

2019 TASK #1	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '18									
JANUARY	1/17 TMDL Mtg w/ Kie, Kenn, Gizell & Megan (Dallas) 1/30 TMDL Mtg w/ Kie, Kenn Gizell & new member Robert								
FEBRUARY									
MARCH	3/4 TMDL Mtg w/ Kie, Kenn, Nancy, Robert & Gizell- 5 yr TMDL Plan & annual info mtg								
APRIL									
MAY									
JUNE									
JULY	7/29 TMDL Mtg w/ Kie & Gizell- Action Items/Report								
AUGUST									
SEPTEMBER									
OCTOBER	10/1 TMDL Mtg w/ Kie, Kenn, Gizell- Annual Rprt Rgh Draft								
NOVEMBER									

TASK #1 Apply 25 ft setback requirements to named and unnamed tributaries to Ash Creek
COMPLETION DATE 05/01/2022 **STATUS-** No activity on this task apart from TMDL meetings
SUMMARY/GOAL- This is a future task we will be accomplishing.

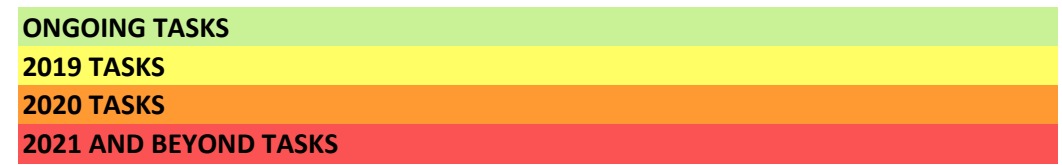
2020 TASK #1	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '19	12/3 PW mtg- leaf prgm, TMDL RWUF & more								
JANUARY									
FEBRUARY									
MARCH									
APRIL									
MAY	5/11 Phone mtg w/ City of Falls City regarding TMDL questions								
JUNE	6/9 Council Meeting 20-21 Budget Adopted 6/25 PW mtg- Covid, TMDL, projects, etc			Public Works Design Standards updated					
JULY									
AUGUST									
SEPTEMBER									
OCTOBER	10/15 TMDL Mtg, Kie & Gizell		10/29 Design standards uploaded to City website						
NOVEMBER	11/24 TMDL finalization Mtg Kie and , phone								

TASK #1 Apply 25 ft setback requirements to named and unnamed tributaries to Ash Creek
COMPLETION DATE 05/01/2022 **STATUS-** Public Works Design Standards were updated early Summer
SUMMARY/GOAL- Design Standards hadn't been updated in two years and the current copy is posted on the City website.

2021 TASK #1	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '20	12/8 Council meeting to amend Development code of PW standards 12/14 TMDL 19/20 Zoom mtg w/ Nancy (DEQ), Kie & Gizell				12/8 Amendment 12/14 DEQ sent TMDL report acceptance email				
JANUARY									
FEBRUARY									
MARCH									
APRIL									
MAY				5/1 Public Works Design Standards updated					
JUNE									
JULY									
AUGUST									
SEPTEMBER									
OCTOBER	10/26 Meet & Greet, New PW Dir Gizell, TMDL deadline				10/21 TMDL help to City of Sheridan				10/26 Mtg, 30 mins
NOVEMBER	11/1 Public Works Team mtg TMDL, projects, etc		11/1 Updated PW Design Standards uploaded to City website www.ci.independence.or.us						11/1 PW mtg, 30 mins

TASK #1 Apply 25 ft setback requirements to named and unnamed tributaries to Ash Creek
COMPLETION DATE- Completed **STATUS-** Public Works Design Standards were updated May 2021
SUMMARY/GOAL- Design Standards have been updated, the current copy is posted on the City website.

TASK #1 Apply 25 ft setback requirements to named and unnamed tributaries to Ash Creek



TASK #1 Apply 25 ft setback requirements to named and unnamed tributaries to Ash Creek

COVID19-Stay at home order

COVID19- Polk County Phase I

COVID19- Polk County Phase II

ONGOING TASKS

2019 TASKS

2020 TASKS

2021 AND BEYOND TASKS

TASK #1 Apply 25 ft setback requirements to named and unnamed tributaries to Ash Creek

COVID19-Work from home order

ONGOING TASKS

COMPLETED

2019 TASK #2	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '18									
JANUARY	1/17 TMDL Mtg w/ Kie, Kenn, Gizell & Megan (Dallas) 1/30 TMDL Mtg w/ Kie, Kenn Gizell & new member Robert								
FEBRUARY									
MARCH	3/4 TMDL Mtg w/ Kie, Kenn, Nancy, Robert & Gizell- 5 yr TMDL Plan & annual info mtg								
APRIL									
MAY									
JUNE									
JULY	7/29 TMDL Mtg w/ Kie & Gizell- Action Items/Report								
AUGUST									
SEPTEMBER									
OCTOBER	10/1 TMDL Mtg w/ Kie, Kenn, Gizell- Annual Rprt Rgh Draft	10/19/19 LWC EVENT- Ash Creek Willow staking project 10 a.m.-2:30 p.m. at Riverview Park		10/19- 240 tree stakes Willows, Dogwoods, etc 12 volunteers	10/3- LWC emailed event date & time			10/19/19 LWC Event- Tree Planting along Ash Creek at Ash Creek at Riverview Park	10/17- 30 minutes 2 Emps supplied LWC w/ portable barrels for live stakes at Riverview Park
NOVEMBER	11/5 LWC- Ash Creek Landowner Transition Meeting				11/1- LWC called, asked PW to water new stakes due to no rain activity at Riverview Park				11/4- PW watered stakes 2 Emps, 1 hr at Riverview Park 11/5- 2 Emps 1 hr LWC Mtg

TASK #2 Provide support and recommendations for community riparian tree planting projects

COMPLETION DATE - Project Driven

STATUS: Independence Public Works provided support to LWC's organized tree staking event in October 2019.

GOAL - To support future tree planting projects.

2020 TASK #2	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '19	12/3 PW mtg- leaf prgm, TMDL RWUF & more								
JANUARY									
FEBRUARY									
MARCH		3/10 LWC putting deer protection structures around native trees along Ash Creek		3/10 LWC putting deer protection structures around 15 native trees along Ash Creek	3/9-10 LWC emailed volunteer opportunities 3/9 PW called LWC to set tree planting team event				
APRIL		4/13 LWC ring spraying along Ash Creek			4/9 LWC emailed to inform of ring spraying on 4/13 4/14 LWC emailed asking for advice w/ FB contest				
MAY	5/14 LWC Monthly mtg- Zoom 5/11 Phone mtg w/ City of Falls City regarding TMDL questions								
JUNE	6/9 Council meeting 20-21 Budget adopted 6/25 PW mtg- Covid, TMDL, projects, etc	6/23 spot spraying along Ash Creek for noxious weeds			6/19 LWC emailed about spot spraying next week				
JULY									
AUGUST									
SEPTEMBER									
OCTOBER	10/15 TMDL Mtg, Kie & Gizell		10/22 Storm water mgmt tip-shading info on FB						
NOVEMBER	11/24 TMDL finalization Mtg Kie and Gizell, phone								

TASK #2 Provide support and recommendations for community riparian tree planting projects
COMPLETION DATE - Project Driven **STATUS:** Very limited opportunity due to current pandemic
GOAL - To support future tree planting projects.

2021 TASK #2	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '20	12/14 TMDL 19/20 Zoom mtg w/ Nancy (DEQ), Kie & Gizell				12/14 DEQ sent TMDL report acceptance email				
JANUARY									
FEBRUARY									
MARCH			3/22 Thank you FB post for tree planting donation 3/31 Arbor Day info in City newsletter	3/18 200 Cupressus trees delivered for Sports park 3/20-21 Cupressus trees planted by Fremont Forest	3/19 LWC emailed will plant along Ash Creek on Gun Club Rd & Riverview Park following week		3/18 \$4800, Cupressus trees for Sports Park	3/23 LWC planted along Ash Creek on Gun Club Rd and Riverview Park (RVP)	
APRIL			4/28 FB post, Mayor proclaimed 4/30 as Arbor Day Ways to celebrate trees at https://celebratearborday.com						4/30 1 Emp, 1 hr watering LWC plantings on Gun Club Rd
MAY									5/14 1 Emp, 1 hr watering LWC plantings on Gun Club Rd 5/28 1 Emp, 1 hr watering LWC plantings on Gun Club Rd
JUNE									6/4 1 Emp, 1 hr watering LWC plantings on Gun Club Rd 6/18 1 Emp, 90 mins watering LWC plantings Gun Club/RVP
JULY									7/8 1 Emp, 1 hr watering LWC plantings on Gun Club Rd
AUGUST									
SEPTEMBER									
OCTOBER	10/26 Meet & Greet, New PW Dir Gizell, TMDL deadline		10/29 Storm water mgmt posted on Facebook						10/26 Mtg, 30 mins
NOVEMBER	11/1 Public Works Team mtg TMDL, projects, etc								11/1 PW mtg, 30 mins

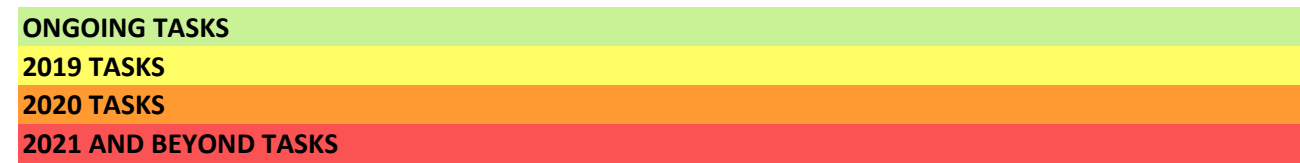
TASK #2 Provide support and recommendations for community riparian tree planting projects

COMPLETION DATE - Ongoing

STATUS: Over 200 trees planted at the Sports park this year.

GOAL - To support future tree planting projects.

TASK #2 Provide support and recommendations for community riparian tree planting projects



TASK #2 Provide support and recommendations for community riparian tree planting projects

COVID19-Stay at home order

COVID19- Polk County Phase I

COVID19- Polk County Phase II

ONGOING TASKS

2019 TASKS

2020 TASKS

2021 AND BEYOND TASKS

TASK #2 Provide support and recommendations for community riparian tree planting projects

COVID19-Work from home order

ONGOING TASKS

COMPLETED

2019 TASK #3	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '18									
JANUARY	1/17 TMDL Mtg w/ Kie, Kenn, Gizell & Megan (Dallas) 1/30 TMDL Mtg w/ Kie, Kenn Gizell & new member Robert								
FEBRUARY			2/14 New storm brochure made w/ shading info 2/21 storm brochure added to City website						
MARCH	3/4 TMDL Mtg w/ Kie, Kenn, Nancy, Robert & Gizell- 5 yr TMDL Plan & annual info mtg	3/21 LWC- Stream Temp Monitoring Forum							3/21- 1.5 hours LWC forum
APRIL									
MAY									
JUNE									
JULY	7/29 TMDL Mtg w/ Kie & Gizell- Action Items/Report								
AUGUST			8/29 Storm flyer posted on City Facebook page						
SEPTEMBER									
OCTOBER	10/1 TMDL Mtg w/ Kie, Kenn, Gizell- Annual Rprt Rgh Draft								
NOVEMBER									

TASK #3 Provide information and links on City Website that address the connection between shading of water courses and temperature

COMPLETION DATE - 10/01/2021

STATUS- Added shading information to the storm brochure and uploaded the brochure to the City website.

GOAL- To continue to inform the public the importance of water temperature.

2020 TASK #3	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '19	12/3 PW mtg- leaf prgm, TMDL RWUF & more								
JANUARY									
FEBRUARY									
MARCH									
APRIL									
MAY	5/11 Phone mtg w/ City of Falls City regarding TMDL questions								
JUNE	6/9 Council meeting 20-21 Budget Adopted 6/25 PW mtg- Covid, TMDL, projects, etc								
JULY									
AUGUST									
SEPTEMBER									
OCTOBER	10/15 TMDL Mtg, Kie & Gizell		10/22 Storm water mgmt tip-shading info post on FB						
NOVEMBER	11/24 TMDL finalization Mtg Kie and Gizell, phone								

TASK #3 Provide information and links on City Website that address the connection between shading of water courses and temperature

COMPLETION DATE - 10/01/2021

STATUS- Links on the City website on the Storm brochure.

GOAL- To continue to inform the public the importance of water temperature.

2021 TASK #3	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '20	12/14 TMDL 19/20 Zoom mtg w/ Nancy (DEQ), Kie & Gizell				12/14 DEQ sent TMDL report acceptance email				
JANUARY									
FEBRUARY									
MARCH									
APRIL									
MAY									
JUNE									
JULY									
AUGUST									
SEPTEMBER									
OCTOBER	10/26 Meet & Greet, New PW Dir Gizell, TMDL deadline		10/29 Storm water mgmt tips posted on Facebook in spanish & english						10/26 Mtg, 30 mins
NOVEMBER	11/1 Public Works Team mtg TMDL, projects, etc								11/1 PW mtg, 30 mins

TASK #3 Provide information and links on City Website that address the connection between shading of water courses and temperature

COMPLETION DATE - Completed

STATUS- Links on the City website on the Storm brochure.

GOAL- To continue to inform the public the importance of water temperature.

TASK #3 Provide information and links on City Website that address the connection between shading of water courses and temperature

ONGOING TASKS	
2019 TASKS	
2020 TASKS	
2021 AND BEYOND TASKS	

TASK #3 Provide information and links on City Website that address the connection between shading of water courses and temperature

COVID19-Stay at home order

COVID19- Polk County Phase I

COVID19- Polk County Phase II

ONGOING TASKS

2019 TASKS

2020 TASKS

2021 AND BEYOND TASKS

TASK #3 Provide information and links on City Website that address the connection between shading of water courses and temperature

COVID19-Work from home order

ONGOING TASKS

COMPLETED

2019 TASK #4	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '18									
JANUARY	1/17 TMDL Mtg w/ Kie, Kenn, Gizell & Megan (Dallas) 1/30 TMDL Mtg w/ Kie, Kenn Gizell & new member Robert								
FEBRUARY									
MARCH	3/4 TMDL Mtg w/ Kie, Kenn, Nancy, Robert & Gizell- 5 yr TMDL Plan & annual info mtg								
APRIL									
MAY									
JUNE									
JULY	7/29 TMDL Mtg w/ Kie & Gizell- Action Items/Report								
AUGUST									
SEPTEMBER									
OCTOBER	10/1 TMDL Mtg w/ Kie, Kenn, Gizell- Annual Rprt Rgh Draft	10/19/19 LWC EVENT- Ash Creek Willow staking project 10 a.m.-2:30 p.m. at Riverview Park		10/19- 240 tree stakes Willows, Dogwoods, etc 12 volunteers					10/17- 30 minutes PW supplied LWC w/ portable barrels for live stakes
NOVEMBER	11/5 LWC- Ash Creek Landowner Transition Meeting				11/1- LWC called, asked PW to water new stakes along AC at Riverview Pk due to no rain activity				11/4- PW watered stakes 2 Emp, 1 hr at Riverview Park 11/5- 2 Emp 1 hr LWC Mtg

TASK #4 Continue to enhance riparian corridor along proposed Ash Creek Trail

COMPLETION DATE - 10/01/2023

STATUS- Two PW employees attended LWC's Landowner Transition meeting and will meet again in late winter/early spring.

GOAL- The City will continue to work with different intities on the riparian corridor along the Ash Creek Trail

2020 TASK #4	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '19	12/3 PW mtg- leaf prgm, TMDL RWUF & more								
JANUARY									
FEBRUARY									
MARCH								3/10 LWC email on Ivy pull along Ash Creek on 4/25	
								3/17 LWC cancelled April events/meetings	
APRIL		4/13 Ring spray along AC 4/25 IVY pull along Ash Creek was cancelled due to Stay at Home order						4/9 LWC emailed to inform of ring spraying along Ash Creek on 4/13	
MAY	5/11 Phone mtg w/ City of Falls City regarding TMDL questions								
JUNE	6/9 Council meeting 20-21 Budget adopted 6/25 PW mtg- Covid, TMDL, projects, etc	6/23 LWC will be spraying along Ash Creek for weed control			6/19 LWC emailed about spot spraying along Ash Creek on 6/23				
JULY									
AUGUST									
SEPTEMBER									
OCTOBER	10/15 TMDL Mtg, Kie & Gizell								
NOVEMBER	11/24 TMDL finalization Mtg Kie and Gizell, phone								

TASK #4 Continue to enhance riparian corridor along proposed Ash Creek Trail

COMPLETION DATE - 10/01/2023

STATUS- Keeping an open line of communication with Luckiamute Watershed Council on any upcoming work along Ash Creek Trail.

GOAL- The City will continue to work with different entities on the riparian corridor along the Ash Creek Trail

2021 TASK #4	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '20	12/14 TMDL 19/20 Zoom mtg w/ Nancy (DEQ), Kie & Gizell				12/14 DEQ sent TMDL report acceptance email				
JANUARY		1/28 LWC Virtual Sips 'n' Science event- Power of Prtnrshp:20 yrs of Restoration	1/1 LWC Sip n Science advertised in City newsletter						1/28 Sip 'n' Science event 1 Emp, 90 minutes
FEBRUARY		2/9 LWC Virtual Planning & Planting Your Native Garden	2/1 LWC Virtual Workshop advertised in City newsletter				2/8 invoice paid \$5175.80 plants/labor/supplies		
MARCH		3/31 LWC "Sip 'n' Science Tribal Lands Management"		3/23 LWC planted along Ash Creek on Gun Club Rd and Riverview Park (RVP)	3/19 LWC emailed, they'll plant along Ash Creek on Gun Club Rd & Riverview Park following week				3/31 Sip 'n' Science event 1 Emp, 90 minutes
APRIL	4/14 Phone mtg w/ LWC regards to new plantings along Ash Creek PW to water biweekly. LWC will put boundary markers		4/12 LWC photo contest posted on City FB page 4/31 LWC phot contest info in City newsletter						4/14 1 Emp, 30 min phone meeting w/ LWC 4/30 1 Emp, 1 hr watering LWC plantings on Gun Club Rd
MAY									5/14 1 Emp, 1 hr watering LWC plantings on Gun Club Rd 5/28 1 Emp, 1 hr watering LWC plantings on Gun Club Rd
JUNE									6/4 1 Emp, 1 hr watering LWC plantings on Gun Club Rd 6/18 1 Emp, 90 mins watering LWC plantings Gun Club/RVP
JULY									7/8 1 Emp, 1 hr watering LWC plantings on Gun Club Rd
AUGUST									
SEPTEMBER									
OCTOBER									
NOVEMBER									

TASK #4 Continue to enhance riparian corridor along proposed Ash Creek Trail

COMPLETION DATE - Ongoing

STATUS- Keeping an open line of communication with Luckiamute Watershed Council on any upcoming work along Ash Creek Trail.

GOAL- The City will continue to work with different entities on the riparian corridor along the Ash Creek Trail.

TASK #4 Continue to enhance riparian corridor along proposed Ash Creek Trail



TASK #4 Continue to enhance riparian corridor along proposed Ash Creek Trail

COVID19-Stay at home order

COVID19- Polk County Phase I

COVID19- Polk County Phase II

ONGOING TASKS

2019 TASKS

2020 TASKS

2021 AND BEYOND TASKS

TASK #4 Continue to enhance riparian corridor along proposed Ash Creek Trail

COVID19-Work from home order

ONGOING TASKS

COMPLETED

2019 TASK #5	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	MASTER GARDENERS	PUBLIC WORKS HRS
DECEMBER '18									
JANUARY	1/17 TMDL Mtg w/ Kie, Kenn, Gizell & Megan (Dallas) 1/23 Met w/ LWC Dir Kristen L 1/30 TMDL Mtg w/ Kie, Kenn								
FEBRUARY		2/21 LWC EVENT Sip N Science-Mason Bees							2/21- 1.5 hrs, LWC Event
MARCH	3/4 TMDL Mtg w/ Kie, Kenn, Nancy, Robert & Gizell- 5 yr TMDL Plan & annual info mtg	3/21 LWC EVENT- Temp Monitoring Presentation							3/21- 1.5 hrs, LWC Event
APRIL									
MAY									
JUNE									
JULY	7/29 TMDL Mtg w/ Kie & Gizell- Action Items/Report								
AUGUST									
SEPTEMBER									
OCTOBER	10/1 TMDL Mtg w/ Kie, Kenn, Gizell- Annual Rprt Rgh Draft	10/19/19 LWC EVENT- Ash Creek Willow staking project 10 a.m.-2:30 p.m. at Riverview Park							10/17- 30 minutes, PW supplied LWC w/ portable barrels for live stakes along Ash Creek at Riverview Park
NOVEMBER	11/5 LWC- Ash Creek Landowner Transition Meeting				11/1- LWC called, asked PW to water new stakes due to no rain activity at Riverview Park				11/4- PW watered stakes 2 Emp, 1 hour 11/5- 2 Emp 1 hr LWC Mtg

TASK #5 Increase participation in Luckiamute Watershed Council (LWC) activities

COMPLETION DATE - 01/01/2020

STATUS: The City's TMDL Coordinator attended multiple LWC Sip n Science Events

GOAL- To increase participation in 2020

2020 TASK #5	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	MASTER GARDENERS	PUBLIC WORKS HRS
DECEMBER '19	12/3 PW mtg- leaf prgm, TMDL RWUF & more Dec- no LWC meeting								
JANUARY	1/23 Water Forum meeting Kie, Ken, Matt & Nick	1/25 LWC Event Drinking water forum Kie PW Director on panel			1/17 Email from LWC on Drinking Water Forum				1/23 - 1 hr mtg, 4 employees 1/25 - 2 hr forum, 1 emp
FEBRUARY									
MARCH					3/10 LWC email on Ivy pull along Ash Creek on 4/25 3/17 LWC cancelled April events/meetings				
APRIL	4/9 LWC meeting cancelled	4/13 LWC ring spraying along Ash Creek			4/9 LWC emailed to inform of ring spraying on 4/13				
MAY	5/11 Phone mtg w/ City of Falls City regarding TMDL questions 5/14 LWC Monthly Mtg-Zoom				5/19 LWC emailed minutes from mtg				5/14- 2 hrs, 1 Emp attended zoom meeting
JUNE	6/9 Council meeting 20-21 Budget adopted 6/25 PW mtg- Covid, TMDL, projects, etc				6/5 LWC emailed survey for events during covid 6/17 Invoice submitted by LWC for 2019-2020 FY		6/30 invoice paid of \$2500		6/8 submitted survey
JULY									
AUGUST									
SEPTEMBER									
OCTOBER	10/15 TMDL Mtg, Kie & Gizell	10/13 LWC Sip n Science Zoom event What Birds reveal about floodplains							10/13 1 emp 1 hr LWC zoom event
NOVEMBER	11/24 TMDL finalization Mtg Kie and Gizell, phone	11/18 LWC Sip n Science Zoom event - Climate Change and Assisted Migration							11/18 1 emp 90 minutes zoom event

TASK #5 Increase participation in Luckiamute Watershed Council (LWC) activities

COMPLETION DATE - 01/01/2020

STATUS: Many events were cancelled due to the pandemic and we and hope 2021 will look different.

GOAL- To keep increasing participation between Luckiamute Watershed Council and the City

2021 TASK #5	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	MASTER GARDENERS	PUBLIC WORKS HRS
DECEMBER '20	12/14 TMDL 19/20 Zoom mtg w/ Nancy (DEQ), Kie & Gizell				12/14 DEQ sent TMDL report acceptance email				
JANUARY		1/28 LWC Virtual Sips 'n' Science event- Power of Prtnrshp:20 yrs of Restoration	1/1 LWC Sip n Science advertised in City newsletter						1/28 Sip 'n' Science event 1 Emp, 90 minutes
FEBRUARY		2/9 LWC Virtual Planning & Planting Your Native Garden	2/1 LWC Virtual Workshop advertised in City newsletter						
MARCH		3/31 LWC "Sip 'n' Science Tribal Lands Management"		3/23 LWC planted along Ash Creek on Gun Club Rd and Riverview Park (RVP)	3/19 LWC emailed will plant along Ash Creek on Gun Club Rd & Riverview Park following week				3/31 Sip 'n' Science event 1 Emp, 90 minutes
APRIL	4/14 Phone mtg w/ LWC regards to new plantings along Ash Creek PW to water biweekly. LWC will put boundary markers		4/12 LWC photo contest posted on City FB page 4/31 LWC phot contest info in City newsletter						4/14 1 Emp, 30 min phone meeting w/ LWC 4/30 1 Emp, 1 hr watering LWC plantings on Gun Club Rd
MAY									5/14 1 Emp, 1 hr watering LWC plantings on Gun Club Rd 5/28 1 Emp, 1 hr watering LWC plantings on Gun Club Rd
JUNE									6/4 1 Emp, 1 hr watering LWC plantings on Gun Club Rd 6/18 1 Emp, 90 mins watering LWC plantings Gun Club/RVP
JULY									7/8 1 Emp, 1 hr watering LWC plantings on Gun Club Rd
AUGUST									
SEPTEMBER					9/24 LWC asked for City logo, S. Irvine emailed a few				
OCTOBER									
NOVEMBER									

TASK #5 Increase participation in Luckiamute Watershed Council (LWC) activities

COMPLETION DATE - Ongoing

STATUS: Meetings and events were virtual in 2021 due to the pandemic.

GOAL- To keep increasing participation between Luckiamute Watershed Council and the City

TASK #5 Increase participation in Luckiamute Watershed Council (LWC) activities

ONGOING TASKS
2019 TASKS
2020 TASKS
2021 AND BEYOND TASKS

TASK #5 Increase participation in Luckiamute Watershed Council (LWC) activities

COVID19-Stay at home order
COVID19- Polk County Phase I
COVID19- Polk County Phase II
ONGOING TASKS
2019 TASKS
2020 TASKS
2021 AND BEYOND TASKS

TASK #5 Increase participation in Luckiamute Watershed Council (LWC) activities

COVID19-Work from home order

ONGOING TASKS

COMPLETED

2019 TASK #6	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	MASTER GARDENERS	PUBLIC WORKS HRS
DECEMBER '18									
JANUARY	1/17 TMDL Mtg w/ Kie, Kenn, Gizell & Megan (Dallas) 1/23 Met w/ LWC Dir Kristen L 1/30 TMDL Mtg w/ Kie, Kenn								
FEBRUARY		2/21 LWC EVENT Sip N Science-Mason Bees	2/14 New storm brochure made w/ shading info 2/21 storm brochure added to City website						2/21- 1.5 hrs, LWC Event
MARCH	3/4 TMDL Mtg w/ Kie, Kenn, Nancy, Robert & Gizell- 5 yr TMDL Plan & annual info mtg	3/21 LWC EVENT- Temp Monitoring Presentation							3/21- 1.5 hrs, LWC Event
APRIL									
MAY									
JUNE	6/11 Council Mtg Budget approved for LWC & MG					\$2,500			
JULY	7/29 TMDL Mtg w/ Kie & Gizell- Action Items/Report								
AUGUST			8/29 Storm flyer posted on Facebook						
SEPTEMBER									
OCTOBER	10/1 TMDL Mtg w/ Kie, Kenn, Gizell- Annual Rprt Rgh Draft	10/19 LWC Event Tree Planting along AC							
NOVEMBER	11/5 LWC- Ash Creek Landowner Transition Meeting				11/1- LWC called, asked PW to water new stakes due to no rain activity				11/4- PW watered stakes 2 Emp, 1 hour 11/5- 2 Emp 1 hr LWC Mtg

TASK #6 Provide fiscal support for Luckiamute Watershed Council (LWC) to maintain staffing to work on temperature reduction strategies

COMPLETION DATE - 10/01/2020

STATUS: Budgeted \$2500 for fiscal year 2019-2020

GOAL- To continue to provide fiscal support to LWC

2020 TASK #6	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	MASTER GARDENERS	PUBLIC WORKS HRS
DECEMBER '19	12/3 PW mtg- leaf prgm, TMDL RWUF & more								
JANUARY	1/23 Water Forum meeting Kie, Ken, Matt & Nick	1/25 LWC Event Drinking water forum Kie PW Director on panel							
FEBRUARY									
MARCH									
APRIL									
MAY	5/11 Phone mtg w/ City of Falls City regarding TMDL questions								
JUNE	6/9 Council meeting 20-21 Budget adopted 6/25 PW mtg- Covid, TMDL, projects, etc				6/17 LWC submitted invoice		6/30 \$2500 invoice paid		
JULY									
AUGUST									
SEPTEMBER									
OCTOBER	10/15 TMDL Mtg, Kie & Gizell	10/13 LWC Sip n Science Zoom event What Birds reveal about floodplains							10/13 1 emp 1 hr LWC zoom event
NOVEMBER	11/24 TMDL finalization Mtg Kie and Gizell, phone	11/18 LWC Sip n Science Zoom event - Climate Change and Assisted Migration							11/18 1 emp 90 minutes zoom event

TASK #6 Provide fiscal support for Luckiamute Watershed Council (LWC) to maintain staffing to work on temperature reduction strategies

COMPLETION DATE - 10/01/2020

STATUS: Fiscal 19-20 budgetted amount was paid in early summer.

GOAL- To continue to provide fiscal support to LWC.

2021 TASK #6	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	MASTER GARDENERS	PUBLIC WORKS HRS
DECEMBER '20	12/14 TMDL 19/20 Zoom mtg w/ Nancy (DEQ), Kie & Gizell				12/14 DEQ sent TMDL report acceptance email				
JANUARY									
FEBRUARY							2/8 invoice paid \$5175.80 plants/labor/supplies		
MARCH					3/26 Email from LWC regarding next years budget				
APRIL									
MAY	5/26 Council Meeting						5/26 Budget Committee approved FY 21-22 budget \$2500 for LWC		
JUNE	6/22 Council meeting						6/22 FY 21-22 budget adopted of apprx \$32 mil		
JULY							7/13 \$2500 invoice paid for FYE20-21		
AUGUST									
SEPTEMBER									
OCTOBER									
NOVEMBER							11/8 \$102.48 to LWC materials/labor		

TASK #6 Provide fiscal support for Luckiamute Watershed Council (LWC) to maintain staffing to work on temperature reduction strategies

COMPLETION DATE - Ongoing

STATUS: Fiscal 20-21 budgetted amount was paid in early summer.

GOAL- To continue to provide fiscal support to LWC.

TASK #6 Provide fiscal support for Luckiamute Watershed Council (LWC) to maintain staffing to work on temperature reduction strategies

ONGOING TASKS
2019 TASKS
2020 TASKS
2021 AND BEYOND TASKS

TASK #6 Provide fiscal support for Luckiamute Watershed Council (LWC) to maintain staffing to work on temperature reduction strategies

COVID19-Stay at home order

COVID19- Polk County Phase I

COVID19- Polk County Phase II

ONGOING TASKS

2019 TASKS

2020 TASKS

2021 AND BEYOND TASKS

TASK #6 Provide fiscal support for Luckiamute Watershed Council (LWC) to maintain staffing to work on temperature reduction strategies

COVID19-Work from home order

ONGOING TASKS

COMPLETED

2019 TASK #7	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORKS HRS
DECEMBER '18									
JANUARY	1/17 TMDL Mtg w/ Kie, Kenn, Gizell & Megan (Dallas) 1/30 TMDL Mtg w/ Kie, Kenn Gizell & new member Robert			1/3 -6 cases of pet waste station bags ordered			1/3 \$592.85 for pet bags		
FEBRUARY									
MARCH	3/4 TMDL Mtg w/ Kie, Kenn, Nancy, Robert & Gizell- 5 yr TMDL Plan & annual info mtg								
APRIL									
MAY									
JUNE									
JULY	7/29 TMDL Mtg w/ Kie & Gizell- Action Items/Report								
AUGUST			8/1 Pet Waste Station Map added to website on P&R pg 8/8 Pet Waste Station info posted on FB	8/7 - 4 cases of pet waste station bags ordered 8/8 FB post reached over 3500 views in 24HRS			8/7 \$403.61 for pet bags		
SEPTEMBER				9/26 PW Replaced broken pet waste station at Pioneer Park			9/10/19-\$220 Pet Waste Station replacement ordered		9/26- 2 Emp 1 hr replace pet station at Pioneer Pk
OCTOBER	10/1 TMDL Mtg w/ Kie, Kenn, Gizell- Annual Rprt Rgh Draft								
NOVEMBER				11/4 - 4 Cases of pet waste station bags ordered			11/4 \$395.57 for pet bags		

TASK #7 CONTINUE PET WASTE BAG PROGRAM

COMPLETION DATE - ONGOING

STATUS: Pet Stations are emptied when needed during daily rounds.

GOAL- To reduce the amount of pet waste that is not properly disposed.

2020 TASK #7	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORKS HRS
DECEMBER '19	12/3 PW mtg- leaf prgm, TMDL RWUF & more								
JANUARY									
FEBRUARY					2/25 Rec Indy Works request, missing dog waste box at Dog Park				
MARCH				3/31 6 cases of pet waste bags ordered			3/31 Dog waste bags \$570		
APRIL									
MAY	5/11 Phone mtg w/ City of Falls City regarding TMDL questions		5/28 Pet Waste Station flyer Posted on Facebook						May- 2 hrs PW Off Mgr worked on new pet waste station flyer
JUNE	6/9 Council meeting 20-21 Budget adopted 6/25 PW mtg- Covid, TMDL, projects, etc			6/17 New pet waste station ordered for MT Fir Park 6/25 New pet waste station ordered for Henry Hill Park	6/10 Resident sent inq on Indy Wks on dog waste 6/15 PW Dir responded sent res new wast flyer		6/17 Pet Station for Mt Fir Park \$250.46 6/25 Pet Station for Henry Hill park \$90.37		
JULY			7/28 Updated Pet Waste flyer w/ new location (Henry Hill)	7/1 PW installed a new pet station at Henry Hill Park 7/8 PW installed a new pet waste station at Mt Fir Park					7/1 1 hour total- 2 Empl 7/8 2 hrs total - 2 Empl
AUGUST									
SEPTEMBER			9/1 Pet Station flyer in Sept Utility newsletter		9/15 Call from citizen dog bags needed at Sports park-let them know on back order		9/2 Dog waste bags \$958.80 on back order		
OCTOBER	10/15 TMDL Mtg, Kie & Gizell								
NOVEMBER	11/24 TMDL finalization Mtg Kie and Gizell, phone								

TASK #7 CONTINUE PET WASTE BAG PROGRAM

COMPLETION DATE - ONGOING

STATUS: Two new pet waste stations were added in the City by Public Works and now puts us at 15 stations.

GOAL- To reduce the amount of pet waste that is not properly disposed.

2021 TASK #7	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORKS HRS
DECEMBER '20	12/14 TMDL 19/20 Zoom mtg w/ Nancy (DEQ), Kie & Gizell		Pet waste station map on City website on Park & Rec pg		12/14 DEQ sent TMDL report acceptance email				
JANUARY									
FEBRUARY				2/12 1200 Trash bags ordered for dog waste cans			2/12 Trash bags for dog waste cans \$199.90		
MARCH									
APRIL									
MAY									
JUNE									
JULY				7/2 -7200 dog waste bags ordered			7/2 Dog waste bags \$207		
AUGUST									
SEPTEMBER									
OCTOBER				10/21 21,600 dog waste bags ordered			10/21 Dog waste bags \$631		
NOVEMBER			11/23 Pet waste station flyer posted on City Facebook page						

TASK #7 CONTINUE PET WASTE BAG PROGRAM
COMPLETION DATE - ONGOING **STATUS:** There are currently 15 pet stations throughout the City.
GOAL- To reduce the amount of pet waste that is not properly disposed.

TASK #7 CONTINUE PET WASTE BAG PROGRAM

ONGOING TASKS
2019 TASKS
2020 TASKS
2021 AND BEYOND TASKS

TASK #7 CONTINUE PET WASTE BAG PROGRAM

COVID19-Stay at home order

COVID19- Polk County Phase I

COVID19- Polk County Phase II

ONGOING TASKS

2019 TASKS

2020 TASKS

2021 AND BEYOND TASKS

COVID19-Work from home order

ONGOING TASKS

COMPLETED

2019 TASK #8	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '18									
JANUARY	1/17 TMDL Mtg w/ Kie, Kenn, Gizell & Megan (Dallas) 1/30 TMDL Mtg w/ Kie, Kenn Gizell & new member Robert								
FEBRUARY			2/14 Storm brochure has pet waste pickup & station info 2/21 storm brochure added to City website						
MARCH	3/4 TMDL Mtg w/ Kie, Kenn, Nancy, Robert & Gizell- 5 yr TMDL Plan & annual info mtg								
APRIL									
MAY									
JUNE									
JULY	7/29 TMDL Mtg w/ Kie & Gizell- Action Items/Report								
AUGUST			8/1 Pet Station Map added to website on P&R pg 8/8 Pet Waste Station info posted on Facebook						
SEPTEMBER									
OCTOBER	10/1 TMDL Mtg w/ Kie, Kenn, Gizell- Annual Rprt Rgh Draft								
NOVEMBER									

TASK #8 Educated public about pet housing and domestic livestock area maintenance and waste management

COMPLETION DATE - 10/01/2020

STATUS- Flyer made to educate the public about pet waste management and posted on the City's Facebook page.

GOAL- To continue to educate the public about pet waste management.

2020 TASK #8	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '19	12/3 PW mtg- leaf prgm, TMDL RWUF & more								
JANUARY									
FEBRUARY									
MARCH									
APRIL									
MAY	5/11 Phone mtg w/ City of Falls City regarding TMDL questions		5/28 Pet Waste Station flyer Posted on Facebook		Emailed City Recorder to ask about Chicken permits				
JUNE	6/9 Council meeting 20-21 Budget adopted 6/25 PW mtg- Covid, TMDL, projects, etc								
JULY			7/28 Updated Pet Waste flyer w/ new location (Henry Hill)	7/1 PW installed a new pet station at Henry Hill Park 7/8 PW installed a new pet waste station at Mt Fir Park					
AUGUST									
SEPTEMBER			9/1 Pet Station flyer in Sept Utility newsletter						
OCTOBER	10/15 TMDL Mtg, Kie & Gizell								
NOVEMBER	11/24 TMDL finalization Mtg Kie and Gizell, phone								

TASK #8 Educated public about pet housing and domestic livestock area maintenance and waste management

COMPLETION DATE - 10/01/2020

STATUS- Public outreach was done by social media posting and the utility bill newsletter.

GOAL- To continue to educate the public about pet waste management.

2021 TASK #8	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '20	12/14 TMDL 19/20 Zoom mtg w/ Nancy (DEQ), Kie & Gizell		Pet station map on City webstie under Parks & Rec		12/14 DEQ sent TMDL report acceptance email				
JANUARY									
FEBRUARY				2/12 1200 Trash bags ordered for dog waste cans			2/12 Trash bags for dog waste cans \$199.90		
MARCH									
APRIL									
MAY									
JUNE									
JULY				7/2 -7200 dog waste bags ordered			7/2 Dog waste bags \$207		
AUGUST									
SEPTEMBER									
OCTOBER				10/21 21,600 dog waste bags ordered			10/21 Dog waste bags \$631		
NOVEMBER			11/23 Pet waste station flyer posted on City Facebook page						

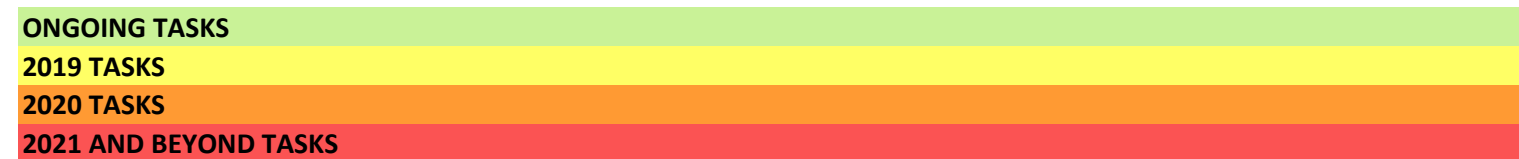
TASK #8 Educated public about pet housing and domestic livestock area maintenance and waste management

COMPLETION DATE - Completed

STATUS- 15 pet waste station map on City website.

GOAL- To continue to educate the public about pet waste management.

TASK #8 Educated public about pet housing and domestic livestock area maintenance and waste management



TASK #8 Educated public about pet housing and domestic livestock area maintenance and waste management

COVID19-Stay at home order
COVID19- Polk County Phase I
COVID19- Polk County Phase II
ONGOING TASKS
2019 TASKS
2020 TASKS
2021 AND BEYOND TASKS

TASK #8 Educated public about pet housing and domestic livestock area maintenance and waste management

COVID19-Work from home order

ONGOING TASKS

COMPLETED

2019 TASK #9	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	LETTERS	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '18									
JANUARY	1/17 TMDL Mtg w/ Kie, Kenn, Gizell & Megan (Dallas) 1/30 TMDL Mtg w/ Kie, Kenn Gizell & new member Robert								
FEBRUARY									
MARCH	3/4 TMDL Mtg w/ Kie, Kenn, Nancy, Robert & Gizell- 5 yr TMDL Plan & annual info mtg								
APRIL									
MAY									
JUNE				13 New catch basins and 1 new detention pond at Brandy Meadows Subd					
JULY	7/29 TMDL Mtg w/ Kie & Gizell- Action Items/Report								
AUGUST									
SEPTEMBER									
OCTOBER	10/1 TMDL Mtg w/ Kie, Kenn, Gizell- Annual Rprt Rgh Draft								
NOVEMBER									

TASK #9- Report number of storm water treatment devices constructed as part of new development annually
COMPLETION DATE - Initiate 01/01/2019 **STATUS-** 13 new catch basins and 1 detention pond installed at Brandy Meadows subdivision
GOAL- Continue to track storm water treatment devices that are constructed in new developments.

2020 TASK #9	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	LETTERS	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '19	12/3 PW mtg- leaf prgm, TMDL RWUF & more								
JANUARY									
FEBRUARY									
MARCH									
APRIL				10 public catch basins installed at Liberty II Subdivision					
MAY	5/11 Phone mtg w/ City of Falls City regarding TMDL questions								
JUNE	6/9 Council meeting 20-21 Budget adopted 6/25 PW mtg- Covid, TMDL, projects, etc								
JULY									
AUGUST									
SEPTEMBER									
OCTOBER	10/15 TMDL Mtg, Kie & Gizell								
NOVEMBER	11/24 TMDL finalization Mtg Kie and Gizell, phone								

TASK #9- Report number of storm water treatment devices constructed as part of new development annually
COMPLETION DATE - Initiate 01/01/2019 **STATUS-** Catch basins were installed at Liberty II Subdivision
GOAL- Continue to track storm water treatment devices that are constructed in new developments.

2021 TASK #9	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '20	12/14 TMDL 19/20 Zoom mtg w/ Nancy (DEQ), Kie & Gizell				12/14 DEQ sent TMDL report acceptance email				
JANUARY									
FEBRUARY									
MARCH				Brandy II Subdivision Large detention pond w/ flow control					
APRIL									
MAY									
JUNE									
JULY									
AUGUST									
SEPTEMBER									
OCTOBER				10/26-27 new grates made & installed at 4th & B St			10/26 paint for grates \$25		10/26-27 New grates made & installed 2 Emps, 6 hrs
NOVEMBER									

TASK #9- Report number of storm water treatment devices constructed as part of new development annually
COMPLETION DATE - Ongoing **STATUS-** Large detention water quality pond added to Brandy Meadows II Subdivision
GOAL- Continue to track storm water treatment devices that are constructed in new developments.

TASK #9- Report number of storm water treatment devices constructed as part of new development annually

ONGOING TASKS
2019 TASKS
2020 TASKS
2021 AND BEYOND TASKS

TASK #9- Report number of storm water treatment devices constructed as part of new development annually

COVID19-Stay at home order
COVID19- Polk County Phase I
COVID19- Polk County Phase II
ONGOING TASKS
2019 TASKS
2020 TASKS
2021 AND BEYOND TASKS

TASK #9- Report number of storm water treatment devices constructed as part of new development annually

COVID19-Work from home order

ONGOING TASKS

COMPLETED

2019 TASK #10	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '18									
JANUARY	1/17 TMDL Mtg w/ Kie, Kenn, Gizell & Megan (Dallas) 1/30 TMDL Mtg w/ Kie, Kenn Gizell & new member Robert								
FEBRUARY									
MARCH	3/4 TMDL Mtg w/ Kie, Kenn, Nancy, Robert & Gizell- 5 yr TMDL Plan & annual info mtg								
APRIL									
MAY									
JUNE									
JULY	7/29 TMDL Mtg w/ Kie & Gizell- Action Items/Report								
AUGUST									
SEPTEMBER				One new storm infiltration facility constructed at the new Hotel					
OCTOBER	10/1 TMDL Mtg w/ Kie, Kenn, Gizell- Annual Rprt Rgh Draft								
NOVEMBER									

TASK #10 - Report number of storm water infiltration mechanisms constructed as part of new development annually
COMPLETION DATE - Initiate 01/01/2019 **STATUS-** One new storm infiltration facility built at the new Hotel
GOAL- Continue to track any new infiltration systems

2020 TASK #10	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '19	12/3 PW mtg- leaf prgm, TMDL RWUF & more								
JANUARY									
FEBRUARY									
MARCH									
APRIL									
MAY	5/11 Phone mtg w/ City of Falls City regarding TMDL questions			A detention basin was constructed at The Gate Community Center					
JUNE	6/9 Council meeting 20-21 Budget adopted 6/25 PW mtg- Covid, TMDL, projects, etc								
JULY				Infiltration detention areas at Tokola Apts and Osprey Point were constructed					
AUGUST									
SEPTEMBER									
OCTOBER	10/15 TMDL Mtg, Kie & Gizell								
NOVEMBER	11/24 TMDL finalization Mtg Kie and Gizell, phone								

TASK #10 - Report number of storm water infiltration mechanisms constructed as part of new development annually

COMPLETION DATE - Initiate 01/01/2019 **STATUS-** Three new infiltration mechanisms were installed through new development at The Gate, Osprey Point and Apts on Osprey.

GOAL- Continue to track any new infiltration systems

2021 TASK #10	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '20	12/14 TMDL 19/20 Zoom mtg w/ Nancy (DEQ), Kie & Gizell				12/14 DEQ sent TMDL report acceptance email				
JANUARY									
FEBRUARY									
MARCH									
APRIL									
MAY									
JUNE									
JULY				8 area drains added during Main St overlay project					
AUGUST									
SEPTEMBER									
OCTOBER									
NOVEMBER									

TASK #10 - Report number of storm water infiltration mechanisms constructed as part of new development annually
COMPLETION DATE - Ongoing **STATUS-** No new infiltrations due to poor soil permeable in Independence.
GOAL- Continue to track any new infiltration systems.

TASK #10 - Report number of storm water infiltration mechanisms constructed as part of new development annually

ONGOING TASKS
2019 TASKS
2020 TASKS
2021 AND BEYOND TASKS

TASK #10 - Report number of storm water infiltration mechanisms constructed as part of new development annually

COVID19-Stay at home order

COVID19- Polk County Phase I

COVID19- Polk County Phase II

ONGOING TASKS

2019 TASKS

2020 TASKS

2021 AND BEYOND TASKS

TASK #10 - Report number of storm water infiltration mechanisms constructed as part of new development annually

COVID19-Work from home order

ONGOING TASKS

COMPLETED

2019 TASK #11	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '18						\$8,000	\$1,500		
JANUARY	1/17 TMDL Mtg w/ Kie, Kenn, Gizell & Megan (Dallas) 1/30 TMDL Mtg w/ Kie, Kenn Gizell & new member Robert								
FEBRUARY									
MARCH	3/4 TMDL Mtg w/ Kie, Kenn, Nancy, Robert & Gizell- 5 yr TMDL Plan & annual info mtg								
APRIL									
MAY									
JUNE									
JULY	7/29 TMDL Mtg w/ Kie & Gizell- Action Items/Report					\$8000 budgeted for fiscal year 2019-2020			
AUGUST									
SEPTEMBER									
OCTOBER	10/1 TMDL Mtg w/ Kie, Kenn, Gizell- Annual Rprt Rgh Draft								
NOVEMBER									

TASK #11 - Create stormwater system map

COMPLETION DATE - 10/01/2022

STATUS- There is budgeted money allocated to create a stormwater system map, a small portion has been used to start the process.

GOAL- To continue the process of creating a stormwater system map.

2020 TASK #11	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '19	12/3 PW mtg- leaf prgm, TMDL RWUF & more								
JANUARY									
FEBRUARY									
MARCH									
APRIL									
MAY	5/11 Phone mtg w/ City of Falls City regarding TMDL questions								
JUNE	6/9 Council meeting 20-21 Budget adopted 6/25 PW mtg- Covid, TMDL, projects, etc								
JULY									
AUGUST									
SEPTEMBER									
OCTOBER	10/15 TMDL Mtg, Kie & Gizell								
NOVEMBER	11/24 TMDL finalization Mtg Kie and Gizell, phone								

TASK #11 - Create stormwater system map

COMPLETION DATE - 10/01/2022

STATUS- Public Works Lead Storm Operator is continually working on updating the storm system maps when time allows.

GOAL- To continue the process of creating a stormwater system map.

2021 TASK #11	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '20	12/14 TMDL 19/20 Zoom mtg w/ Nancy (DEQ), Kie & Gizell				12/14 DEQ sent TMDL report acceptance email				
JANUARY									
FEBRUARY									
MARCH									
APRIL									
MAY									
JUNE									
JULY									
AUGUST									
SEPTEMBER									
OCTOBER	10/26 Meet & Greet, New PW Dir Gizell, TMDL deadline								
NOVEMBER	11/1 Public Works Team mtg TMDL, projects, etc								

TASK #11 - Create stormwater system map

COMPLETION DATE - Ongoing

STATUS- Public Works Lead Storm Operator is working on updating the storm system maps when time allows.

GOAL- To continue the process of creating a stormwater system map.

ONGOING TASKS
2019 TASKS
2020 TASKS
2021 AND BEYOND TASKS

COVID19-Stay at home order
COVID19- Polk County Phase I
COVID19- Polk County Phase II
ONGOING TASKS
2019 TASKS
2020 TASKS
2021 AND BEYOND TASKS

COVID19-Work from home order

ONGOING TASKS

COMPLETED

2019 TASK #12	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '18									
JANUARY	1/17 TMDL Mtg w/ Kie, Kenn, Gizell & Megan (Dallas) 1/30 TMDL Mtg w/ Kie, Kenn Gizell & new member Robert								
FEBRUARY									
MARCH	3/4 TMDL Mtg w/ Kie, Kenn, Nancy, Robert & Gizell- 5 yr TMDL Plan & annual info mtg								
APRIL									
MAY									
JUNE									
JULY	7/29 TMDL Mtg w/ Kie & Gizell- Action Items/Report								
AUGUST				9/9/19 Storm markers on all catch basins @ Brandy Meadows Sub					
SEPTEMBER									
OCTOBER	10/1 TMDL Mtg w/ Kie, Kenn, Gizell- Annual Rprt Rgh Draft				10/10/19 Emailed 4th grade IES teacher 10/10/19 IES Teacher is interested in program				
NOVEMBER									

TASK #12 -Incorporate storm drain marking into school science curriculum and have students place the markers.

COMPLETION DATE - 10/01/2022

STATUS- Storm drain marking program with an Elementary School is in pre planning stage

SUMMARY/GOAL- Contact with an Elementary School teacher has been made. Goal is to have the program plan written next year.

2020 TASK #12	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '19	12/3 PW mtg- leaf prgm, TMDL RWUF & more								
JANUARY									
FEBRUARY									
MARCH									
APRIL									
MAY	5/11 Phone mtg w/ City of Falls City regarding TMDL questions								
JUNE	6/9 Council meeting 20-21 Budget adopted 6/25 PW mtg- Covid, TMDL, projects, etc								
JULY									
AUGUST									
SEPTEMBER									
OCTOBER	10/15 TMDL Mtg, Kie & Gizell								
NOVEMBER	11/24 TMDL finalization Mtg Kie and Gizell, phone								

TASK #12 -Incorporate storm drain marking into school science curriculum and have students place the markers.

COMPLETION DATE - 10/01/2022

STATUS- Storm drain marking program was affected by the pandemic and schools going online.

SUMMARY/GOAL- Our goal is, as soon as school reopens to get this program started.

2021 TASK #12	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '20	12/14 TMDL 19/20 Zoom mtg w/ Nancy (DEQ), Kie & Gizell				12/14 DEQ sent TMDL report acceptance email				
JANUARY									
FEBRUARY									
MARCH									
APRIL									
MAY									
JUNE									
JULY									
AUGUST									
SEPTEMBER				Schools back to in-person learning					
OCTOBER									
NOVEMBER			11/17 Made a storm drain color sheet for schools 11/18 Delivered color sheets to 3 elementary schs		11/17 Emailed elementary school teachers about prg				11/17 color sheet design 1 Emp, 1.5 hours 11/18 Letter to schools & delivery of sheets 1 hour

TASK #12 -Incorporate storm drain marking into school science curriculum and have students place the markers.

COMPLETION DATE - Ongoing

STATUS- Storm drain marking program was affected again this year due to the pandemic. Schools just opened back up in September 2021.

SUMMARY/GOAL- Communication has restarted with local elementary school.

TASK #12 -Incorporate storm drain marking into school science curriculum and have strudents place the markers.

ONGOING TASKS
2019 TASKS
2020 TASKS
2021 AND BEYOND TASKS

TASK #12 -Incorporate storm drain marking into school science curriculum and have strudents place the markers.

COVID19-Stay at home order

COVID19- Polk County Phase I

COVID19- Polk County Phase II

ONGOING TASKS

2019 TASKS

2020 TASKS

2021 AND BEYOND TASKS

TASK #12 -Incorporate storm drain marking into school science curriculum and have strudents place the markers.

COVID19-Work from home order

ONGOING TASKS

COMPLETED

2019 TASK #13

	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '18									
JANUARY	1/17 TMDL Mtg w/ Kie, Kenn, Gizell & Megan (Dallas) 1/30 TMDL Mtg w/ Kie, Kenn Gizell & new member Robert								
FEBRUARY									
MARCH	3/4 TMDL Mtg w/ Kie, Kenn, Nancy, Robert & Gizell- 5 yr TMDL Plan & annual info mtg								
APRIL									
MAY									
JUNE									
JULY	7/29 TMDL Mtg w/ Kie & Gizell- Action Items/Report								
AUGUST									
SEPTEMBER				Rough Draft of Grading ordinance under review					
OCTOBER	10/1 TMDL Mtg w/ Kie, Kenn, Gizell- Annual Rprt Rgh Draft								
NOVEMBER				Final Draft of Grading ordinance under review					

TASK #13 - Develop a grading permit program

COMPLETION DATE - 10/01/2022

STATUS- Final draft of grading ordinance is under review

GOAL- To have the final draft approved

2020 TASK #13	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '19	12/3 PW mtg- leaf prgm, TMDL RWUF & more								
JANUARY									
FEBRUARY									
MARCH									
APRIL									
MAY	5/11 Phone mtg w/ City of Falls City regarding TMDL questions								
JUNE	6/9 Council meeting 20-21 Budget adopted 6/25 PW mtg- Covid, TMDL, projects, etc								
JULY									
AUGUST									
SEPTEMBER									
OCTOBER	10/15 TMDL Mtg, Kie & Gizell								
NOVEMBER	11/24 TMDL finalization Mtg Kie and Gizell, phone								

TASK #13 - Develop a grading permit program

COMPLETION DATE - 10/01/2022

STATUS- Final draft of grading ordinance is still under review and we are working on funding.

GOAL- To have the final draft approved

2021 TASK #13	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '20	12/14 TMDL 19/20 Zoom mtg w/ Nancy (DEQ), Kie & Gizell				12/14 DEQ sent TMDL report acceptance email				
JANUARY									
FEBRUARY									
MARCH									
APRIL									
MAY				5/1 Public Works Design Standards updated					
JUNE									
JULY									
AUGUST									
SEPTEMBER									
OCTOBER									
NOVEMBER			11/1 Updated PW Design Standards uploaded to City website https://www.ci.independence.or.us/publicworks/page/public-works-design-standards						

TASK #13 - Develop a grading permit program

COMPLETION DATE - Completed

STATUS- A grading permit was not adopted due to more stringent standards (3.22) in the Public Works Development Standards (PWDS)

GOAL- Completed

TASK #13 - Develop a grading permit program

ONGOING TASKS
2019 TASKS
2020 TASKS
2021 AND BEYOND TASKS

TASK #13 - Develop a grading permit program

COVID19-Stay at home order

COVID19- Polk County Phase I

COVID19- Polk County Phase II

ONGOING TASKS

2019 TASKS

2020 TASKS

2021 AND BEYOND TASKS

2019 TASK #14	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '18									
JANUARY	1/17 TMDL Mtg w/ Kie, Kenn, Gizell & Megan (Dallas) 1/30 TMDL Mtg w/ Kie, Kenn Gizell & new member Robert								
FEBRUARY									
MARCH	3/4 TMDL Mtg w/ Kie, Kenn, Nancy, Robert & Gizell- 5 yr TMDL Plan & annual info mtg			Brandy Meadows phase I 1200-C permit					
APRIL									
MAY									
JUNE									
JULY	7/29 TMDL Meeting w/ Kie & Gizell- Action Items/Report								
AUGUST				8/6 Liberty Phase II 1200-C permit 8/26 Tokola Apartments 1200-C permit					
SEPTEMBER									
OCTOBER	10/1 TMDL Mtg w/ Kie, Kenn, Gizell- Annual Rprt Rgh Draft								
NOVEMBER									

TASK #14 - Inform developers of requirement to obtain 1200-C permits for new developments over 1 acre

COMPLETION DATE - Ongoing

STATUS-Multiple 1200-C permits were approved during this reporting period

GOAL- Continue to track 1200-C permits

2020 TASK #14	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '19	12/3 PW mtg- leaf prgm, TMDL RWUF & more								
JANUARY									
FEBRUARY									
MARCH									
APRIL					4/30 email from City of Falls City to City Recorder regarding TMDL questions				
MAY	5/11 Phone mtg w/ City of Falls City regarding TMDL questions				5/5 TMDL coor contacted City of Falls City on TMDL				
JUNE	6/9 Council meeting 20-21 Budget adopted 6/25 PW mtg- Covid, TMDL, projects, etc				6/9 Westech emailed DEQ terminate Indy Landing 1200c permit DEQ emailed it was apprv				
JULY									
AUGUST									
SEPTEMBER									
OCTOBER	10/15 TMDL Mtg, Kie & Gizell								
NOVEMBER	11/24 TMDL finalization Mtg Kie and Gizell, phone								

TASK #14 - Inform developers of requirement to obtain 1200-C permits for new developments over 1 acre

COMPLETION DATE - Ongoing

STATUS- Two 1200-C permits were approved.

GOAL- Continue to track 1200-C permits

2021 TASK #14	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '20	12/14 TMDL 19/20 Zoom mtg w/ Nancy (DEQ), Kie & Gizell			12/14 1200-C permit for Sunset Meadows Park expired & not renewed	12/14 DEQ sent TMDL report acceptance email				
JANUARY									
FEBRUARY									
MARCH									
APRIL									
MAY									
JUNE									
JULY									
AUGUST									
SEPTEMBER									
OCTOBER									
NOVEMBER									

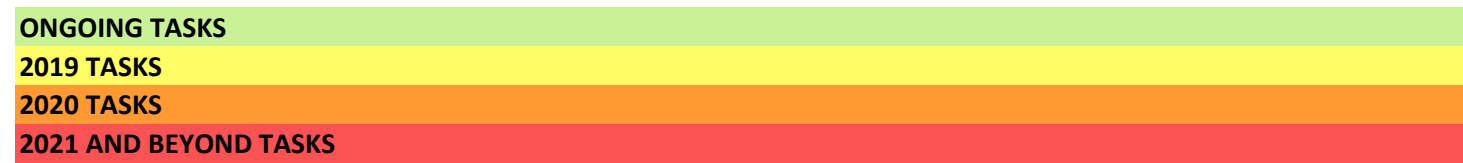
TASK #14 - Inform developers of requirement to obtain 1200-C permits for new developments over 1 acre

COMPLETION DATE - Ongoing

STATUS- 1200-C permit for Sunset Meadows Park did not need a renewal after expiration date in December of 2020

GOAL- Continue to track 1200-C permits

TASK #14 -Inform developers of requirement to obtain 1200-C permits for new developments over 1 acre



TASK #14 -Inform developers of requirement to obtain 1200-C permits for new developments over 1 acre

COVID19-Stay at home order

COVID19- Polk County Phase I

COVID19- Polk County Phase II

ONGOING TASKS

2019 TASKS

2020 TASKS

2021 AND BEYOND TASKS

TASK #14 -Inform developers of requirement to obtain 1200-C permits for new developments over 1 acre

COVID19-Work from home order

ONGOING TASKS

COMPLETED

2019 TASK #15	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '18				Early Dec- new garbage can added along AC	11/27/18- ACWC Asked for more garbage cans along AC				Early Dec- 2 Emp 1 hr installing new garbage can
JANUARY	1/17 TMDL Meeting w/ Kie, Kenn, Gizell & Megan (Dallas) 1/30 TMDL Mtg w/ Kie, Kenn Gizell & new member Robert								
FEBRUARY									
MARCH	3/4 TMDL Mtg w/ Kie, Kenn, Nancy, Robert & Gizell- 5 yr TMDL Plan & annual info mtg								
APRIL									
MAY		5/18 CleanUp Day 9-1:30 Multiple tasks to clean UP along Ash Creek		5/18 CleanUp Day Stats 86- Volunteers 35.66 tons of debri/trash					
JUNE									
JULY	7/29 TMDL Meeting w/ Kie & Gizell- Action Items/Report								
AUGUST									
SEPTEMBER									
OCTOBER	10/1 TMDL Mtg w/ Kie, Kenn, Gizell- Annual Rprt Rgh Draft								
NOVEMBER									

TASK #15 - Continue cooperative program with Ash Creek Water Control District (ACWCD) to prevent littering along Ash Creek
COMPLETION DATE - Ongoing **STATUS:** Garbages are emptied when needed during morning rounds
SUMMARY- To continue a supportive partnership with ACWCD

2020 TASK #15	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '19	12/3 PW mtg- leaf prgm, TMDL RWUF & more								
JANUARY									
FEBRUARY									
MARCH					3/18 IPD informed us of cancellation of Clean Up day due to Covid 19				
APRIL									
MAY	5/11 Phone mtg w/ City of Falls City regarding TMDL questions								
JUNE	6/9 Council meeting 20-21 Budget adopted 6/25 PW mtg- Covid, TMDL, projects, etc								
JULY									
AUGUST									
SEPTEMBER									
OCTOBER	10/15 TMDL Mtg, Kie & Gizell								
NOVEMBER	11/24 TMDL finalization Mtg Kie and Gizell, phone								

TASK #15 - Continue cooperative program with Ash Creek Water Control District (ACWCD) to prevent littering along Ash Creek
COMPLETION DATE - Ongoing **STATUS:** Garbages are emptied when needed during morning rounds.
SUMMARY- To continue a supportive partnership with ACWCD.

2021 TASK #15	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '20	12/14 TMDL 19/20 Zoom mtg w/ Nancy (DEQ), Kie & Gizell				12/14 DEQ sent TMDL report acceptance email				
JANUARY									
FEBRUARY									
MARCH									
APRIL									
MAY									
JUNE									
JULY									
AUGUST					8/2 Indy Works request to clear garbage/furniture along Ash Creek, cleared				
SEPTEMBER									
OCTOBER									
NOVEMBER									11/19 2 Emps, 1.5 hrs cleared homeless camp along Ash Creek

TASK #15 - Continue cooperative program with Ash Creek Water Control District (ACWCD) to prevent littering along Ash Creek
COMPLETION DATE - Ongoing **STATUS:** Garbages are emptied when needed during morning rounds.
SUMMARY- To continue a supportive partnership with ACWCD.

TASK #15 -Continue cooperative program with Ash Creek Water Control District (ACWCD) to prevent littering along Ash Creek

ONGOING TASKS
2019 TASKS
2020 TASKS
2021 AND BEYOND TASKS

TASK #15 -Continue cooperative program with Ash Creek Water Control District (ACWCD) to prevent littering along Ash Creek

COVID19-Stay at home order

COVID19- Polk County Phase I

COVID19- Polk County Phase II

ONGOING TASKS

2019 TASKS

2020 TASKS

2021 AND BEYOND TASKS

TASK #15 -Continue cooperative program with Ash Creek Water Control District (ACWCD) to prevent littering along Ash Creek

COVID19-Work from home order

ONGOING TASKS

COMPLETED

2019 TASK #16	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	PUBLIC WORKS HRS
DECEMBER '18								
JANUARY	1/17 TMDL Meeting w/ Kie, Kenn, Gizell & Megan (Dallas) 1/30 TMDL Meeting w/ Kie, Kenn Gizell & new member Robert							
FEBRUARY	2/5 First Clean Up Day Meeting New location, possible dates 2/12 Clean Up Day-Date May 18 2/26 Clean Up Day- Brandts attended							
MARCH	3/4 TMDL Meeting w/ Kie, Kenn, Nancy, Robert & Gizell- 5 yr TMDL Plan & annual info meeting 3/12 Clean Up Day-Flyers/Volunteers		3/25 IPD Had FB post on upcoming Clean Up Day		3/13 Emailed Central HS for Youth Volunteers			
APRIL	4/16 Clean Up Day-Signs/Contacts		4/30 Clean Up Day flyer sent in Utility Bill		4/17 Emailed Fire Dept for Volunteer Opportunity			
MAY		5/11-Polk Cnty Waste Event 5/18 Clean Up Day 9-1:30 City/PW, Brandts, MPW Les Schwab, Master App	5/10 IPD FB Post on Polk Cnty Hazardous Waste Event in Dallas 5/15 IPD had Clean Up Day reminder post on Facebook	5/18 Clean Up Day 175 - Vehicles 86 - Volunteers 65 - Tires 35.66 Tons-trash, debris & metal		\$100 SOLVE Grant 5/19 \$1976 received from vehicles	\$1206 Supplies & Food for volunteers	5/18 4 PW Employees 18+ hrs
JUNE								
JULY	7/29 TMDL Meeting w/ Kie & Gizell- Action Items/Report							
AUGUST								
SEPTEMBER								
OCTOBER	10/1 TMDL Meeting w/ Kie, Kenn, Gizell- Annual Rprt Rgh Draft							
NOVEMBER								

TASK #16 - Promote County Hazardous Waste collection event through cooperation with Luckiamute Watershed Council and at City Events

COMPLETION DATE - 10/01/2020

STATUS: Annual Clean Up Day was held May 18, 2019. We had a great turn out with the new location change.

SUMMARY/GOAL- Continue to promote the County's Hazardous waste event by public outreach

2020 TASK #16	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	PUBLIC WORKS HRS
DECEMBER '19	12/3 PW mtg- leaf prgm, TMDL RWUF & more							
JANUARY								
FEBRUARY	2/27 Clean Up Day Kick off meeting IPD, IPW, MPD, MPW & Brandts Date moved up from May to April							
MARCH			3/2-4 Created new flyer 3/13 Clean Up day flyer on FB		3/18 IPD informed us of cancellation of Clean Up day due to Covid 19	IPD budgets \$1200 each year for Clean Up Day Event	Close to \$900 spent on materials- signs, gloves garbage bags, etc. Will be able to use next year	
APRIL			4/20 CleanUp day cancellation flyer posted on IPD & City FB pg					
MAY	5/11 Phone mtg w/ City of Falls City regarding TMDL questions							
JUNE	6/9 Council meeting 20-21 Budget adopted 6/25 PW mtg- Covid, TMDL, projects, etc							
JULY								
AUGUST								
SEPTEMBER								
OCTOBER	10/15 TMDL Mtg, Kie & Gizell							
NOVEMBER	11/24 TMDL finalization Mtg Kie and Gizell, phone							

TASK #16 - Promote County Hazardous Waste collection event through cooperation with Luckiamute Watershed Council and at City Events

COMPLETION DATE - 10/01/2020

STATUS: Events were cancelled this year due to the pandemic.

SUMMARY/GOAL- Continue to promote the County's Hazardous waste event by public outreach.

2021 TASK #16	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	PUBLIC WORKS HRS
DECEMBER '20	12/14 TMDL 19/20 Zoom mtg w/ Nancy (DEQ), Kie & Gizell				12/14 DEQ sent TMDL report acceptance email			
JANUARY								
FEBRUARY								
MARCH								
APRIL								
MAY								
JUNE								
JULY								
AUGUST								
SEPTEMBER								
OCTOBER			10/13 Promoted on City FB OR Dept of AG Pesticide Collection Event		10/5 Email discussion about 2022 Clean Up Day Yard Debris Events w/ Brandt's & City of Monm			
NOVEMBER								

TASK #16 - Promote County Hazardous Waste collection event through cooperation with Luckiamute Watershed Council and at City Events
COMPLETION DATE - Ongoing **STATUS:** City and County events were cancelled this year due to the pandemic.
SUMMARY/GOAL- Continue to promote the County's Hazardous waste event by public outreach.

ONGOING TASKS	
2019 TASKS	
2020 TASKS	
2021 AND BEYOND TASKS	

COVID19-Stay at home order

COVID19- Polk County Phase I

COVID19- Polk County Phase II

ONGOING TASKS

2019 TASKS

2020 TASKS

2021 AND BEYOND TASKS

TASK #16 -Promote County Hazardous Waste collection event through cooperation with Luckiamute Watershed Council and at City Events

COVID19-Work from home order

ONGOING TASKS

COMPLETED

2019 TASK #17	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORKS HRS
DECEMBER '18									
JANUARY	1/17 TMDL Mtg w/ Kie, Kenn, Gizell & Megan (Dallas) 1/30 TMDL Mtg w/ Kie, Kenn Gizell & new member Robert								
FEBRUARY									
MARCH	3/4 TMDL Mtg w/ Kie, Kenn, Nancy, Robert & Gizell- 5 yr TMDL Plan & annual info mtg								
APRIL									
MAY		WW Operator registered for MS4 class in Portland w/ ASI, class June 24-25		Early May- PW Emp noticed colored influent flowing into the sewer lagoons	Early May- PW Emp made calls to find issue Early May- PW Emp was able to track colored influent to Universal Seed Co. 5/16 MSDS of coating was emailed				
JUNE		ASI cancelled MS4 class in Portland			6/19 PW Emp forward MSDS to OAWU for further assistance on the colored influent 6/21 OAWU said product is acidic but w/ colored influent being sporadic is no issue				
JULY	7/29 TMDL Mtg w/ Kie & Gizell- Action Items/Report						Increased Stormwater training budget by \$2000		
AUGUST									
SEPTEMBER									
OCTOBER	10/1 TMDL Mtg w/ Kie, Kenn, Gizell- Annual Rprt Rgh Draft				7/31 Letter sent to resident about illigal discharge				
NOVEMBER									

TASK #17 - Attend sponsored Illicit Discharge Detection & Elimination (IDDE) training events. Implement an IDDE Program

COMPLETION DATE - 01/01/2020

STATUS- Wastewater Operator was enrolled into MS4 conference with ASI. ASI cancelled a few days before conference.

SUMMARY/GOAL- Wastewater Operator will enroll into another MS4 class in 2020.

2020 TASK #17	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORKS HRS
DECEMBER '19	12/3 PW mtg- leaf prgm, TMDL RWUF & more			12/17 Movie theater, Roths/Gun Club Rd/ Polk catch basins cleaned					12/17 2 emps 3 hrs total
JANUARY			1/1 Utility Newsletter PD Prescription drop box in PD lobby	1/13 4th and 7th St catch basins cleaned					1/13 1 emp 30 mins
FEBRUARY									
MARCH				3/2 4th and I St, catch basins cleaned & videoed					3/2 3 emps 3 hours
APRIL									
MAY	5/11 Phone mtg w/ City of Falls City regarding TMDL questions								
JUNE	6/9 Council meeting 20-21 Budget adopted								
JULY	6/25 PW mtg- Covid, TMDL, projects, etc								
AUGUST									
SEPTEMBER					9/4 Citizen called, paint can spilled on street, did not go down storm drain		9/4 PW bought chem dry to clean up paint \$20.58		9/4 Two PW Emp 1 hr cleaned up paint spill
OCTOBER	10/15 TMDL Mtg, Kie & Gizell		10/29 Keep storm drain tips posted on FB	10/7 seven catch basins cleaned					10/7 2 emps 2 hours
NOVEMBER	11/24 TMDL finalization Mtg Kie and Gizell, per phone								

TASK #17 - Attend sponsored Illicit Discharge Detection & Elimination (IDDE) training events. Implement an IDDE Program
COMPLETION DATE - 01/01/2020 **STATUS-** Wastewater Operator was not able to attend a class in 2020 due to Covid19
SUMMARY/GOAL- Wastewater Operator will enroll into another MS4 class in 2021.

2021 TASK #17	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORKS HRS
DECEMBER '20	12/14 TMDL 19/20 Zoom mtg w/ Nancy (DEQ), Kie & Gizell			12/14 18 Catch basins cleaned	12/14 received DEQ's acceptance email for 19-20 TMDL annual report				12/14 12 hrs, 2 emps
JANUARY									
FEBRUARY									
MARCH			3/30 emailed street sweeper schedule		3/30 resident emailed asking about street sweeper schedule				
APRIL			4/26 emailed street sweeper schedule		4/23 resident emailed asking about street sweeper schedule				
MAY									
JUNE				6/10 2 Catch Basins cleaned River Dr & Polk St 6/16 4 Catch Basins installed F St & Main, 3rd & H St					6/10 2 Emp, 2 hours 6/16 2 Emp, 4 hours 6/17 2 Detention ponds cleaned
JULY									
AUGUST									
SEPTEMBER				9/14 4 catch basins cleaned on 7th St & D St 9/14-15 Cleaned detention ditch behind Indep Way					9/14 2 Emps, 1 hour 9/14-15 3 Emps, 16 hrs
OCTOBER									
NOVEMBER			11/9 DEQ/Craft3's loan prgm posted on City FB & City website	11/4 2 catch basins cleaned B St & Fourth St	11/1 Ctz'n notfd PW, B/4th St high water 11/16 Citizen notified PW, Food truck draining soapy water to storm drain Code Enf. spoke w/ truck owner, fixed				11/4 2 Emps, 2 hrs

TASK #17 - Attend sponsored Illicit Discharge Detection & Elimination (IDDE) training events. Implement an IDDE Program
COMPLETION DATE - Ongoing **STATUS-** The pandemic and the city being without a Public Works Director has put a halt to this task.
SUMMARY/GOAL- Our goal is for our Storm Operator to attend a class in 2022.

TASK #17 -Attend sponsored Illicit Discharge Detection & Elimination (IDDE) training events. Implement an IDDE Program

ONGOING TASKS
2019 TASKS
2020 TASKS
2021 AND BEYOND TASKS

TASK #17 -Attend sponsored Illicit Discharge Detection & Elimination (IDDE) training events. Implement an IDDE Program

COVID19-Stay at home order

COVID19- Polk County Phase I

COVID19- Polk County Phase II

ONGOING TASKS

2019 TASKS

2020 TASKS

2021 AND BEYOND TASKS

TASK #17 -Attend sponsored Illicit Discharge Detection & Elimination (IDDE) training events. Implement an IDDE Program

COVID19-Work from home order

ONGOING TASKS

COMPLETED

2019 TASK #18	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '18				2018- 14 loads requested from residents 12/7- 6 loads picked up 12/17- 2 loads picked up				2018- 7 loads given to MASTER GARDNERS	
JANUARY	1/17 TMDL Meeting w/ Kie, Kenn, Gizell & Megan (Dallas) 1/30 TMDL Mtg w/ Kie, Kenn Gizell & new member Robert			1/7 1 load picked up					
FEBRUARY									
MARCH	3/4 TMDL Mtg w/ Kie, Kenn, Nancy, Robert & Gizell- 5 year TMDL Plan & annual info mtg								
APRIL							2018- Leaf brochure cost \$2047.67 2019- Leaf flyer & handout made in house		
MAY			5/3 Leaf PickUp flyer added to website						
JUNE									
JULY	7/29 TMDL Meeting w/ Kie & Gizell- Action Items/Report								
AUGUST									
SEPTEMBER			9/30 Leaf Pick Up Flyer in Utility Bill						
OCTOBER	10/1 TMDL Mtg w/ Kie, Kenn, Gizell- Annual Rprt Rgh Draft	10/26 Brandt's Annual Debris Drop off Event at Sports Complex	10/1 Leaf PickUp handouts at front desk of City Hall, Library & Museum 10/17- Brandts flyer posted on FB	10/28- 20 leaf loads 10/30 21 leaf loads 10/30- 4 loads to residents 10/31- 1 leaf load	10/17 Brandt's emailed yard debris event flyer				10/26- 1 Emp 6 hrs 10/28- 3 Emps 24 hrs 10/30- 2 Emps 16 hrs 10/31- 2 Emps 2 hrs
NOVEMBER			11/1 Printed additional leaf handouts for City Hall & Library	11/1-11/15- 50 leaf loads 11/13- 1 load to resident 11/16-11/20- 11 loads				11/1- 4 loads given to MG 11/14-3 loads given to MG 11/20- 1 load given to MG	11/1-11/15- 68 hrs 11/16-11/20- 21 hrs

TASK #18 - Oversight and reporting for leaf collection program

COMPLETION DATE - Ongoing

STATUS- Public Works has provided over 100 hours of leaf pickup service this year.

SUMMARY/GOAL- Will continue to serve City residents with this service.

2020 TASK #18	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '19	12/3 PW mtg- leaf prgm, TMDL RWUF & more		12/12- Leaf flyer posted on FB as a reminder of final weeks of program 12/1 Dec Utility Newsletter reminder final days of 2019 leaf pickup program	12/2- 7 loads picked up 12/3- 2 loads picked up 12/16- 3 loads picked up 12/30- 1 load picked up	12/5-City Rcdr needed '19 leaf load #'s-Tree City USA 12/13- Asked Dallas about their leaf program-ideas				12/2- 2 Emps, 13 hrs 12/3- 2 Emps, 5 hrs 12/16- 2 Emps, 5 hrs 12/30- 2 Emps, 2.5 hrs
JANUARY			1/9- Leaf prgm Thank you on FB	1/13 4th and 7th St catch basins cleaned					1/13 1 emp 30 mins
FEBRUARY									
MARCH				3/2 4th and I St, catch basins cleaned & videoed					3/2 3 emps 3 hours
			3/23-24 Worked on new 2020 flyer						3/23-24 1 emp 6-8 hrs 1 emp proof read 30 mins
APRIL			4/15 upload new flyer to City website						
MAY	5/11 Phone mtg w/ City of Falls City regarding TMDL questions								
JUNE	6/9 Council meeting 20-21 Budget adopted 6/25 PW mtg- Covid, TMDL, projects, etc								
JULY									
AUGUST									
SEPTEMBER			9/21 TMDL Co worked on '20 leaf handout updating and printing for CH & Lib 9/21 gave new resident info on 2020 leaf program (phone call)	9/21 printed 180 leaf prg handouts for City Hall & Library front counters Lib will put in curbside bags	9/4 Emailed City Recorder 2020 leaf flyer for newsletter 9/4 Emailed Brandt's about 2020 Yard Debris event				9/21 1 emp 1 hour updating leaf handout
OCTOBER	10/15 TMDL Mtg, Kie & Gizell		10/1 Newsletter w/ 2020 Leaf program sent to Utility customers in utility bill 10/1 Handouts delivered to CH & Lib 10/7 Eng/Span flyer posted on FB pg	10/7- 7 catch basins cleaned 10/27 9 leaf loads picked up 10/28 6 loads picked up 10/29 1 load picked up	10/28 2 loads requested/del 10/29 Emailed Brandts for Yard Debris Flyer to post 10/30 call for leaf request				10/7 2 emps 2 hours 10/27 2 emps, 14 hrs 10/28 2 emps, 12 hrs 10/29 2 emps, 2 hrs
NOVEMBER	11/24 TMDL finalization Mtg Kie & Gizell, phone	11/7 Brandt's annual Yard Debris Event 9-2	11/2 Brandt's flyer posted on FB 11/3 gave customer Yard Debris event info on Nextdoor (Social Media) 11/10 Proper disposal of leaves on FB	11/9 8 loads picked up 11/10 8 loads picked up 11/16-19 25 loads picked up 11/30 7 loads picked up	11/9 1 del to last week caller 11/10 req for 3 loads, 3 del 11/19 1 del to last month call 11/24 Send City Rec leaf #'s			11/9 MG emailed requesting 2 or 3 leaf loads, 2 delivered 11/30 14 hours 2 emps	11/7 1 emp 6 hrs helping w/ Brandt's event 11/9-10 24 hrs, 2 emps 11/16-19 42 hrs, 2 emps

TASK #18 - Oversight and reporting for leaf collection program

COMPLETION DATE - Ongoing

STATUS- Continued program the City offers to residents.

SUMMARY/GOAL- We will continue to serve City residents with this service.

2021 TASK #18	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '20	12/14 TMDL 19/20 Zoom mtg w/ Nancy (DEQ), Kie & Gizell			12/1-2 13 loads picked up 12/14 18 Catch basins cleaned 12/14 5 loads picked up 12/28 1 final load picked up	12/14 DEQ sent TMDL report acceptance email				12/1-2 22 hrs, 2 emps 12/14 12 hrs, 2 emps 12/14 14 hrs, 2 emps 12/28 4 hrs, 2 emps
JANUARY			1/6 2020 Leaf pgm Thank you on FB						
FEBRUARY									
MARCH									
APRIL			4/12 Finished 2021 leaf flyer						4/12 1 Emp 3 hrs
MAY									
JUNE				6/10 2 Catch Basins cleaned River Dr & Polk St 6/16 4 Catch Basins installed F St & Main, 3rd & H St					6/10 2 Emp, 2 hours 6/17 2 Detention ponds cleaned
JULY									
AUGUST									
SEPTEMBER			9/17 Uploaded '21 Leaf flyer to website	9/14 4 catch basins cleaned on 7th St & D St 9/14-15 Clean detention ditch behind Indep Way	9/7 Emailed City Recorder 2021 Leaf flyer, Oct Newsletter				9/14 2 Empls, 1 hour 9/14-15 3 Empls, 16 hrs
OCTOBER			10/1 Leaf program info in newsletter 10/8 Leaf prog flyer posted on FB 10/28 Brandt's shared Leaf flyer on FB 10/29 Leaf Handouts, City Hall Front desk	10/25 3 loads picked up 10/28 3 loads picked up	10/12 Emailed City Recorder Leaf prog reminder for newsl			10/22 MG asked for leaves	10/25 3 Empls, 6 hrs 10/28 3 Empls, 5 hrs
NOVEMBER			11/1 Leaf program reminder in City newsletter 11/17 delivered 1.5 loads, 2 residents	11/8-10 20 loads picked up 11/12 2 loads picked up 11/15-17 18 loads picked up					11/4 2 Empls, 2 hrs 11/8-10 3 Empls, 20 hrs 11/12 2 Empls, 2 hrs 11/15-17 2 Empls, 20 hrs

TASK #18 - Oversight and reporting for leaf collection program

COMPLETION DATE - Ongoing

STATUS- Continued the leaf program the City offers to residents.

SUMMARY/GOAL- We will continue to serve City residents with this service.

ONGOING TASKS
2019 TASKS
2020 TASKS
2021 AND BEYOND TASKS

COVID19-Stay at home order

COVID19- Polk County Phase I

COVID19- Polk County Phase II

ONGOING TASKS

2019 TASKS

2020 TASKS

2021 AND BEYOND TASKS

COVID19-Work from home order

ONGOING TASKS

COMPLETED

2019 TASK #19	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '18									
JANUARY	1/17/ TMDL Meeting w/ Kie, Kenn, Gizell & Megan (Dallas) 1/30 TMDL Mtg w/ Kie, Kenn Gizell & new member Robert			1/9 Annual Mercury level tested-no detect					
FEBRUARY									
MARCH	3/4 TMDL Meeting w/ Kie, Kenn, Nancy, Robert & Gizell- 5 year TMDL Plan & annual info mtg	3/21 DEQ Mercury Training Webinar Kie, Kenn Gizell-Dallas							
APRIL									
MAY		WW Operator registered for MS4 class in Portland w/ ASI, class June 24-25							
JUNE		ASI cancelled MS4 class in Portland							
JULY	7/29 TMDL Meeting w/ Kie & Gizell- Action Items/Report								
AUGUST									
SEPTEMBER				Construction of approx. 10,000 ft of sewer main for RWUF facility					
OCTOBER	10/1 TMDL Meeting w/ Kie, Kenn Gizell- Annual Rprt Rgh Draft								
NOVEMBER									

TASK #19 - Maintain low mercury levels in WWTP effluent

COMPLETION DATE - Ongoing

STATUS- Annual mercury level test disclosed no detect of mercury.

SUMMARY/GOAL- Continue to test annually for mercury.

2020 TASK #19	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '19	12/3 PW mtg- leaf prgm, TMDL RWUF & more								
JANUARY									1/8 Sewer Operator sent sample for Mercury test
FEBRUARY					1/27 WaterLab sent DEQ mercury test report				
MARCH									
APRIL									
MAY	5/11 Phone mtg w/ City of Falls City regarding TMDL questions								
JUNE	6/9 Council meeting 20-21 Budget adopted 6/25 PW mtg- Covid, TMDL, projects, etc								
JULY									
AUGUST					8/6 Dr Jones Amalgam form sent to DEQ 8/27 Dr Winokur Amalgam form sent to DEQ				8/6 PW emp gave Dr Jones amalgam seperator form
SEPTEMBER									
OCTOBER	10/15 TMDL Mtg, Kie & Gizell								
NOVEMBER	11/24 TMDL finalization Mtg Kie & Gizell- phone								

TASK #19 - Maintain low mercury levels in WWTP effluent

COMPLETION DATE - Ongoing

STATUS- The two Dentist offices in the City are in compliance with the State.

SUMMARY/GOAL- Continue to test annually for mercury.

2021 TASK #19	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '20	12/14 TMDL 19/20 Zoom mtg w/ Nancy (DEQ), Kie & Gizell				12/14 DEQ sent TMDL report acceptance email				
JANUARY									
FEBRUARY				2/3 Collection for mercury sample given to WaterLab sent 2/4 to ALS Enviromental	2/23 Mecury results back from WaterLab results are in ng/L				2/3 Mercury sample collected & taken to lab 1 Emp, 90 mins
MARCH									
APRIL									
MAY									
JUNE									
JULY									
AUGUST									
SEPTEMBER									
OCTOBER									
NOVEMBER									

TASK #19 - Maintain low mercury levels in WWTP effluent

COMPLETION DATE - Ongoing

STATUS- Annual mecury test was taken.

SUMMARY/GOAL- Continue to test annually for mercury.

TASK #19 - Maintain low mercury levels in WWTP effluent

ONGOING TASKS
2019 TASKS
2020 TASKS
2021 AND BEYOND TASKS

TASK #19 - Maintain low mercury levels in WWTP effluent

COVID19-Stay at home order

COVID19- Polk County Phase I

COVID19- Polk County Phase II

ONGOING TASKS

2019 TASKS

2020 TASKS

2021 AND BEYOND TASKS

COVID19-Work from home order

ONGOING TASKS

COMPLETED

2019 TASK #20	MEETINGS/INSPECTIONS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE/VIDEOS	FUNDS BUDGETED	FUNDS DISTRIBUTED	PUBLIC WORKS HRS
DECEMBER '18								
JANUARY	1/17 TMDL Meeting w/ Kie, Kenn, Gizell & Megan (Dallas) 1/30 TMDL Meeting w/ Kie, Kenn Gizell & welcome new member Robert							
FEBRUARY								
MARCH	3/4 TMDL Meeting w/ Kie, Kenn, Nancy, Robert & Gizell- 5 yr TMDL Plan & annual info meeting							
APRIL								
MAY		WW Operator registered for MS4 class in Portland w/ ASI, class June 24-25						
JUNE		ASI cancelled MS4 class in Portland						
JULY	7/29 TMDL Meeting w/ Kie & Gizell- Action Items/Report 7/29 Pre-con RWUF mtg at City Hall							
AUGUST	8/5- City Inspector on-site precon meeting 8/7- City Inspector- T-posts installed 8/13- City Inspector- Fence line removal 8/16-D&I fused sections of pipe most of day	8/15- City Inspector attended HDPE pipe infusion training		8/14 CI inventoried HDPE pipe 101-20", 32-12" & 21-10" 8/28- last of 12" pipe welded				8/2019- Matt & Chad 15+ hours 8/2019- Ken 30+ hours 8/20- 2 Emp, 9 hrs clearing brush 8/28- PW cleaned stump area 4 ft
SEPTEMBER	9/3/-City Insp-Trench line A being worked on 9/4- City Insp- Compacting Trench line B 9/6- City Insp- Fusing saddles Trench line C 9/20-Storm grate found/cleaned out 9/23/19	9/5- Riser welding training, D&I fused 2 riser saddles together		9/16-bedding 1st 600 ft of 20"pipe Construction of approximately 10,000 ft of sewer main	https://youtu.be/pyWZyY1d234			9/12- 2 Emp, 30 mins-Install DEO 9/20-1 Emp, 1 hr inspect storm d 9/26- 1 Emp, 2 hrs finished tone 9/2019- Ken 50 + hours
OCTOBER	10/1 TMDL Mtng Kie, Kenn, Gizell-Rough Dft 10/1- City Inspector- Pressure Tests			10/2-Pressure test passed 130 psi				10/2019- Ken 6 hours
NOVEMBER								

TASK #20 - Plan, design and construct water reuse project

COMPLETION DATE - 10/01/2023

STATUS- Phase one has been completed and the next phase will be going out to bid soon.

SUMMARY/GOAL

2020 TASK #20	MEETINGS/INSPECTIONS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE/VIDEOS	FUNDS BUDGETED	FUNDS DISTRIBUTED	PUBLIC WORKS HRS
DECEMBER '19	12/3 PW mtg- leaf prgm, TMDL RWUF & more							
JANUARY			1/3 What not to flush FB post 1/22 & 1/24 Bid advertised on DJC		1/23 email from City Eng regarding Bid schedule		1/3 \$9973 DEQ H2O Qlty 1/22 \$130 Itemizer- Bid 1/24 \$418 DJC- Bid 1/31 \$35k Westech- Design	
FEBRUARY	2/6 Mandatory Pre bid Meeting on site 2/18 Bid opening						1/31 \$222 Polk Cty- Esmts 2/29 \$11k Westech- Feb	
MARCH			3/5 Lagoon & RWUF FB post 3/19 What not to flush FB post reminder due to Covid19	3/17-18 Prep work at Lagoons			3/26 \$1890 Peterson-prep wk 3/31 \$22k Westech- Mar	
APRIL	4/1 RWUF Pre Con Mtg (Zoom) Fowler Co Westech & Public Works 4/1 Inspection walk through 4/22 RWUF Biweekly Zoom meeting		4/7 Only flush the 3 P's FB post due to Covid 19					
MAY	5/6 RWUF Biweekly Zoom meeting 5/11 Phone mtg w/ City of Falls City regarding TMDL questions 5/20 RWUF Biweekly Zoom meeting		5/4 What not to flush FB post reminder due to Covid19	Potholing & clearing around WSPS completed. SOG poured Clearing & staking for 20 in pipe Masonry, trusses & staging at Hoffman				
JUNE	6/3 RWUF Biweekly Zoom meeting 6/9 Council Meeting- 20-21 Budget adopted 6/17 RWUF Biweekly Zoom meeting 6/25 PW mtg- Covid, TMDL, projects, etc			Trenched & backfilled approx 300 ft of 20" pipe Chem feed equip delivery Painted building				
JULY	7/1 RWUF Biweekly Zoom Meeting 7/15 RWUF Biweekly Zoom Meeting 7/29 RWUF Biweekly Zoom Meeting			Basin discharge struc demo, exc chem feed equip getting mounted Removed coffer dam Mainline pipe installation	7/13 Call to Julian (land owner) update on project			
AUGUST	8/12 RWUF Biweekly Zoom Meeting 8/26 RWUF Biweekly Zoom Meeting			Chem feed equipment mounted Irrigation forceair in airport Portions of sanit sewer & storm drain manholes & piping				
SEPTEMBER	9/2 RWUF mtg- on site 9/16 RWUF zoom mtg 9/23 RWUF zoom mtg 9/30 RWUF mtg- on site	control valve/ servicing orient		CT can/meter on Lagoon PS Install lightening protection jbox				
OCTOBER	10/12 RWUF mtg 10/21 RWUF Biweekly zoom mtg 10/23 RWUF mtg 10/28 RWUF mtg	10/26-28 RWUF Training System operations		Irrigation pump and VFD startups completed All ARV's are installed				10/26-28 2 employee training at RWUF Op system 16 hr total
NOVEMBER	11/4 RWUF mtg, 11/5 PW Dir/Sup met w/ owner 11/10 RWUF mtg 11/18 RWUF Zoom meeting 11/24 TMDL finalization Mtg, Kie & Gizell		Speed sign reinstalled on Hoffmand Rd	Sprinkler construction complete Irrigation risers, markers and extenstion completed Site restoration, Hydroseeding				

TASK #20 - Plan, design and construct water reuse project

COMPLETION DATE - 10/01/2023

STATUS- The Recycle Wastewater Use Facility is 95% complete.

SUMMARY/GOAL- Our goal is to have this project operational by Spring of 2021.

2021 TASK #20	MEETINGS/INSPECTIONS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE/VIDEOS	FUNDS BUDGETED	FUNDS DISTRIBUTED	PUBLIC WORKS HRS
DECEMBER '20	12/2 RWUF Zoom meeting 12/14 TMDL 19/20 Zoom mtg w/ DEQ, Kie & G 12/16 RWUF Zoom meeting			Concrete pouring, hydroseeding Valve vault plcmt, repair fences	12/14 DEQ sent TMDL report acceptance email			12/2 Zoom mtg, 1 hour 12/14 Zoom mtg, 1 hour 12/16 Zoom mtg, 1 hour
JANUARY								
FEBRUARY	2/3 RWUF & WSPS Mtg, Chad, Robert, Ricky Payse & Lindsay			Startup to begin after power inst 3 pumps to be tested (2 installed 1 spare) Eng to follow up on O&M manuals for sched A,B & C				
MARCH								
APRIL	4/15 Lunch mtg w/ Julian (prop owner) RWUF phone meeting							4/15 Lunch mtg, 1.5 hrs Phone mtg, 1 hour
MAY	5/13 RWUF Zoom meeting		5/25 Only flush the 3 P's Facebook post reminder	5/27 Started RWUF irrigation 6/2 Ran RWUF Irrigation				5/13 RWUF mtg, 3 emps, 1 hr 5/27 2 Emps, 9 hrs 6/2 1 Emp, 5 hours
JUNE	6/17 RWUF on site mtg w/ prop owner			6/7 Ran RWUF Irrigation 6/8 Ran RWUF Irrigation 6/9-10 Ran RWUF Irrigation 6/14 Ran RWUF Irrigation				6/7 1 Emp, 3 hours 6/8 2 Emp, 4 hours 6/9-10 1 Emp, 11 hours 6/14 1 Emp, 5 hours
JULY								
AUGUST								
SEPTEMBER	Two RWUF phone meetings 9/29 RWUF mtg w/ property owner							Two phone mts, 1.5 hours 9/29 RWUF mtg, 1.5 hours
OCTOBER	10/6 RWUF Teams meeting 10/8 RWUF mtg w/ Julian (prop owner)			10/9-10 Repair & start RWUF 10/9-31 13,968,600 gals flowed 10/14 Repair broken nipple 10/31 RWUF irrig turned off	PW Sup, note prep, emails, calls on RWUF, 3 hours		10/13 parts for RWUF \$1001 repair of broken nipple 10/20 parts for RWUF \$84	10/6 Teams mtg, 30 mins 10/8 In person mtg, 1.5 hours 10/9-10 2 Emps, total 20 hrs 10/12-31 26 Total PW hrs
NOVEMBER					PW Sup, RWUF year end report letter, emails on RWUF, 2 hrs			Year end report/letter, 2 hrs

TASK #20 - Plan, design and construct water reuse project

COMPLETION DATE - Completed

STATUS- The Recycle Wastewater Use Facility is complete and running.

SUMMARY/GOAL- Our goal was met and the RWUF was completed in Spring.

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ONGOING TASKS
2019 TASKS
2020 TASKS
2021 AND BEYOND TASKS

COVID19-Stay at home order

COVID19- Polk County Phase I

COVID19- Polk County Phase II

ONGOING TASKS

2019 TASKS

2020 TASKS

2021 AND BEYOND TASKS

COVID19-Work from home order

ONGOING TASKS

COMPLETED

2019 TASK #21	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '18									
JANUARY	1/17 TMDL Meeting w/ Kie Kenn, Gizell & Megan (Dallas) 1/30 TMDL Mtg w/ Kie, Kenn Gizell & new member Robert								
FEBRUARY									
MARCH	3/4 TMDL Meeting w/ Kie, Kenn Nancy, Robert & Gizell- 5 yr TMDL Plan & annual info mtg								
APRIL									
MAY									
JUNE									
JULY	7/29 TMDL Meeting w/ Kie & Gizell- Action Items/Report								
AUGUST									
SEPTEMBER				Construction of new storm water infiltration facility at the new Hotel					
OCTOBER	10/1 TMDL Mtg w/ Kie, Kenn, Gizell- Annual Rprt Rgh Draft								
NOVEMBER									

TASK #21 - Ongoing effort to facilitate and incentivize projects that incorporate Low Impact Development (LID) features

COMPLETION DATE - Ongoing

STATUS- A new Stormwater infiltration system was constructed at the new Independence Hotel.

SUMMARY/GOAL- Continue to incentivize projects that incorporate LID features.

2020 TASK #21	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '19	12/3 PW mtg- leaf prgm, TMDL RWUF & more								
JANUARY									
FEBRUARY									
MARCH									
APRIL									
MAY	5/11 Phone mtg w/ City of Falls City regarding TMDL questions								
JUNE	6/9 Council meeting 20-21 Budget adopted 6/25 PW mtg- Covid, TMDL, projects, etc			Adopted new IPW Standards for Stormwater BMP's					
JULY									
AUGUST									
SEPTEMBER									
OCTOBER	10/15 TMDL Mtg, Kie & Gizell								
NOVEMBER	11/24 TMDL finalization Mtg Kie, & Gizell- phone								

TASK #21 - Ongoing effort to facilitate and incentivize projects that incorporate Low Impact Development (LID) features

COMPLETION DATE - Ongoing

STATUS- Independence Public Works Design Standards were updated and adopted.

SUMMARY/GOAL- Continue to incentivize projects that incorporate LID features.

2021 TASK #21	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	LWC/MASTER GARDENERS	PUBLIC WORK HRS
DECEMBER '20	12/14 TMDL 19/20 Zoom mtg w/ Nancy (DEQ), Kie & Gizell				12/14 DEQ sent TMDL report acceptance email				
JANUARY									
FEBRUARY									
MARCH				Large detention pond w/ flow control installed Brandy Meadows II					
APRIL									
MAY	5/26 Council Meeting			5/1 Public Works Design Standards updated		5/26 Budget Committee approved FY 21-22 budget			
JUNE	6/22 Council meeting					6/22 FY 21-22 budget adopted of apprx \$32 mil			
JULY				8 area drains added during Main St overlay project					
AUGUST									
SEPTEMBER									
OCTOBER									
NOVEMBER			11/1 Updated PW Design Standards uploaded to City website www.ci.independence.or.us						

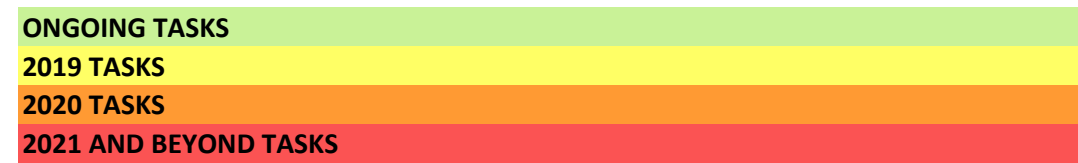
TASK #21 - Ongoing effort to facilitate and incentivize projects that incorporate Low Impact Development (LID) features

COMPLETION DATE - Ongoing

STATUS- Independence Public Works Design Standards were updated in May 2021

SUMMARY/GOAL- Continue to incentivize projects that incorporate LID features.

Task #21 -Ongoing effort to facilitate & incentivize projects that incorporate LID features



Task #21 -Ongoing effort to facilitate & incentivize projects that incorporate LID features

COVID19-Stay at home order

COVID19- Polk County Phase I

COVID19- Polk County Phase II

ONGOING TASKS

2019 TASKS

2020 TASKS

2021 AND BEYOND TASKS

Task #21 -Ongoing effort to facilitate & incentivize projects that incorporate LID features

COVID19-Work from home order

ONGOING TASKS

COMPLETED

2019 TASK #22	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	PUBLIC WORK HRS
DECEMBER '18		12/6- at the MG Award Program MG awarded PW a certificate of appreciation for PW partnership help with development of the park						
JANUARY	1/17 TMDL Mtg w/ Kie, Kenn Gizell & Megan (City of Dallas) 1/30 TMDL Mtg Kie, Kenn, Gizell & Robert 1/31 MG Mtg, Kie, Ken, Gizell, Darrell, Kay		12/31 City Newsletter Partnership w/ MG & IPW		1/12 MG Steering Comm meeting agenda from D Ward			
FEBRUARY				2/7 -3 signs ordered for MG Inspiration Garden	2/2 Darrell's sign suggestions 2/13 MG Steering Comm meeting Feb agenda		2/7 - \$276 signs total	
MARCH	3/4 TMDL Meeting w/ Kie, Kenn, Nancy, Robert & Gizell- 5 yr TMDL Plan & annual info meeting				3/12 Feb MG Steering Comm meeting notes 3/18 March Steering Comm meeting CANCELED			Early March Cliff & Max installed signs - 4 hours
APRIL					4/14 MG April Steering Comm meeting agenda			
MAY	5/21 MG Steering Mtg Ken P & Gizell attended				5/13 MG emailed April Steering meeting notes & May mtg agenda 5/22 MG emailed May Steering Comm meeting notes			
JUNE	6/11 Council Meeting Budget approved for LWC & MG 6/20 Inspiration Garden tour/meeting w/ all PW Crew & new City Mgr				6/18 MG emailed June Steering Comm meeting agenda	\$35000 for path \$2500 for riparian		
JULY	7/29 TMDL Meeting w/ Kie & Gizell- Action Items/Report				7/15 MG emailed July Steering comm meeting agenda 7/17 MG emailed July Steering Comm meeting notes			
AUGUST	8/20 MG Steering Mtg Ken P & Gizell attended		8/1 FB Post on MG/IPW partnership & award		8/18 MG emailed Aug Steering mtg agenda & July's notes			
SEPTEMBER	9/24 MG Mtg w/ Ken, Shawn, Darrell, Kie			400+ ft of path was added	9/14 MG emailed Sept Steering Comm meeting agenda		\$33,794 New concrete walking path	
OCTOBER	10/1 TMDL Meeting w/ Kie, Kenn, Gizell- Annual Rprt Rgh Draft		10/10 City FB Post on new walking path		10/30 MG would like leaves dumped on South End of park			10/17- 3 hrs moving dirt & rock - 2 Emps
NOVEMBER	11/19 MG Steering Mtg, Kie attended 11/25 Peace Garden meeting scheduled w/ MG about new Hiroshima Gingko tree			11/1- 4 leaf loads to MG 11/14- 3 leaf loads to MG 11/20- 1 leaf load to MG	11/13 MG asked for more leaves 11/17 MG emailed Steering mtg date			11/1- leaves 3 hrs, 2 Emps 11/14- leaves 2.5 hrs, 2 Emps 11/20- leaves, 2 hrs, 2 Emps

TASK #22 - Provide fiscal support for Inspiration Garden Project (Polk County Master Gardeners)

COMPLETION DATE - 01/01/2020

STATUS: The partnership between the City and Master Gardeners is strong and will continue into the future.

SUMMARY/GOAL- Donated tractor, \$35k budgeted for walking path (19-20). Over 400 ft of path was added September 2019. GOAL- To continue effective partnership in maintaining Mt Fir Park/Inspiration Garden.

2020 TASK #22	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	PUBLIC WORK HRS
DECEMBER '19	12/3 PW mtg- leaf prgm, TMDL RWUF & more 12/5 Mtg w/ MG on Peace Garden				12/1 email from Darrell on Peace Garden and would like to meet 12/8 MG emailed Steering mtg date and agenda		12/23 Porta Potties \$145	
JANUARY	1/13 Mtg w/ MG on Peace Garden 1/16 Mtg w/ MG Sup Paul on MG personel changes 1/30 Mtg w/ MG on MG City budget				1/10 MG emailed Steering mtg date 1/14 email from Darrell-Peace Gard 1/21 Steering Comm asked for 20-21 funds to finish walking path		1/24 Porta Potties \$145	
FEBRUARY				2/4 2nd Porta potty was delivered to Mt Fir Park			2/24 Porta Potties \$217	2/4 Two emp 4 hrs total dirt, rocks & picnic tables
MARCH		3/28 Eagle Scouts planting & mulching Garden. Peace Garden bench is assembled and placed			3/13 email from MG Bill, update on garden, dates of upcoming projects 3/23 email from Bill, PG ceremony postponed until fall		3/23 Porta Potties \$240	
APRIL		4/24 Planting of Ginko tree Peace Garden. Ceremony postponed until Sept due to Covid19					4/24 Porta Potties \$240	
MAY	5/11 Phone mtg w/ City of Falls City regarding TMDL questions				5/26 email from MG Supervisor Paul regarding property lines		5/25 Porta Potties \$248	5/29 PW emp met w/ Paul & cleared questions 30 mins
JUNE	6/9 Council mtg, 20-21 Budget adopted 6/25 PW mtg- Covid, TMDL, projects, etc			6/17 New pet waste station ordered for MT Fir Park/ S end of the Inspiration Garden	6/25 email from MG Paul discussion from last MG mtg w/ ?s to City regarding dog waste station, flag pole, sign vandalism	\$35k for path completion	6/17 Pet Station for Mt Fir Park \$250.46 6/29 Porta Potties \$248	
JULY				7/8 PW installed a new pet waste station at Mt Fir Park 7/10 PW installed flag pole base at Mt Fir Park	7/2 PW emailed Paul dates schedule for flag pole & dog station installs		7/21 Striping parking lot \$250 7/28 Porta Potties \$248	7/8 2 hrs total - 2 Empl 7/10 4 hrs total- 2 Empl
AUGUST				8/28 completion of walking path at Mt Fir pk 4250 sqft			8/24 Porta Potties \$248	
SEPTEMBER				9/17 12x14 ADA ramp/pad at Mt Fir Park installed	9/16 email from Paul, lot blocked by abandoned cars, PW sent info to PD 9/21 Code Enf posted 5, 72hr notices 9/23 PD called, graffitti at Mt Fir pk		9/3 Pd concrete invoice for path completion \$25,172 9/28 Pd concrete invoice \$980 for ADA pad Mt Fir	9/24 1 hr total- 2 Emp removing graffitti at Mt Fir
OCTOBER	10/15 TMDL Mtg, Kie & Gizell	10/13 Mason Bee Wash workshop					10/16 Portable Handwash station purchased for all parks due to covid \$790 ea All porta potties removed	
NOVEMBER	11/24 TMDL finalization Mtg, Kie & Gizell per phone				11/9 MG emailed requesting leaves			

TASK #22 - Provide fiscal support for Inspiration Garden Project (Polk County Master Gardeners (MG))

COMPLETION DATE - 01/01/2020

STATUS: The partnership between the City and Master Gardeners continues and will into the future.

SUMMARY/GOAL- Our goal is to continue working with PCMG in improving the Inspiration Garden.

2021 TASK #22	MEETINGS	TRAININGS/EVENTS	PUBLIC OUTREACH	MEASUREMENTS	CORRESPONDENCE	FUNDS BUDGETED	FUNDS DISTRIBUTED	PUBLIC WORK HRS
DECEMBER '20	12/14 TMDL 19/20 Zoom mtg w/ DEQ				12/14 DEQ sent TMDL report acceptance email			
JANUARY	1/6 Upcoming Budget Mtg w/ Master Gardeners, Ken, Shawn, Gizell & Cliff 1/27 MG Priority List Meeting w/ Judy, Bill, Ken & Gizell on Teams				1/7 Scheduled upcoming mtg w/ MG Priority list (will be a Teams mtg) 1/13 MG emailed steering mtg agenda 1/13 MG emailed about vandalism		1/12 \$220 Royal Flush Serv	1/6 Mtg w/ MG, 3 PW emp 1 hr 1/27 Mtg w/ MG, 2 PW em, 1hr
FEBRUARY				2/12 1200 Trash bags ordered for dog waste cans	2/5 emailed mtg mins to attendees 2/8 MG emailed priority list for 21-22 2/10 MG emailed steering mtg agenda 2/19 MG requested dog bags		2/9 \$220 Royal Flush Serv 2/12 Trash bags for dog waste cans \$199.90	2/19 PW emp filled dog bags
MARCH	3/16 Master Gardeners Steering Com Mtg		3/31 Inspiration Garden info in City newsletter		3/9 MG emailed steering mtg agenda 3/15 MG emailed zoom mtg link 3/20 MG emailed steering mtg mins 3/31 Peace garden dedi info emailed	3/11 Sent 1st draft of bdgt request to budget comm. MG asking 40k for 21-22 3/21 MG asked for reimb	3/22 Reimb of \$9.95 to MG for graffitti removal spray 3/9 \$220 Royal Flush Serv	3/16 MG Strg Mtg 1 em, 2 hrs
APRIL		4/30 Peace Garden/Dedication of Hiroshima Ginkgo Tree	4/20 Event on FB made for Peace Garden/Dedi event		4/12 MG emailed steering mtg agenda		4/2 Return Porta Pot \$57.15 4/6 \$375 Royal Flush Serv	4/30 Peace Garden Dedication 1 Public Works Emp, Mayor and other City Emp, 2 hrs
MAY	Mtg w/ MG regarding drainage issue Aaron (PW) Becky (MG) 5/26 Council Meeting		5/6 Peace Garden dedication recording on youtube and social media https://www.youtube.com/watch?v=HTy03BIQxHk	5/27- 3 loads of bark dust dlvd to Inspiration Garden	5/3 MG emailed about drainage issue 5/4 MG sent last month mtg mins 5/16 MG emailed steering mtg agenda 5/22 MG emailed steering mtg mins	5/26 Budget Committee approved FY 21-22 budget 40k for MG		Mtg w/ MG, 1 Emp, 1 hr 5/27 - 2 Emps, 1 hour
JUNE	6/22 Council meeting			6/1 Portable hand washing unit moved & graffitti remvd	6/3 & 20 MG emailed mtg agenda 6/26 MG emailed steering mtg mins 6/26 MG emailed list of needs	6/22 FY 21-22 budget adopted of apprx \$32 mil	6/1 \$375 Royal Flush Serv	6/1 - 2 Emps, 30 mins
JULY				7/8 New trash can installed	7/7 MG emailed list of needs 7/15 MG emailed steering mtg agenda 7/30 MG asked for no-smoking signs 7/30 MG emailed steering mtg mins		7/8 \$375 Royal Flush serv 7/15 Picnic tables \$1710 7/27 \$375 Royal Flush Serv	7/8 - 2 Emps, 30 mins
AUGUST	8/24 Master Gardeners Steering Com Mtg	8/7 MG Community Horticulture (CH) Neil Bell retirement party	8/31 BioBlitz info mailed in City Newsletter	8/17 Deliver wood chips 8/18 No smoking signs ordered 8/31 PW installed two new picnic tables	8/11 MG emailed steering mtg agenda 8/13 Intro email from new CH Brooke 8/16 Emailed City Rec BioBlitz info for upcoming newsletter		8/18 \$122.52 No smoking signs 8/24 \$375 Royal Flush Serv	8/17 2 emps, 2 hrs 8/24 MG Strg Mtg 1 em, 1 hr 8/31 - 2 Emps, 2 hrs
SEPTEMBER		9/25 BioBlitz at Inspiration Garden Community Free event 10 am-Noon 9/27 F St Bridge replacement started		9/21 Public Works installed no smoking signs at Insp G	9/6 MG emailed Aug mtg mins 9/20 MG emailed steering mtg agenda 9/29 MG emailed steering mtg mins		9/21 \$375 Royal Flush Serv	9/21 2 emp, 1 hr- signs
OCTOBER	10/22 Master Gardeners sprinkler mtg Cliff, Max, Bill and Patrick			10/7 1 load of chips to MG 10/12 1 load of chips to MG	10/13 MG emailed steering mtg agenda 10/18 MG emailed asking for leaves 10/25 MG emailed steering mtg mins		10/18 \$375 Royal Flush serv	10/7 2 Emps, 6 hrs chipping 10/14 2 Emps, 5 hrs chipping 10/22 Meeting, 2 Emps, 2 hrs
NOVEMBER	11/12 Phone meeting w/ Pacific Power regarding Insp Garden electricity			11/16 Graffitti cleaner given	11/12 MG emailed need graffitti cleaner 11/12 MG emailed steering mtg agenda			11/12 Phone meeting 1 Emp, 30 minutes

TASK #22 - Provide fiscal support for Inspiration Garden Project (Polk County Master Gardeners (MG))

COMPLETION DATE -Ongoing

STATUS: The partnership between the City and Master Gardeners continues and will into the future.

SUMMARY/GOAL- Our goal is to continue working with PCMG in improving the Inspiration Garden.

ONGOING TASKS
2019 TASKS
2020 TASKS
2021 AND BEYOND TASKS

COVID19-Stay at home order

COVID19- Polk County Phase I

COVID19- Polk County Phase II

ONGOING TASKS

2019 TASKS

2020 TASKS

2021 AND BEYOND TASKS

COVID19-Work from home order

ONGOING TASKS

COMPLETED