

2022\23 Budget Calendar

DATE	RESPONSIBLE PARTY	EVENT
1/11/2022	City Council	Approve Calendar/Appoint Budget Officer
Beg of Jan	Budget Officer	Budget Worksheets distributed
2/15/2022	Staff	Draft CIP Completed
3/4/2022	Staff	All Narratives and completed Budget Worksheets due to Budget Officer
3/31/2022	Budget Officer	Draft Budget completed and provided to Department Heads for final review
3/31 - 5/4/2022	Staff	Final staff Budget Changes before distribution to Budget Committee
5/6/2022	Budget Officer	Publish notice of Budget Committee Meeting on website at least 10 days prior to meeting
5/18/2022	Budget Committee	Budget Committee Meeting
5/25/2022	Budget Committee	Budget Committee Meeting (additional as needed)
6/1/2022	Budget Committee	Budget Committee Meeting (additional as needed)
6/2/2022	Budget Officer	Publish notice of budget hearing 5 to 30 days before the hearing
6/14/2022	City Council	Budget Hearing/Adopt Budget/Approve Appropriations/Impose & Categorize Tax Levy(s)
6/30/2022	City Council	Adoption Deadline
7/15/2022	City Recorder	Tax Certifications to County Assessor
9/30/2022	City Recorder	Budget to County Clerk