	17,314	5,000	-	-	-	-	-	
<b>Materials and Svcs</b>	<b>\$ 30,055</b>	<b>\$ 14,260</b>	<b>\$ 1,405</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Capital</b>								
Capital Land	190,000		173					
Sidewalks	15,000		462					
Cap. Exp. Buildings	208,232	4,492,642	5,477,539	7,188,599	5,500,000			
Cap. Exp. Computers	0	0	214,369	0	215,000			
Capital Expense Roads			285		285			
Cap. Exp. Equip.	0	0	647,805	0	648,000			
Storm Drains	-	-	592	-	600	-	-	
<b>Total Capital</b>	<b>\$ 413,232</b>	<b>\$ 4,492,642</b>	<b>\$ 6,341,225</b>	<b>\$ 7,188,599</b>	<b>\$ 6,363,885</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Transfer and Reserve</b>								
Xfer GF	0	0	0	0	0			
Contingency	-	-	-	-	-	-	-	
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Total Uses</b>	<b>\$ 443,287</b>	<b>\$ 4,506,902</b>	<b>\$ 6,342,630</b>	<b>\$ 7,188,599</b>	<b>\$ 6,363,885</b>	<b>\$ -</b>	<b>\$ -</b>	

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## **APPENDIX**

City of Independence - FTE Chart  
FY 2011/12

Department	Actual <u>2009/10</u>	Projected <u>2010/11</u>	Budget <u>2011/12</u>
Admin	8.1	7.0	5.8
Police	19.5	18.5	17.5
Community Service	4.0	4.0	4.0
Economic Dev.	-	0.5	1.0
Community Dev.	4.5	3.0	1.8
Court	0.8	0.8	0.8
Public Works	9.0	8.5	7.5
Other *	<u>4.5</u>	<u>4.0</u>	<u>3.0</u>
	50.4	46.3	41.4

\* Includes HALO, Bus. Incbtr, etc

City of Independence  
Wage table by position

DEPARTMENT	BUDGETED POSITION	SAL. / HRLY	Wages		
			MONTHLY	HOURLY	ANNUAL
ADMIN	ACCOUNTING TECH	S	2,992.01	17.26	35,904.12
ADMIN	ACCOUNTING TECH	S	3,180.00	18.35	38,160.00
ADMIN	COMM DEVEL DIRECTOR	S	9,918.19	57.22	119,018.28
ADMIN	ECONOMIC DEVEL DIR	S	5,500.00	31.73	66,000.00
ADMIN	CITY RECORDER/HR MGR	S	5,058.00	29.18	60,696.00
ADMIN	ACCOUNTING MGR	S	4,085.99	23.57	49,031.88
ADMIN	COURT CLERK	H	-	21.03	-
ADMIN	CITY MANAGER	S	8,167.00	47.12	98,004.00
BUILDING	BUILDING OFFICIAL	S	6,106.12	35.23	73,273.44
BUSINESS INCUBATOR	INCUBATOR COORD	H	-	19.23	-
HALO	HALO DIRECTOR	S	4,333.01	25.00	51,996.12
HALO	HALO-ADMIN/INSTRUC ASSIST	S	2,500.01	14.42	30,000.12
HALO	HALO-ASSOCIATE DIRECTOR	S	3,083.54	17.79	37,002.48
LIBRARY	LIBRARY ASSISTANT I-HRLY	H	-	13.32	-
LIBRARY	LIBRARIAN I	S	3,374.00	19.47	40,488.00
LIBRARY	LIBRARY AIDES	H	-	11.12	-
LIBRARY	LIBRARY ASSISTANT II-SALARY	S	2,545.00	14.68	30,540.00
LIBRARY	COMMUNITY SERVICES DIRECTOR	S	5,291.00	30.53	63,492.00
LIBRARY	LIBRARY ASSISTANT I	H	-	13.32	-
MUSEUM	MUSEUM COORDINATOR	H	-	15.08	-
MUSEUM	MUSEUM AIDE PT	H	-	8.86	-

DEPARTMENT	BUDGETED POSITION	SAL. / HRLY	Wages		
			MONTHLY	HOURLY	ANNUAL
POLICE DEPT	COMM SERV OFFICER	S	2,935.00	16.93	35,220.00
POLICE DEPT	OFFICER	S	5,460.91	31.51	65,530.92
POLICE DEPT	OFFICER	S	5,536.72	31.94	66,440.64
POLICE DEPT	RECORDS TECH	S	2,612.00	15.07	31,344.00
POLICE DEPT	OFFICER	S	4,012.68	23.15	48,152.16
POLICE DEPT	OFFICER	S	4,960.62	28.62	59,527.44
POLICE DEPT	OFFICER	S	4,871.71	28.11	58,460.52
POLICE DEPT	SERGEANT - A	S	7,148.00	41.24	85,776.00
POLICE DEPT	OFFICER	P	-	23.82	-
POLICE DEPT	SERGEANT-A	S	7,365.94	42.50	88,391.28
POLICE DEPT	TRAFFIC SAFETY TECH	H	-	10.61	-
POLICE DEPT	OFFICER	S	5,508.72	31.78	66,104.64
POLICE DEPT	OFFICER	S	4,970.52	28.68	59,646.24
POLICE DEPT	OFFICE MANAGER	S	4,150.00	23.94	49,800.00
POLICE DEPT	SERGEANT-B	S	5,920.00	34.15	71,040.00
POLICE DEPT	OFFICER	S	4,501.70	25.97	54,020.40
POLICE DEPT	OFFICER	H	-	12.00	-
POLICE DEPT	POLICE CHIEF	S	9,085.00	52.41	109,020.00
POLICE DEPT	OFFICER	H	-	25.01	-
PUBLIC WORKS	LEADWORKER	S	-	21.00	-
PUBLIC WORKS	LEADWORKER	S	4,969.28	28.67	59,631.36
PUBLIC WORKS	LEADWORKER-2	S	3,958.70	22.84	47,504.40
PUBLIC WORKS	LEADWORKER-2	S	4,219.68	24.34	50,636.16
PUBLIC WORKS	PW SUPERVISOR	S	6,511.82	37.57	78,141.84
PUBLIC WORKS	LEADWORKER	S	4,560.19	26.31	54,722.28
PUBLIC WORKS	LEADWORKER-2	S	4,199.16	24.23	50,389.92



LIBRARIAN	3,930.00	4,124.00	4,330.00	4,549.00	4,775.00	5,015.00	5,266.00	5,529.00	
LIBRARY AIDES	8.73	9.35	9.83	10.32	10.85				
LIBRARY ASSIST 1/ftny	11.12	11.50	12.06	12.67	13.32	13.96	14.66	15.39	
LIBRARY ASSIST 2/سال	2,090.00	2,195.00	2,308.00	2,424.00	2,545.00	2,672.00	2,806.00		
LIBRARY ASSIST 2/ftny	12.05	12.66	13.31	13.98	14.68	15.41	16.18		
LIBRARIAN 1	2,915.00	3,062.00	3,217.00	3,374.00	3,545.00	3,721.00	3,908.00		
MUSEUM	I	II	III	IV	V	VI	VII	VIII	TOR/CONTRACT
DIRECTOR	11.25	11.81	12.40	13.02	13.66	13.99	14.72	15.08	
AIDE	9.38	9.84	10.33	10.86	11.39	11.96	12.55		
PT AIDE	8.86								
POLICE DEPT	I	II	III	IV	V	VI	VII	VIII	TOR/CONTRACT
CHIEF									9,821.00
COMMUNITY SERVICE OFFICER	2,663.00	2,796.00	2,935.00	3,083.00	3,237.00	3,398.00	3,568.00		
OFFICERS	3,568.00	3,746.00	3,934.00	4,130.00	4,337.00	4,553.00	4,781.00		
OFFICE MANAGER	2,947.00	3,102.00	3,266.00	3,437.00	3,619.00	3,809.00	4,010.00	4,150.00	
RECORDS TECH	2,612.00	2,759.00	2,887.00	3,032.00	3,180.00	3,341.00	3,492.00		
SAFETY TECH								10.61/hr	
SERGEANT	4,635.00	4,867.00	5,110.00	5,365.00	5,633.00	5,915.00	6,211.00	6,873.00	
INCENTIVES:									
ASSOC DEGREE									0.03
BACHELORS DEGREE									0.05
MASTERS DEGREE									0.07
BILINGUAL COMPETENCY									0.05
BILINGUAL MASTERY									0.07
HALO	I	II	III	IV	V				
DIRECTOR	3,750.00	3,889.00	4,333.00						
ASSOC DIRECTOR	2,580.00	2,675.00	2,809.00	2,950.00	3,083.00				
CAREER COACH-1	2,500.00	2,916.00							
ADMIN/INSTRU ASSIST	2,000.00	2,500.00	2,916.00						
SUMMER COORD	5,000.00								

TYPE OF CHARGE	AMOUNT	RES. OR ORD. NO.
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**ADMINISTRATION**

**Business Licenses**

<i>Auctions:</i>		
Class 1, Regular Auction	\$ 200.00	Annually
Class 2, Temporary Auction	\$ 25.00	per day
Class 3, Closing Out Auction	\$ 25.00	per day
Class 4, Storage or transportation auction	\$ 200.00	Annually
Class 5, Temporary benefit auction	\$ 5.00	per day
<i>Entertainment Businesses/Amusement Devices*</i>		
Cigarette Vending Machines	\$ 30.00	per fiscal year, per machine
Amusement Devices		
- 1-4 devices	\$ 50.00	per fiscal year, per device
- 5-15 devices	\$ 250.00	per fiscal year
- 16+ devices	\$ 250.00	+ \$25 per ea. add'l device over 15
Dance Floor		
- Closing time at or before 1:00 a.m.	\$ 150.00	per fiscal year
- Closing time after 1:00 a.m.	\$ 200.00	per fiscal year
<i>Gambling and Social Games</i>	\$ 50.00	Annually
<i>Peddlers and Solicitors</i>		
Crew License	\$ 50.00	plus \$5.00 for each solicitor
Individual	\$ 25.00	
<i>Public Dances</i>		
First 10 dances	\$ 50.00	Annually
Additional dances, each	\$ 5.00	
<i>Secondhand and Junk Dealers</i>	\$ 10.00	Annually
<i>Taxicab Businesses</i>	\$ -	
<i>Application Fee:</i>		
New Business	\$ 100.00	
Renewal	\$ 35.00	
<i>Transport Rates:</i>		
Minimum Charge (meter drop)	\$ 2.50	
Base Mileage Rate	\$ 2.50	per mile
Increments	\$ 0.25	per 1/10
Wait Time	\$ 30.00	per hour
Fuel Surcharge	\$ 2.00	If the average gasoline pump price rises above \$2.50 per gal. in Oregon, the City Manager may authorize the fuel surcharge to be added to the base rate
<i>Mobile Vending</i>		
Base Fee, Initial	\$ 35.00	
With Site Plan	\$ 75.00	

**Finance/City Hall**

Copy Fees	\$	2.00	first page; .25/page thereafter
<b>1. Photocopies</b>			
8.5x11 B& W	\$	0.25	per page
8.5x11 Color	\$	0.50	per page
11x17 B&W	\$	0.50	per page
11x17 Color	\$	1.00	per page
2. Audio Cassette	\$	10.00	per cassette
3, Video Cassette/CD/DVD	\$	20.00	per cassette or CD/DVD
4. NonStandard Documents			All costs associated with reproduction
<b>Records Research</b>			
Up to 10 minutes	\$	2.00	plus per page fee
10 minutes - 2 hours	\$	25.00	per hour, plus per page fees
Over 2 hours			Employee personal services cost + per page fee
<b>Facsimile</b>			
Send	\$	2.00	per page
Receive	\$	1.50	per page
Copy of Municipal Code	\$	75.00	
Appeal Fee	\$	200.00	fee; refunded if appeal upheld
Lien Search Fee	\$	25.00	per search
Dog Hobby Kennel Application			
- Commercial	\$	125.00	
- Private Hobby	\$	30.00	

**Municipal Court**

Handling Fee, unpaid accounts		20%	of unpaid balance
Interest, unpaid accounts		9%	APR

**Recorder's Office**

<b>Copies</b>			
8.5x11 B& W	\$	0.25	per page
8.5x11 Color	\$	0.50	per page
11x17 B&W	\$	0.50	per page
11x17 Color	\$	1.00	per page
Audio Cassette Copies	\$	10.00	per cassette
Video Cassette Copies	\$	20.00	per cassette
<b>Electronic Search</b>			
- CD/ DVD readily available	\$	5.00	per CD/ DVD
- Electronic Search of City Server	\$	5.00	per CD/ DVD + 100.00/hour - 1 hour minimum
<b>Research Fee</b>			
- Up to 10 minutes	\$	2.00	plus per page fee
- 10 minutes- 2 hours	\$	25.00	per hour + per page fee
- Over 2 hours			Actual employee payroll cost + per page costs

**Regulatory Fees**

*Franchise Fees*

Brandt's - Solid Waste	7% annual gross receipts	exp. May 2016 (auto renew)	Ord. 1475
Charter - Cable Television	5% annual gross receipts	exp. 07-28-02*	Ord. 1167*
Qwest - Telephone	7% annual gross receipts	exp. 08-26-14	Ord. 1295
Monmouth Power & Light	5% annual gross receipts	exp. 08-08-11	Ord. 1456
MNET			
NW Natural Gas - Natural Gas	5% annual gross receipts	exp. 09-05-15	Ord. 1313
PacifiCorp - Electricity	5% annual gross receipts	exp. 01-14-12	Ord. 1250
US Sprint	\$ 13,425.00 plus CPI-W	exp. 02-27-14	Ord. 1392
<i>Local Improvement Districts</i>			
Lien Segregation Fee	2% total segregation assessments, NTE \$1,000		MC 12.2.29
<i>Public Utilities</i>			
Annual Fee, Non-Franchised Public Utilities	7% annual gross receipts		Ord. 1417
Application for extension or modification of facilities	1% of cost of extension or modification, NLT \$10		
<i>Telecommunications</i>			
Franchise Application and Review Fee	Actual City Costs	\$2,000 deposit	Res 02-1104
Construction Permit: Right-of-Way Utility Permit			
-Major (Project costs greater than \$15,000)		\$200.00	Res 02-1104
-Minor (Project costs under \$15,000)		\$50.00	Res 02-1104
Registration Fee		Not Yet Established	
<i>Cable Regulations</i>			
Franchise Application and Review Fee	Actual City Costs	\$2,000 deposit	Res 02-1104
Construction Permit: Right-of-Way Utility Permit			
-Major (Project costs greater than \$15,000)		\$200.00	Res 02-1104
-Minor (Project costs under \$15,000)		\$50.00	Res 02-1104
Registration Fee		Not Yet Established	

\*Franchise extended to February 9, 2005; Ordinance 1438

**COMMUNITY DEVELOPMENT**

Res. 10-1292

**Planning**

Annexation Petition	\$	175.00	fee; \$500.00 if election required
Appeal	\$	200.00	fee; entire fee refunded if appeal upheld
Certified Abutters List + 2 Address Labels Sets	\$	25.00	
Comprehensive Plan Change Request	\$	300.00	
Conditional Use Permit*	\$	500.00	fee, plus \$500.00 reimbursable deposit**
Copies			
Comprehensive Plan	\$	75.00	
Master Plans	\$	75.00	per plan document
Subdivision Ordinance	\$	15.00	
Development Code	\$	35.00	
Floodplain Development Permit*	\$	200.00	
Manufactured Home Dwelling Park*			Same as subdivision (dwelling units=lots)
Notice Fee (Where notices required by law)	\$	60.00	
Planned Unit Development*			Same as subdivision (dwelling units=lots)
Right-of-Way Utility Permit			
-Major (Project costs greater than \$15,000)	\$	200.00	
-Minor (Project costs under \$15,000)	\$	50.00	
Site Design Review*			
-Major (Greater than \$50,000 improvements)	\$	500.00	plus 2% of engineers certified estimate over \$50,000
-Minor (Less than \$50,000 improvements)	\$	500.00	
Subdivision Plat*	\$	1,500.00	fee, plus \$150.00 per lot or dwelling unit
Partitions			
Major (project including creation of street)	\$	1,500.00	fee plus \$150.00/ lot
Minor (project does NOT include creation of street)	\$	150.00	per lot, plus notice fee
UGB Change Request	\$	400.00	
Vacation of Property	\$	500.00	administrative fee, plus \$300.00 reimbursable deposit**
Variance	\$	500.00	fee, plus \$500.00 reimbursable deposit**
Zone Change	\$	500.00	fee, plus \$500.00 reimbursable deposit**

\*Additional charges may be imposed on the applicant for the actual cost of time paid by the City to a licensed engineer or construction inspector/manager under retainer for review of these items.

\*\*Actual costs over \$500.00 will be deducted from the reimbursable deposit.

**Public Works**

Construction Base Water Rate	\$ 18.90	base, plus \$1.80 per unit
Driveway Curb Cut	\$ 30.00	
Fire Hydrant Flow Meter Rental	\$ 100.00	per month, plus \$1.80 per unit
	\$ 100.00	deposit
Inspection of Public Improvements - road, sewer, water, storm sewer, etc		4% deposit of approved engineers cost estimate; actual cost for inspection services will be paid prior to final approvals
Sidewalk Permit	\$ 30.00	
Miscellaneous Equipment		
Backhoe	\$ 60.00	per hour
Chain Saw	\$ 20.00	per hour
Chop Saw	\$ 20.00	per hour
Jackhammer	\$ 45.00	per hour
Sweeper	\$ 60.00	per hour
Trash Pump	\$ 20.00	per hour
Truck, Dump	\$ 45.00	per hour
Truck, Utility	\$ 35.00	per hour
Vibra Plate	\$ 20.00	per hour

**Building**

Building Moving Permit	\$ 100.00	+ building permit fee, if necessary
Business Occupancy Certification	\$ 75.00	
Building/Plumbing/Mechanical Permit Fees		As established by the State of Oregon
Demolition Permit	\$ 50.00	
Fence Permit	\$ 35.00	
Grass Cutting	\$ 100.00	administrative fee, plus cost of mowing
Mobile Home Placement	\$ 297.00	
Sign Permits:		
- 0 - 35 square feet	\$ 15.00	+ building permit fee
- 36 - 60 square feet	\$ 45.00	+ building permit fee
- 61 - 100 square feet	\$ 80.00	+ building permit fee
- 101 - 150 square feet	\$ 100.00	+ building permit fee

<b>System Development Charges</b>		
<b>Parks</b>		Res. 04-1139
Single Family Unit	\$ 1,612.00	
Multi-Family Unit	\$ 1,501.00	
<b>Sewer</b>		Res. 06-1176
Single Family Unit	\$ 3,309.00	
Multi -Family Unit	\$ 2,727.00	
Commercial Building		
-per 1000 sq ft 3/4' meter	\$ 2,727.00	
-per 1000 sq ft 1" meter	\$ 4,855.00	
-per 1000 sq ft 1 1/2 " meter	\$ 10,903.00	
-per 1000 sq ft 2" meter	\$ 19,384.00	
<b>Storm</b>		Res. 06-1180
Single Family Unit	\$ 762.00	
Multi -Family Unit	\$ 480.00	
Commercial Building	\$ 383.00	per 1000 sq ft.
<b>Street</b>		
Single Family Unit	\$ 2,992.00	
Multi -Family Unit	\$ 2,035.00	
Commercial Building	\$ 9,484.00	per 1000 sq ft
Industrial Building	\$ 2,001.00	per 1000 sq ft office area
<b>Water</b>		Res. 04-1132
Single Family Unit	\$ 2,264.00	
Multi -Family Unit	\$ 1,811.00	
Commercial Building		
-per 1000 sq ft 3/4' meter	\$ 1,811.00	
-per 1000 sq ft 1" meter	\$ 3,221.00	
-per 1000 sq ft 1 1/2 " meter	\$ 7,242.00	
-per 1000 sq ft 2" meter	\$ 12,873.00	

**ENTERPRISE OPERATIONS**

<b>Utility Billing and Collection</b>		Res. 11-1312
Deposit - Regular	\$	90.00 or 2X estimated average bill, whichever is greater
- Nonrefundable cleaning deposit	\$	10.00 (no more than 8 units of water to be used in a 30-day period)
- interest paid on refunded deposit		Average city checking account interest rate, computed annually
Interest on delinquent accounts		2% per month

<b>Water</b>		Res. 11-1312
<i>Rates - Residential, Commercial, Industrial:</i>		
Meter Size	Monthly Minimum:	
5/8" - 3/4"	\$	23.95
1"	\$	50.30
1-1/4"	\$	74.25
1-1/2"	\$	105.38
2"	\$	182.02
3"	\$	402.36
4"	\$	706.53
6"	\$	1,583.14
Usage Rate	\$	2.29 per 100 cubic feet of water
Surcharge, services outside city limits		100%

<i>Private fire protection, hydrants/sprinklers</i>		
Connection Size	Monthly Rate:	Res. 11-1312
2"	\$	7.19
4"	\$	9.58
6"	\$	16.77

<i>Miscellaneous:</i>		
Leak Credit	1/2 of excess bill	if leak repair made within 30 days of discovery (Ord. 1435)
Posting Fee	\$	10.00
Reinstatement Fee	\$	25.00 During office hours
	\$	50.00 After office hours
Tampering Fee	\$	25.00 plus damage costs, if any

<i>Service Connection Fees:</i>		
Service Size		Res 11-1312
3/4"	\$	250.00
1"	\$	282.00
1-1/2"	\$	970.00
2"	\$	1,100.00
3"	\$	1,850.00
4"	\$	1,900.00
6"	\$	2,700.00

*Water Main Extensions:*

Water Main Size		
2" or 4"	\$ 9.50	times lineal foot
6"	\$ 15.40	times lineal foot
8"	\$ 21.80	times lineal foot
Greater than 8"	Actual cost, minus extension allowance	

**Sewer**

*Connection Fees:*

Existing Buildings	\$ 200.00	
Existing Buildings - multiple units	\$ 200.00	first unit
	\$ 100.00	ea. additional unit
New Construction		
Single-family residence	\$ 400.00	
Multiple unit residence	\$ 400.00	first dwelling unit
	\$ 200.00	ea. additional unit
Commercial or industrial building	\$ 10.00	per 100 sq.ft of floor space
Mobile home court spaces	\$ 150.00	per space
Private System Fee - permit and inspection	\$ 400.00	

*User Fees:*

Residential - base	\$ 32.82	monthly, per ERU
Commercial - base	\$ 32.82	monthly, per ERU
- water usage over 9.60 units	\$ 1.46	per water unit

**Stormwater**

All Users:			
	\$ 1.00	monthly, base rate	3% incr Jan 1 annually
	\$ 4.00	per ERU, monthly	8% incr Jan 1 annually
			Apr 2011 - 1.16
			Apr 2011 - 5.35

**LIBRARY**

Copies				
Copies: B&W	\$	0.10	per page	
Facility Use Fees				
Conference room, in excess of 4 hours	\$	50.00		
Coffee	\$	3.00	per airpot	
Facsimile				
Receive	\$	1.50	per page	
Send	\$	2.00	per page	
Library Cards (no fee to residents within city limits)				
Key Chain Library Card	\$	1.00		
Replacement Library Card	\$	1.00		
Non-Resident Card:				
-Within CCRLS region	\$	60.00	per family/year	
-Outside CCRLS region	\$	75.00	per family/year	
-Local Option Card	\$	35.00	per family/year	
Lost items	\$	5.00	+ Purchase Price	
Overdue charges, all materials	\$	0.25	per day	
-1 day grace period				
Printouts	\$	0.10	per page	
Processing Fee/Item	\$	5.00		

**MUSEUM**

Copy Fees				
1. Photocopies	\$	0.25	each	
2. Scanning/Digital Imaging				
a. Set-up Fee	\$	20.00	per hour	
b. Matte Finish	\$	2.00	per image	
c. Gloss Finish	\$	4.00	per image	
CD/DVD	\$	5.00	per disk	
Research Fees	\$	50.00	per hour	
Shipping/Handling				Postage cost, plus \$3.95 handling

**PARKS & RECREATION**

Park Rental:

Portion of park, per day:			
Civic/Not for Profit	\$	20.00	non-refundable fee, + \$50.00 refundable deposit
Private	\$	35.00	non-refundable fee, + \$50.00 refundable deposit
Commercial	\$	60.00	non-refundable fee, + \$500.00 refundable deposit
Additional weekends reserved	\$	50.00	per day
Entire park (based on attendance):			
75 - 299	\$	150.00	non-refundable fee + \$500.00 refundable deposit
300 - 599	\$	300.00	non-refundable fee + \$500.00 refundable deposit
600 - 999	\$	450.00	non-refundable fee + \$750.00 refundable deposit
1,000 +	\$	600.00	non-refundable fee + \$750.00 refundable deposit
If entry fee charged by organizer	\$	1.00	per ticket sold or provided

Stage Rental:

Basic Stage - Commercial or For-Profit	\$	400.00	per day; \$200.00 deposit at time of reservation
Extended Stage - Commercial or For-Profit	\$	500.00	per day; \$200.00 deposit at time of reservation
Basic Stage - Non-Profit or Civic	\$	250.00	per day; \$100.00 deposit at time of reservation
Extended Stage - Non-Profit or Civic	\$	350.00	per day; \$100.00 deposit at time of reservation
Transport	FEMA schedule of equipment, hourly rate + current Federal mileage rate		
Stage Deployment/On-Site Technician	\$	50.00	per hour
Sound Technicians (2 min.) & Equipment	\$	15.00	per hour, per technician
Removal/Storage/Return of Stage Equipment	\$	150.00	
Spider Box for Stage use & when transported	\$	500.00	Refundable deposit; to be paid 7 days prior to event

**POLICE DEPARTMENT**

Copies

- 1. Photocopies
  - 8.5x11 B& W \$ 0.25 per page
  - 8.5x11 Color \$ 0.50 per page
  - 11x17 B&W \$ 0.50 per page
  - 11x17 Color \$ 1.00 per page
- 2. Audio/Video/CD/DVD \$ 20.00 per tape/CD/DVD
- 3. Electronic Search of City Server \$ 20.00 per CD/DVD + \$100/hour (1 hr. minimum)
- 4. Non-Standard Documents All costs associated with reproduction

Facsimile

- Send \$ 2.00 per page
- Receive \$ 1.50 per page

Dog Licenses

- Spayed or Neutered \$ 15.00 one year \$ 35.00 three years
- Non-Spayed or Non-Neutered \$ 30.00 one year \$ 90.00 three years
- Microchip Discount \$ (5.00)
- Late Fee \$ 15.00 if not renewed within 60 days from expiration

Dog, Miscellaneous

- Daily Boarding Fee \$ 20.00 per day
- Impound Fees, per calendar year \$ 35.00 first impound \$ 55.00 second impound \$ 100.00 each subsequent impound



False Alarms

- Business and Residential (per cal. year) No charge 1st two false alarms \$ 25.00 3rd alarm \$ 50.00 4th alarm \$ 100.00 5th alarm and greater \$ 25.00 per alarm, after 4th false alarm in calendar year

Fingerprinting

- \$ 20.00 First Card
- \$ 10.00 ea. additional card

Impound Fees

- Bicycle \$ 1.00
- Vehicle \$ 30.00 per day

Liquor License Applications

- New \$ 100.00
- Renewal \$ 35.00
- Change (ownership, location, privilege) \$ 75.00
- Compliance Plan \$ 250.00
- Temporary Permit or Change of Operation \$ 35.00

Parade Permit

- \$ -

10.36.8

12.12.2

Parking Violations - City Code 10.20		
Time Violation	\$	10.00
All other violations of IMC 10.20	\$	20.00
Late Payment Fee	\$	15.00
After 7 days of issuance	\$	30.00
After 30 days of issuance		
Personnel Costs		
-Court-issued subpoena for Defense	\$	35.00 per subpoena
-Private police service contracting	\$	65.00 per hour, regular officers + deposit (deposit = 1/2 estimated cost)
	\$	35.00 per hour, reserve/cadet officers + deposit
	\$	8.00
Photos		
Records Research		
1. Up to 10 minutes	\$	2.00 first page, plus per page fee
2. 10 min - 2 hours	\$	25.00 per hour + related fees (per page, CD/DVD)
3. Over 2 hours		Employee personnel service cost + related fees
Vehicle Tows - Administrative Fee	\$	55.00