I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES
   A. September 10, 2013 ................................................................. 1-4
   B. September 24, 2013 ................................................................. 5

IV. VISITOR/PUBLIC COMMENT

V. REPORTS
   A. Mayor
   B. City Manager/Staff
      1. City Manager Report
      2. Trade Sector Industries: Shawn Irvine
      3. Parks Volunteer Program Prezi: Robin Puccetti
      4. Hop Festival Review: Marie Trucco
      5. Police Chief Newsletter: Vern Wells ........................................ 6

VI. UNFINISHED BUSINESS
   A. Goals: Police Chief recruitment

VII. NEW BUSINESS
   A. Public Hearing: 2013 Community Development Block Grant application
      a. Mona Edwards, Program Coordinator, MERIT

EXECUTIVE SESSION, PER ORS 192.660 (2)(e), regarding Real Property Transactions.

VIII. GENERAL INFORMATION
   A. Management Team
      1. September 18, 2013 ............................................................ 7-8
      2. September 25, 2013 ............................................................. 9-10
      3. October 2, 2013 ................................................................. 11-12
   B. Correspondence/Miscellaneous
      1. Community Services
         i. Agenda: Museum Commission, 10-09-13 ......................... 13-17
         ii. Press Release: Library, Local Author Book Discussion Series .... 18
   C. Pending Agenda Calendar ...................................................... 19

IX. COUNCIL ANNOUNCEMENTS

X. ADJOURNMENT
I. CALL TO ORDER. The meeting was called to order at 7:30 p.m. by Mayor John McArdle.

II. ROLL CALL.

Council Present: Jerry Hoffman          Diana Lindskog
               Nancy Lodge              Marilyn Morton
               Forrest Peck            Tom Takacs

Council Absent: none

City Staff Present: David Clyne, City Manager
                   Karin Johnson, City Recorder
                   Vern Wells, Police Chief
                   Michael Danko, Community Development Director
                   Shawn Irvine, Economic Development Director
                   Robin Puccetti, Community Services Director

III. APPROVAL OF MINUTES. The minutes of the August 13, 2013 Regular Meeting and the August 27, 2013 Regular Meeting were submitted in the agenda packet.

ACTION:
Councilor Hoffman moved to approve the minutes of August 13, 2013 and August 27, 2013 as submitted; Councilor Peck seconded. Motion carried 6-0-0:

AYES: Hoffman, Lindskog, Lodge, Morton, Peck, Takacs
NAYS: None
ABSTENTIONS: None

IV. VISITOR/PUBLIC COMMENT.

A. James Newbeck, owner of Jimmy’z Gas Station. Mr. Newbeck addressed the council regarding the city sign code. He submitted an application to the Historic Preservation Commission regarding an electronic sign he wanted to install. Prior to the application, he spoke to most of the downtown businesses, and they were in favor. The HPC approved his application; they agreed it was a good addition to the downtown. The sign permit was denied, as the building official stated it is not allowed by city code. Mr. Newbeck noted that the Talmadge Middle School and Central High School signs were not to code, but were installed. He thinks it would be a good addition to the community, and it is also the future of signs (digital). He would like council to review the code and allow digital signs and set standards for such.

Mayor referred this to staff to bring procedural changes to council. Councilor Lodge asked if this had been approved by the HPC. Mr. Newbeck said yes, it was and that he was pleasantly surprised by the decision. City Manager Clyne stated staff will bring back a report, possible changes to a future council meeting; it was a good idea to go before the HPC as it is an underlying consideration. Councilor Takacs reported he attended the HPC meeting; the general consensus was that Jimmy’z is a great business, and the sign would fit
well. Need to work on historical fit. Councilor Lodge asked if there could be some sort of variance. City Manager Clyne state he will come back to council with options.

V. REPORTS
A. Mayor.
   1. He and his wife hosted an exchange student last year; they enjoyed his time here. The student was taken with Officer Indy, and he sent a postcard of Officer Indy in Stockholm.
   2. The Grand Opening of the Boat Ramp will be on 9/24 at 4:00 p.m. Representatives of various agencies will be invited.
   3. He, Councilor Peck, City Manager Clyne and Shawn Irvine met with the Grand Ronde Tribe Council. He would like to formally invite their council to come to Independence. Councilors agreed it sounds like great idea. The Mayor will let council know of the date/time.

B. City Manager/Staff.
   1. City Manager David Clyne reported:
      a. Apologized for the short agenda. We will be bringing several code changes over time that were found during codification process.
      b. Independence Station; 2 weeks closer to March. Met with developer and proposed investor; today received request for debt payoff amount.
      c. Real Estate – 2 matters, both considering counter proposals from city.
      d. All should have received link for 360 assessment.
      e. Sat on Oregon commission on medical marijuana. Anticipating release of new rules regarding facilities. Will look at if we want to make any legislation in anticipation.
      f. Moving ahead with a salary survey for non-represented staff. The timing would be to have it by the end of the calendar year to have information in time for budget preparation.
      g. He will be a presenter as well as a moderator at the upcoming LOC conference.
      h. Reminder of the Hop and Heritage Festival coming up; a new addition will be a wet hop brew fest.
      i. Proceeding at the planning level to continue the “Celebrate Independence” event. We will have music; do as a test drive for future music in the center. Will let Council know of date as soon as it is set.
      j. The TEC will start meeting again after the Hop Festival.
      k. Mayor McArdle reported that he and City Manager Clyne had a preliminary discussion about savings, etc, from the bond sale in the next month’s newsletter. City Manager Clyne noted that the bond rate will be a progressively shrinking tax rate; it will not exceed the amount stated, and will be well below that within a few years.
   2. eCite/eCrash. Chief Vern Wells addressed council, summarizing the information as contained in the agenda packet. Received ODOT grant to purchase hardware/software; ODOT paying maintenance for first 3 years. Could not have been accomplished without work from Sgt. Mason.
   3. Boat Ramp Celebration. Mayor reported above. Ms. Johnson added that we are seeking boat owner to be a part of the celebration; please contact her.

C. Don Patten, MINET General Manager. City Manager Clyne introduced Don Patten, the new MINET GM. Mr. Patten comes to us from Minnesota.
Don Patten addressed the council, stating that he is excited and honored to have been chosen. He then gave a summary of his professional background, as well as personal. Mayor hoped he will visit us on regular basis, and is glad that he his family will be residents of our area. City Manager Clyne noted that he was unanimously selected by the MINET Board; his background is particularly suited to MINET.

D. Summer Series wrap up. Shawn Irvine gave summary in Mr. Trevino’s absence; a total attendance of 1200-1500 is more than in previous years. A couple of the concerts outdrew many of the movies. It was a good series, with no major incidents/problems. It closed with the Mexican Fiesta, a very good event and well-attended. We received good review about the types of movies and music offered.

Councilor Hoffman asked how did alcohol in the park work for the series? Mr. Irvine said we review in the after-action meeting. Councilor Lodge asked if there were law enforcement problems with alcohol, to which Mr. Irvine replied there were none.

VI. UNFINISHED BUSINESS. None.

VII. NEW BUSINESS
A. Hop & Heritage Festival: Alcohol in Riverview Park. Shawn Irvine addressed council regarding the beer tent. The application identified the area as Main & C; this application is intended for the Rogue beer garden, which will be in the amphitheater, and would like to discuss the application for park use.

Brief Q&A re: beer tent v. beer garden.

Mr. Irvine noted they are asking approval for what has been done in the last several years; no changes. Councilor Takacs asked if this can be approved in absence of an application; Mr. Irvine stated that the council approves the placement of the Rogue beer garden in same area in Riverview Park as in previous years, same date(s)/time(s), and technically not the OLCC application, which is approved by staff.

Councilor Morton noted the wet hops event will be at end of C Street (between Main & 2nd).

ACTION:
Councilor Lodge moved to approve application of placement/service of alcohol in Rogue beer tent in Riverview Park plaza; Councilor Hoffman seconded. Motion carried 6-0-0:

AYES: Hoffman, Lindskog, Lodge, Morton, Peck, Takacs
NAYS: None
ABSTENTIONS: None

VIII. GENERAL INFORMATION. None.

IX. COUNCIL ANNOUNCEMENTS
A. Councilor Morton reported the TEC is having discussions that they would like to take on a community event.
B. Councilor Morton reported that MINET received a grant for strategic planning in rural areas; the first will be the 18th & 19th in September, and joint meetings in October.
C. Councilor Morton would like to propose to have an official Citizen of Independence award.
D. Councilor Lodge reported that on September 21st, at the Museum, there will be a book signing by a local author, Marilyn Morton (councilor). It will start at 2:00 pm, please come.

X. ADJOURNMENT. There being no further business to come before the council, Councilor Morton moved to adjourn; Councilor Lodge seconded. Motion carried 6-0-0:
   AYES: Hoffman, Lindskog, Lodge, Morton, Peck, Takacs
   NAYS: None
   ABSTENTIONS: None

Meeting adjourned 8:15 p.m.

_______________________________
MAYOR JOHN McARDLE

ATTEST:

_______________________________
Karin Johnson, MMC, City Recorder
INDEPENDENCE CITY COUNCIL  
TUESDAY, September 24, 2013  
Minutes

I. CALL TO ORDER. The meeting was called to order at 7:30 a.m. by Mayor John McArdle.

II. ROLL CALL.

Council Present: Nancy Lodge  Marilyn Morton  Forrest Peck  Tom Takacs

Council Absent: Jerry Hoffman  Diana Lindskog  (excused)

City Staff Present: David Clyne, City Manager  
                    Gloria Butsch, Accounting Mgr. (Recorder Pro Tem)  
                    Vern Wells, Police Chief  
                    Shawn Irvine, Economic Development Director  
                    Robin Puccetti, Community Services Director  
                    Robert Mason, Police Sgt.

III. CITY MANAGER REPORT

City Manager David Clyne reviewed the Letter of Resignation received from Police Chief Vern Wells. Discussion was then opened about the process for his replacement. Discussion; Lodge desires to hire from within. Peck would like someone with his leadership style. Morton agreed with Peck and that the new chief must be visible in the community and would like them to live and be part of our community. Takacs also agreed, and wants to see an approachable department. McArdle stated he values community policing, continuation of the current philosophy, a good understanding of the organization and community diversity.

Mayor McArdle congratulated Chief Wells on his upcoming retirement.

Mayor McArdle stated he will excuse himself from most of the process due to conflict of interest.

IV. EXECUTIVE SESSION

Mayor McArdle announced Executive Session, per ORS 192.660 (2)(e), negotiating real estate transactions. No action is anticipated from the Executive Session.

V. ADJOURNMENT

Regular Session adjourned at 7:51 a.m.

__________________________________  
MAYOR JOHN McARDLE

ATTEST:

Karin Johnson, MMC, City Recorder
The Oregon Association Chiefs of Police (OACP) sends out a weekly update of news summaries that are specifically of interest to Oregon law enforcement. In the interest of transparency and to help get issues deemed important to our organization out to more people we are welcoming City Council members and Mayors to join our association’s news distribution list. If you are interested in receiving these updates just let me know and I will send them your e-mail for inclusion on the group mailing list.

The OACP will not sell or share your e-mail address and you may ask to be removed for the mailing list at any time. Earlier this month I sent you the newly released FBI crime statistics. It would be this type of information plus law enforcement news from around our state that would be forwarded to you.
Management Team Meeting  
9-18-2013

Mike on vacation; Karin at OAMR conference.

Shawn
- MINET received a grant for community broadband planning. The focus groups will be meeting this week. The goal is to determine top priorities. October 8th is the final meeting to put together the plan. This is a State technical assistance grant made possible by Federal stimulus funding. Robin asked Shawn to make sure that library access was included.
- Boatramp -- There will be a ribbon cutting on September 24th at 4pm.
- He is finalizing the remaining reimbursement requests for the project.
- The HPC is looking for clarification of their enforcement provisions. Alterations are happening without their approval. Shawn will check with legal to explore the way forward.
- One high school senior will be doing senior project based on the City’s request for a student to film community events and happenings with a youth emphasis.

Ken
- The number of hangers are going back up somewhat.
- The pool is being shut down for the season.
- They are working on a sewer pump station.
- Aaron is working on building maintenance at the ICC today.
- Boat Ramp signs are up. They are working on other sign maintenance.
- Water leaks continue.
- Hwy 51 project with Universal Seed is progressing.
- Houses on 8th street are under construction (4). A variety of possible building projects were discussed.
- They did site design review for IES for parking lot, but the project may not happen this year.
- Water usage is down with the cooler weather.

Gloria
- She hopes to have July financials done this week.
- The auditors will be back in the second week of October.
- The worker’s comp audit was yesterday.
- A counterfeit bill came through yesterday. ($20 bill.) Gloria will get materials out on how to spot a fake.
- Carrie needs time sheets by tomorrow.
- Nicki is going back to school full time. She may not be available as much. Options for staffing will be discussed with David.

Robin
- Fall Fun Club for kids will start on October 1st.
- The first book for the library’s grant funded Local Author’s Book Club will be Marilyn Morton’s “Haunted Independence.” There will be a book signing on
October 10th and a discussion on October 30th. Books are also available for check out at the library.

- The 2nd Annual Critter Parade is planned for the Hop Festival. This is a benefit for the Dog Park.
- The Library will once again partner with IDA for downtown trick-or-treating on Halloween.
- Robin attended the Monmouth Independence Community Arts Association (MICAA) meeting with others to introduce the possibility of an Art Center in the community.

Vern

- Officer Cole spotted individuals wanted for murder. He called it in and the City made the custody.
- Sue Albee attended a training about sidewalk repair and replacement around trees. There was a discussion about beauty strips and their maintenance.
- Chief talked about that "retirement thing."

David

- MINET – He has met with Don Patten a couple of times. Don has met with his staff and is working on operational plans.
- He met with Alex Trevino and Sue Barker regarding the summer events.
- LGPI will be doing a salary survey for the City. David requested that we send him all staff job descriptions.
- He is starting to look at recruitment for the Police Chief's position. DPSST and the Chief's Association may have some resources to assist.
- Chamber of Commerce – He has attended some planning meetings for the visitor’s committee. They were looking at methods for distribution outside of our area.
- There was a brief discussion of the old library as art center concept.
- Real Estate – The City is still working on offers on two properties.
- Ray Bartlett is doing some analysis for the City on the real estate possibilities.
- Regional Solutions team – Governor's team. There are Regional Solutions advisory groups - The Mayor is on the Board. David is serving as staff. The group has some funding for projects. Their emphasis is regional vitality. Ag tourism is one of the focuses of this region. Our region is Marion, Polk and Yamhill. There is an Ag subcommittee. They are looking at long term impacts and job creation.
- League of Oregon Cities will be Wednesday – Saturday of next week. David will be out.
- Hop & Heritage will meet tonight. They are almost ready to go.
- The Central Lions will hold their 75th anniversary banquet this Saturday in the event center.
- Henry Hill -- David will tour soon.
- Parks Board and Tree Board will meet on Thursday night. They will be talking about the Parks plan.
Management Team Meeting  
September 25, 2013

Shawn, Robin, Vern, Mike Ken, Gloria  
David at LOC conference; Karin on vacation

Chief
- Working on building code re-write.
- Can not do background checks for others until Chapter 9 is reinstated. He is working with Karin on this.
- Lots of counterfeit $20’s around town. We got the first one - have an idea of suspect.
- Working on a handgun found in a backyard.
- Hops & Heritage is this weekend and keeping everyone busy.

Robin
- State Statistical report is due, will be working on that today.
- Without work-study students now, so staff is staying really busy.
- Ribbon-cutting for Hops panels will be Saturday at 2:30 pm.
- Peggy’s schedule will change; she’s returning to school. Museum hours will be the same.

Shawn
- Explained Broadband Communities Program.
- Passed around the comic book “Spirits of Independence”.
- Looking at a commercial kitchen at Henry Hill.
- Boat Ramp Ribbon yesterday – some people got some good pictures.
- Pursuing business leads.
- HS students on videos???
- Press releases???

Gloria
- Payroll is this week.
- Finished August GL yesterday – everyone should have a current budget report.
- Will be at LOC conference tomorrow to help host the hospitality suite with Dallas and Monmouth.
- Court software conversion will hopefully be within the next few weeks and will be sending Carrie to training. Chief - eCite close out on hold, hoping for Court conversion soon to be complete.
Ken
- Chad on vacation.
- Working on leaks and bores – replacing service lines.
- Finishing up changing out 1” meters in system
- Preparing for Hop fest.
- 2 water wells being repaired and 1 sewer lift station.
- Catching up on building maintenance at public works.
- Sweeper down.
- Ribbon cutting at new boat ramp went well.

Mike
- Catching up on planning and public works.
- Things went smooth while gone.
- Email from Ed Butts – re Water Master Plan, now working on water sales info.
- Ribero – should know by now if funded – asked if any word.

Retreat – Robin asked if a date has been confirmed. Looks like Oct 31st from 8-12.
Management Team Meeting
Wednesday, October 2, 2013

Present: Gloria, Ken, Robin, Vern, Shawn, Karin, David

Ken:
- One person is out this week, and others are out for state re-certification training.
- Doing waterline bores at airpark.
- Doing clean up from hop festival.
- Did some stormwater work this week on railroad culverts.
- Removing boat docks today for the year. Funding received for maintenance? Gloria – yes.
- The new dog fountain came in late Monday afternoon; trying to schedule installation. Will meet with Robin today to go over placement, etc. (Fountain donated by Dick & Jane Patton.) Bench for the small dog area should be concreted in, too (donated by Dori Showell in memory of Roger Lloyd). Would like to try to do both at same time.
- Need to figure out a letter re: tree trimming. He & Karin will do, have others review, then submit to David.

Gloria:
- Started researching setting up a utility assistance program for residents. Looking at OMFOA & CM listervs.
- Went Thursday to LOC conference, assisted with Dallas hospitality suite. Barbara Storey’s Rum Cakes donated 2 rumcakes for the evening. The Dallas councilors that organized the hospitality suite was a really nice group to work with, and they had a really good turnout.
- Next week the auditors will be here. Kudos from David: It’s nice that this is a routine discussion.
- She will be gone the rest of the week to an OR-PRIMA conference.

Karin:
- Agenda items due tomorrow.
- Vacation report.

Shawn:
- Did a presentation at LOC conference last week.
- Will be at Oregon Main Street conference this week.
- Will attend the Oregon Economic Conference this month.
- Have a meeting with a person re: a traditional Mexican Fiesta event.
- Tuesday is the last of the broadband communities meetings.
- He, David & Robin met with some folks about an art center. David – good discussion.

Vern:
- He & Karin working on building code rewrite & chapter 9 rewrite. Shawn – look at historic provisions? David- check out Astoria’s vacant building code. Should we consider annual inspection of vacant buildings?
- Counterfeit bills continue to come in from around the community. Keep look out; in Salem, Stayton, etc., as well. Post link to Treasury site on Facebook.
- The Woodburn area dispatch center went down during the bad weather incident; calls re-routed to Salem.
- Austin Priest, graffiti vandal (A Bomb), pled guilty to 16 counts of criminal mischief 2. We should receive restitution over time.
- Officers responded to suspicious activity at the MINET storage area. Car sales? Shawn will be mostly online sales, will do paperwork there. May store a few cars on occasion.
- Received complaints from school employees about people on cell phones in cars in school zones. The department will be doing some enforcement work in unmarked cars in those areas.
- Feel it is important to eventually get power at new boat ramp area.
• Had incident where a person threatened a MINET installer. Passing on so city employees can be aware.
• Getting notifications about flu shots.
• Court software? Gloria – no update this week; making progress.

Robin:
• Fall Fun Club started yesterday; 50 people joined.
• Will call Buena Vista Arbor re: chips for mud control.
• Critter Parade dodged between raindrops. Dogs & chickens.
• Museum ribbon cutting. Archivists from WOU & OSU attended.
• Ghost Walk did go well. Really good system for getting groups out; plenty of ghost hosts. Comic book sales went well.
• October 31st, will be doing downtown Halloween Spectacular.
• Attended art center meeting.
• Met the State Library statistics report deadline.

David:
• Nikki availability? Gloria still working on it.
• Property sale likely at terrace.
• Discussion of urban renewal district.
• Nothing new on independence station.
• LGPI has all the salary information / job descriptions for survey.
• October 30th for goals review. Karin will send notice.
• Nothing new re: old city hall.
• Circulated RFP re: chief’s hire/assessment center.
• Celebrate Independence? Karin- Committee formed, she, Robin, Nancy & Diana. David - Donna Henderson, plays at Lion’s Share; contact her re: playing at event.
• All-America City - need to get letter off in November (Shawn).
• Presented idea of “2C1D”, based on discussion by David & Shawn.
• Meeting coming up re: RST. Funds earmarked for our region, needs to eventually go to legislature for approval.
• Attended LOC conference last week. The city received a Gold Safety Award. He gave a presentation at a session, and was facilitator for another.
• Will be at trainings on the next several Fridays.
• Hop Festival. Discussion; pouring rain, good sports. About 1/3 usual turnout; fireworks will be rescheduled for this Sunday.
• Discussion of HEAL (Healthy Eating, Active Living). Would like to followup.
HERITAGE MUSEUM

Agenda
October 9, 2013, 4:00 pm

A. Call to order

B. Roll call

C. Approval of April minutes, May joint meeting notes, and June notes

D. Old Business
   a. Hops Are Our Heritage Exhibit Installed downtown by the amphitheater!!!

   b. Report on progress of History of Independence photo book--Mary Lou

E. New Business
   a. Release and fees for photos (see Robin’s form and spreadsheet, attached)

F. Other business

G. Adjournment

H. Next Meeting: November 13, 2013  4:00 pm
June 12, 2013 Notes

The meeting was called to order at the Independence Heritage Museum at 4:00 pm by Dave Martin.

Roll call: Those present were Dave Martin, Bob Severance, Dennis Eberly, Diana Lindskog, Director Robin Puccetti, and Museum Assistant Andrea Pittman.

Minutes from the April meeting and May joint meeting were reviewed but as there was not a quorum they will need to be approved at the September meeting.

Old business:
Twenty people attended the Volunteer Recognition event. The food was delicious and everyone had a fun time. A big thank you to all volunteers especially those who could not attend!

The Advisory Board and the Society Board had a joint meeting to discuss the museum’s future on Wednesday May 22 after the results of the election were in. The atmosphere was celebratory and the food was tasty. Significant discussion went into the order of events for reassembling the basement. It was determined that cleaning needs to be done before duct cleaning, shelf assembly and then finally moving the artifacts back in. Much cleaning has been done and staff is very appreciative! There is still more to do, however, so please stop by whenever you have time to do a little bit. Staff will be in touch to organize additional tasks.

Several dates for an Oregon Encyclopedia event were selected to offer the organizer: Saturday September 21, Saturday October 12 or Friday September 20. Staff will ask the organizer how long the presentation is to determine the time at which to hold it.

New Business:
Three duct cleaning bids have been received. Robin took them to follow up and get one in the works.

The kitchen sink downstairs is missing a critical piece. Robin has been in touch with several people about getting it taken care of. It should be fixed soon.

Robin reported the City’s 2013-2014 budget is virtually identical to last year’s.

Other Business:
Bob still needs to be reimbursed for the shelving. Diana said she would look after the meeting and could probably get that taken care of. Dennis volunteered to help with shelf assembly when the time comes.

The Hops Are Our Heritage grant is almost finished. Peggy was working on it so was not able to attend this meeting.

The board needs at least two more members! Recruit, recruit, recruit!

The meeting was adjourned at 4:50. The next regular meeting will be on Wed. September 11 at 4:00 pm.

Respectfully submitted, Andrea Pittman, acting as secretary
April/May/Summer/September Staff Report:

- Two classes from IES came for a tour while they were studying pioneers and the Oregon Trail. Several classes from Henry Hill came as well.
- The acrylic case for the Smith car has been completed.
- The basement is completed! Now just waiting on electrical work to be done before bringing the artifacts back from Corvallis.
- About twenty people attended the Volunteer Recognition Luncheon and enjoyed the food and fun.
- The interns and volunteers continue to work on getting Temporary Custody items caught up (inventoried, accessioned, photographed, cataloged and documented.)
- The ducts have been cleaned and the archival shelves have been reassembled.
- The Hops Are Our Heritage exhibit is done and one set has been mounted on the columns above the amphitheater.
- Hosted an Oregon Encyclopedia Community Meeting.
- Downstairs--archival shelves up, need to set up the ones from Bob
- Big thanks to volunteers Jo and Kathryn who manned a booth at the soggy Hop & Heritage Festival.
- Hosted Marilyn Morton Haunted Independence, Oregon Book Signing.
- A fall newsletter has been emailed/mailed. A winter/Christmas one will be out early-mid-November.
This is a synopsis of the points covered in the dual Board meeting/potluck held at the Independence Public Library, May 22, 2013.

Attending: Dave Martin, Dennis Eberly, Robert Richards, Peggy Smith, Mike Fischer, Anita Cantu, Diana Lindskog, Billy Herrell, Mary Lou Warren, Robin Puccetti, Jo Bruno, John Young.

Grants

- Peggy Smith reported on the status of three grants currently being fulfilled by the IHM.
  - Hops Are Our Heritage - An informational project exploring the role hops has played in Independence’s culture and life as a town. The Independence hops experience is seen through the Hops Fiestas of the early 20th Century and through the eyes of the pickers, both indigenous and migrant.
  - Electrical System and Museum Safety - Funds to be used for a new electrical system and safety apparatus (stair railings, etc.) for the IHM. Total grant amount $18,000+ with $8000 of the total coming from grant monies secured by Peggy Smith.
  - Protecting Our Protectors - A grant purchasing Plexiglas protective cases for the small vehicle donated by the Ed Smith family and uniforms in the Military Section of the IHM. The grant is for $1200 with $500 in matching funds from the Smith family. Total $1700.

Return of Artifacts

- Point was raised that the Museum basement needs to be cleaned before artifacts are returned.
- Boards agreed that scheduling the return of artifacts should occur after bids for duct cleaning and the cleaning timeline is established.

Cleaning The Museum

- Discussion about next steps forward in returning the artifacts to the Museum.
  - Billie Kay volunteered to get bids from duct cleaning services. It was decided we would ask the cleaners whether to clean the Museum prior to or after the ducts.
  - Boards decided to wait on scheduling the cleaning day until we were advised by duct cleaners.
  - Robert agreed to organize contact list for needed volunteers and make calls.
  - Board discussed material needs for cleaning. Buckets, rags, sponges, vacuums, etc.
  - Robert volunteered to install the sink in the basement kitchen.

Upcoming Museum and Community Events

- Hop and Heritage - IHM booth.
- Riverview Park Facebook page - Use it to boost community awareness of the IHM.

City of Independence Budget Hearings

- Hearings begin May 23, 2013 - Robin informed the Boards that the proposed budget is very similar to that of 2012.
April 10, 2013 Minutes

The meeting was called to order at the Independence Heritage Museum at 4:00 pm by Dave Martin.

Roll call: Those present were Dave Martin, Bob Severance, John Young, Diana Lindskog, Director Robin Puccetti, Director Peggy Smith and Museum Assistant Andrea Pittman. Minutes from the March meeting were approved as written.

Old business:
There was further discussion of how volunteer-run organizations deal with liability insurance. Polk County Museum has a $1 million policy through Pfaff-Karen Insurance. The Board will revisit the issue if the need arises.

Dave will continue to be in touch with Society President Robert Richards to plan a time for the Advisory Board and Society Board to discuss the museum’s future on a Saturday in early June after the results of the election are in.

It was determined that a joint meeting of all the Museum and Library boards (including Society/Friends) would be an enjoyable and beneficial endeavor. Again after the election such a meeting will be organized. Another source for volunteers is churches who do community service projects. We will contact them when it is time to move the items back from storage.

The bees in the wall are gone! Peggy described the process and passed around scraps of honeycomb. The beekeepers fee was getting to take the bees and honeycomb. Local handyman Ben Cooper generously donated labor to prepare and repair the wall.

New Business:
The Volunteer Recognition will be Saturday May 11, 12:00-2:00 in the ICC Event Center. Food will be provided.

The basement is currently being finished. It should be done in a week. Staff will be in touch about when volunteers are needed to move the items back in.

Peggy will be installing an exhibit in the ICC on May 1 that will be there about four months.

Other Business:
Peggy distributed board applications for the board members to bring back filled out.

Robin informed the board that two more grants have been awarded: one from Trust Management Services to update the electrical and other safety issues and one from PCCC to acquire acrylic covers for the little car and the military uniforms. Dave and Bob will get some additional bids from Alamo Plastics and Tap Glass.

The meeting was adjourned at 4:40. The next regular meeting will be on Wed. May 8 at 4:00pm.

Respectfully submitted, Andrea Pittman, acting as secretary
PRESS RELEASE

October 3, 2013

The Friends of the Independence Public Library will host a book signing event featuring *Haunted Independence* by Marilyn Morton on Monday, October 10th at 7pm at the Independence Public Library. The author will talk about the ongoing development of the Independence Ghost Walk and the many stories that have been “unearthed” through this annual event. Books will be available for purchase at the event. Proceeds from this event will benefit the Friends of the Independence Public Library.

*Haunted Independence* will also be the first title in the Independence Public Library’s Local Author Book Discussion series. The discussion for this book will be held on Wednesday, October 30th at 7pm. Other books are still being considered for the discussion series. Polk County authors are encouraged to contact the Independence Public Library if they are interested in having their books considered for the discussion series. Titles for the initial series will be selected based on their appeal to a general audience, but may include both fiction and non-fiction titles. The Local Author Book Discussion series is made possible by the Friends of the Independence Public Library and a grant from the Polk County Cultural Coalition.

For more information, contact the Independence Public Library at 503-838-1811 or robinp@CCRLS.org.
### PENDING CITY COUNCIL AGENDA ITEMS:

**7:30 p.m.**

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<tr>
<th>OCTOBER 8, 2013</th>
<th>OCTOBER 22, 2013</th>
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<tr>
<td>Exec Session, real estate</td>
<td>Quarterly Financial Report</td>
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<td>Presentation: Trade Sector Industries</td>
<td>Code changes</td>
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<td>PD report</td>
<td>Public Hearing: Real Estate</td>
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<td>Hop Festival review (Marie/Mike)</td>
<td>Background Checks Ordinance</td>
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<td>wrap up on goals re: chief</td>
<td>Report: MINET Gen’l Mgr.</td>
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<td>Prezi re: parks</td>
<td>Liaison Reports: Parks &amp; Rec, Historic Preservation and Tourism/Event Comm</td>
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<td>CDBG 1st Required Public Hearing</td>
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+ **Urban Renewal Agency, if needed**

**NOVEMBER 12, 2013**

<table>
<thead>
<tr>
<th>DECEMBER 10, 2013</th>
<th>DECEMBER 24, 2013</th>
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<tbody>
<tr>
<td>Strategic Plan (Goals)</td>
<td>Code changes</td>
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<td>Background Checks Ordinance</td>
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<td>Resolution - Library - Foundation</td>
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+ **Urban Renewal Agency, if needed**

**FUTURE ITEMS:**

Council Liaisons:
- Library Board: Councilor Lodge
- Museum Board: Councilor Lindskog
- Traffic Safety Commission: Councilor Takacs
- Parks & Rec Committee: Councilor Hoffman
- Historic Preservation Commission: Councilor Takacs
- Tourism & Event Commission: Councilor Morton
- WIMPEG: Councilor Morton
- MINET: Councilor Hoffman
- Planning Commission: Councilor Peck