CITY OF INDEPENDENCE
555 South Main Street
P. O. Box 7
Independence, OR 97351
Phone: 503.838.1212 / Fax: 503.606.3282
TTY: 1.800.735.2900

HISTORIC PRESERVATON COMMISSION
APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

Name: _____ Telephone: _____
Mailing Address: _____
Property Address: _____

The applicant respectfully requests the Independence Historic Preservation Commission to grant a CERTIFICATE OF APPROPRIATENESS for the following purpose:

☐ Alteration of Existing Structure ☐ Demolition ☐ New Construction ☐ Other

Description of the project (attach more sheets if necessary): _____

_____
_____
_____
_____

NOTE: **Photograph and legal description of the property must be attached.** The application must also be accompanied by a plot plan showing the dimension and arrangement of the proposed work. Materials list, building plans, and elevations may be required; check with City Hall staff before filing.

Applications for review by the Historic Preservation Commission must be submitted at least thirty (30) days in advance of the next regularly scheduled public meeting. Commission meetings are held on the 3rd Tuesday of each month at 4:00 p.m. All documents must be submitted to the city and made available to the public at least twenty (20) days prior to the meeting date. Meetings are held at the Independence Civic Center, unless otherwise noticed.

_____ _____
Date Applicant Signature

FOR ADMINISTRATIVE USE ONLY

Date Received: _____ File Number: _____ Date of Hearing: _____

Action taken by Historic Preservation Commission: ☐ Granted ☐ Denied

Reason for Commission determination / conditions of approval: _____

_____
_____
_____

_____
Commission Chair