BEFORE THE CITY COUNCIL OF THE CITY OF INDEPENDENCE
COUNTY OF POLK, STATE OF OREGON

A Resolution Extending Independence's	]
Workers' Compensation Coverage to	]
Volunteers of City of Independence	]
for Coverage Year 2015-2016	]

Resolution #15-1413

Whereas, pursuant to ORS 656.031, unless the City files an election with its insurer, all municipal personnel, other than those employed full-time, part-time, or substitutes therefore, shall be known as volunteer personnel and not covered by workers' compensation; and

WHEREAS, the City Council for the City of Independence wishes to file an election with its insurer to allow its volunteer workers to be covered by workers' compensation coverage.

NOW, THEREFORE, be it resolved by the City of Independence, as follows:

Section 1. ELECTION. The City hereby elects to have its volunteer personnel considered subject workers for purposes of ORS 656.031 as set forth within this Resolution, and adopts the above findings of fact to support this election.

Section 2. DESCRIPTION OF WORK. The Council intends to provide workers' compensation coverage will be provided to the classes of volunteer workers listed in Exhibit A to this Resolution, attached and incorporated by this reference, and noted on CIS payroll schedule.

1. An assumed monthly wage of $800.00 will be used for public safety volunteers; and
2. An aggregate assumed annual wage of $2,500 will be used per volunteer board, commission and council for the performance of administrative duties; and
3. An assumed monthly wage of $800 per month will be used for public officials for the performance of manual labor above and beyond the administrative duties covered by paragraph 2 above; and
4. Non-public safety volunteers will keep track of their hours and have their assumed payroll reported in the correct class code listed on the CIS Payroll Schedule for the type of work being performed using Oregon minimum wage; and

5. Court-mandated community service workers who are sentenced by City of Independence's Municipal Court will keep track of their hours and have their assumed payroll reported in Class Code 7720V using Oregon minimum wage; and

6. A roster of active volunteers will be kept monthly for reporting purposes. It is acknowledged that CIS may request copies of these rosters during year-end audit; and

7. Unanticipated volunteer projects or exposure not addressed herein will be added onto City of Independence's coverage agreement (1) by endorsement, (2) with advance notice to CIS, and (3) allowing two weeks for processing. It is hereby acknowledged that coverage of this type cannot be backdated.

ADOPTED by the City Council and signed by the Mayor, this 23rd day of June, 2015.

JOHN McARDLE, MAYOR

ATTEST:

Karin Johnson, MMC, City Recorder

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Exhibit A

WORKER'S COMPENSATION COVERAGE
VOLUNTEERS

CLASS CODE	VOLUNTEER DESCRIPTION
8810V	Clerical/Emergency Call Center/Interpreters/Library
8742V	Volunteer Boards
8411	Public Safety Volunteers
9102V	Park Maintenance & Drivers